



Service Authority

Paul E. Ruecker, Chairman
Dr. K. Jack Kooyoomjian, Vice Chairman
Kurt E. Voggenreiter II, Secretary-Treasurer
Mark Allen, Member
Janice R. Carr, Member
Joyce P. Eagles, Member
Ernie Gonzales, Member
David A. Rutherford, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF FEBRUARY 8, 2018

Board Members Present : Janice R. Carr, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David Rutherford (via telephone), and Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie Griffith, Samer Beidas, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Brandon Pfleckl, Jim Pflugshaupt, Lake Akinkugbe, Kathy Bentz, Kathy Marshal, Debbie Maxwell, Doug Shoop and Kim Murray.

Legal Counsel : Mark Viani

Absent : Mark Allen and Ernie Gonzales

Guests : Jay Kirk/Brown and Caldwell; Don Lauzon

Mr. Rutherford called into the meeting via telephone at 7:25 PM (from Spring Hill, FL due to a personal matter)

1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:30 PM.

a) Consideration of Approval of Minutes of January 11, 2018

Chairman Ruecker called for approval of the Minutes of the January 11, 2018 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the January 11, 2018 Board meeting.
Second : Mr. Voggenreiter
Ayes : Kooyoomjian, Voggenreiter, Carr, Eagles, Ruecker, Rutherford (via telephone)
Absent : Allen, Gonzales

b) Consideration of Announcements by Staff

Mr. Dickey wished a happy birthday to Mr. Allen and Mr. Rutherford. Mr. Dickey noted the following items at Board Members' places: (1) List of Upcoming Events, and (2) Service Authority 35th Anniversary fleece jackets.

c) Citizens' Time

There were no citizens in attendance who wished to speak.

2. COMMENDATION

a) Commendation: Ronald Hummel

Mr. Dickey asked Board Members to approve the Resolution recognizing Mr. Hummel's eight years and eight months of service.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby commends Mr. Ronald Hummel for his exceptional service to the customers of the Prince William County Service Authority and conveys best wishes for happiness in his retirement.

Second : Mrs. Carr

Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford (via telephone), Voggenreiter

Absent : Allen, Gonzales

3. ACTION MATTERS

a) Approval to Use Design/Build as the Project Delivery Method for the SCADA Project

Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the use of Design/Build as the Project Delivery Method for the SCADA Project, and authorizes the General Manager to initiate the procurement process to secure the services of the best-qualified Design/Builder.

Second : Mr. Voggenreiter

Mrs. Eagles asked if there is a way to distinguish between references to the old and new SCADA systems. Mr. Pflugshaupt, Director of Information Technology, suggested referring to them as "HSQ" (old) and "Clear SCADA" (new).

Ayes : Kooyoomjian, Voggenreiter, Carr, Eagles, Ruecker, Rutherford (via telephone)

Absent : Allen, Gonzales

b) Authorization to Initiate the Eminent Domain Process and to Advertise and Hold a Public Hearing to Secure Easement Rights from Carlton V. Heflin, et al., Needed for Construction of the Antioch Road Water Main Project

Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to initiate the eminent domain process and to advertise and hold a public hearing to acquire easements by condemnation, including by "quick take" condemnation pursuant to Va. Code § 25.1-300 et seq., on the parcel owned by Carlton V. Heflin, et al., located at 6115 Antioch Road, Haymarket, VA 20169, needed for construction of the Antioch Road Water Main Project.

Second : Mrs. Carr

Dr. Kooyoomjian expressed his appreciation to staff for providing thorough documentation. In response to an inquiry from Mr. Rutherford, Mr. Beidas informed Board Members the physical parameters of the requested easement have been significantly reduced to minimize the impact to trees in an effort to accommodate a request from the property owner. Staff maintained the proposed compensation at the same level as for the larger easement.

Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford (via telephone), Voggenreiter
Absent : Allen, Gonzales

- c) Authorization to Initiate the Eminent Domain Process and to Advertise and Hold a Public Hearing to Secure Easement Rights from Mach II MCB Silver Portfolio Owner One, LLC Needed for Construction of the Old Holiday Inn Sewer Realignment Project

Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to initiate the eminent domain process and to advertise and hold a public hearing to acquire easements by condemnation, including by “quick take” condemnation pursuant to Va. Code § 25.1-300 et seq., on the parcel owned by Mach II MCB Silver Portfolio Owner One, LLC, located at 17137 Dumfries Road, Dumfries, Virginia 22025, needed for construction of the Old Holiday Inn Sewer Realignment Project.

Second : Mrs. Carr
Ayes : Kooyoomjian, Carr, Eagles, Ruecker, Rutherford (via telephone), Voggenreiter
Absent : Allen, Gonzales

- d) Approval of the Prince William County Service Authority Community Notification and Outreach for Private Development and Service Authority Projects Creating Impacts to Existing Communities Policy

Mr. Dickey explained this is a formalization of the policy the Board adopted at the January 2018 meeting. He asked Board Members to approve the Resolution as provided.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the Community Notification and Outreach for Private Development and Service Authority Projects Creating Impacts to Existing Communities Policy and authorizes the General Manager to approve immediate publication and distribution.

Second : Mr. Voggenreiter
Ayes : Kooyoomjian, Voggenreiter, Carr, Eagles, Ruecker, Rutherford (via telephone)
Absent : Allen, Gonzales

4. GENERAL MANAGER’S REPORT

a) Mr. Dickey provided a brief summary of Congressman Rob Wittman’s visit to the Grubbs Environmental Center and H.L. Mooney Advanced Water Reclamation Facility (“Mooney”) on January 29. The visit was enjoyable; Congressman Wittman was very engaged and interested, having worked in the wastewater treatment field for many years.

b) Ms. Bentz provided a brief update on the Water Art Invitational scheduled for Thursday, March 8, 2017. Art pieces are due to the Authority by February 14.

c) Mr. Dickey announced the Authority was nominated for the 2018 Prince William County (PWC) Chamber of Commerce Business Awards in the Category of "Innovative Practice or Partnership of the Year Business Award." Ms. Bentz explained the nomination was submitted by SPARK, the county schools' education foundation.

d) Mr. Dickey reported Mr. Beidas is meeting February 28 with the Four Seasons Home Owners Association regarding the Montclair Booster Pump Station.

e) Mrs. Nelson provided highlights of the 2017 Annual Customer Satisfaction Survey results. The Authority's overall satisfaction rating was a 9.2 (out of 10), which is the highest rating yet. Copies of the full report will be distributed at the end of tonight's meeting.

f) Mrs. O'Quinn provided an Opioid use update (as requested by Mrs. Carr after Mrs. O'Quinn's original Opioid report in June 2017).

g) Office Rental Space: Mr. Dickey and Ms. Griffith advised Board Members the Authority has negotiated a lease for furnished office space across the street from the Authority's Spittle campus.

Mr. Ruecker called for a motion to amend the Board Meeting Agenda in order to consider approval for the General Manager to execute the lease agreement for additional office space.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby amends the February 8, 2018 Board Meeting Agenda to consider approval for the General Manager to execute the lease agreement for additional office space.

Second : Mrs. Carr

Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford (via telephone), Voggenreiter

Absent : Allen, Gonzales

Mr. Ruecker called for a motion to authorize and approve the General Manager to execute the lease agreement for the additional office space.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby authorizes and approves the General Manager to execute a lease agreement with The Morrisette Companies under the terms provided.

Second : Mr. Voggenreiter

Ayes : Eagles, Voggenreiter, Carr, Kooyoomjian, Ruecker

Abstain : Rutherford (via telephone)

Absent : Allen, Gonzales

h) Mr. Dickey announced that Mrs. Rosalind Jeffries, Executive Office Services Specialist, is retiring February 23 after 27 years of service. She will attend the April Board dinner and meeting to receive her retirement certificate and say her goodbyes to Board Members.

i) Mr. Dickey advised a Closed Meeting is needed.

5. ATTORNEY'S TIME

Mr. Viani confirmed a Closed Meeting needs to be held under Code of Virginia § 2.2-3711A3, with respect to Real Estate, and § 2.2-3711A7, General Legal Advice.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Voggenreiter congratulated staff on the Customer Satisfaction Survey results, and thanked the Authority for the nice 35th Anniversary gifts.

