



Service Authority

Joyce P. Eagles, Chairman
Paul E. Ruecker, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Mark Allen, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
Kurt E. Voggenreiter II, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF APRIL 14, 2016

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford and Kurt Voggenreiter II.

Staff : Dean E. Dickey, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Lake Akinkugbe, Marryam Chaudhry, Sydney Fisher, Rosalind Jeffries, Justin Snyder, Marlo Thomas Watson and Kim Murray.

Legal Counsel : Mark Viani

Guests : The Flynn Family; the Islam Family; the Jacob Family; the McAuley Family; the Moussa Family; the Shablom Family; Steve Watson.

1. GENERAL MATTERS

Chairman Eagles called the