Dr. Kooyoomjian congratulated the Authority on its public outreach program and noted it is a positive investment in the community and its youth. He also mentioned a Prince William Committee of

100 program on February 15 as well as an upcoming Federal Water Quality Association meeting in Washington, D.C.; he gave both flyers to Ms. Murray to email to Board Members.

Mr. Rutherford asked how many water main breaks there were in January; Mr. Pannell replied there were 62 water main breaks. Mr. Rutherford also asked about the emergency fume hoods project. Dr. Mahieu reported the project is going well. The project is moving quickly and is scheduled to take approximately four months to complete. Mr. Rutherford also asked if staff took photos of the rehabilitation work that was recently performed on the Potomac Mills tank. Mr. Pannell advised staff did take photos of the work and posted some of them on the Authority's social media accounts.

Mr. Ruecker thanked Mrs. Nelson and Mr. Pannell for their assistance in identifying a water leak that was reported in his district. He also commented on Congressman Wittman's visit; he was impressed by the Congressman's knowledge and also by the professionalism of Authority staff who provided the tours and answered the Congressman's questions.

Mrs. Eagles asked if the water tank repairs at Mooney are complete. Dr. Mahieu explained the drain line still needs to be repaired. Mrs. Eagles also asked if the temporary cell tower will be removed soon; Mr. Dickey advised Mr. Beefelt will provide an update on the tower soon.

7. ADMINISTRATIVE REPORTS

Chairman Ruecker asked Board Members to provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

8. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:11 PM for the purpose of discussing Real Estate under Code of Virginia § 2.2-3711A3, and General Legal Advice under § 2.2-3711A7, and requested a motion for same.

Motion : Dr. Kooyoomjian
Second : Mr. Voggenreiter
Ayes : Kooyoomjian, Voggenreiter, Carr, Eagles, Ruecker, Rutherford (via telephone)
Absent : Allen, Gonzales

Upon conclusion of the closed meeting at 8:39 PM and in compliance with the Freedom of Information Act, a motion was made by Dr. Kooyoomjian and seconded by Mr. Voggenreiter to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A3 with respect to Real Estate, and § 2.2-3711A7, General Legal Advice.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Dr. Kooyoomjian
Second : Mr. Voggenreiter
Ayes : Kooyoomjian, Voggenreiter, Carr, Eagles, Ruecker, Rutherford (via telephone)
Absent : Allen, Gonzales

9. ADDITIONAL ACTION MATTER

Mr. Ruecker called for a motion to amend the Board Meeting Agenda in order to consider approval of authorization to advance water loop closure projects.

Motion : Mr. Voggenreiter moved that the Prince William County Service Authority Board of Directors hereby amends the February 8, 2018 Board Meeting Agenda to consider approval of authorization to advance water loop closure projects.
Second : Mrs. Eagles
Ayes : Voggenreiter, Eagles, Carr, Kooyoomjian, Ruecker, Rutherford (via telephone)
Absent : Allen, Gonzales

a) Approval of Authorization to Advance Water Loop Closure Projects

Chairman Ruecker called for a motion for the referenced Resolution.

Motion : Dr. Kooyoomjian moved that the Board of Directors of the Prince William County Service Authority hereby authorizes the General Manager to advance water loop closure projects WAT-122, Godwin Drive Water Main Extension, Prince William Parkway Water Main Crossing and to approve up to one million dollars (\$1,000,000.00) in additional funding beyond what is identified in the FY 2018-FY 2022 CIP budget.
Second : Mr. Rutherford
Ayes : Kooyoomjian, Rutherford (via telephone), Carr, Eagles, Ruecker, Voggenreiter
Absent : Allen, Gonzales

Copies of the Annual Customer Satisfaction Survey results were distributed to Board Members.

10. ADJOURNMENT

The meeting adjourned at 8:41 PM.

Mr. Rutherford disconnected his call at 8:42 PM.



Kurt E. Voggenreiter II
Secretary-Treasurer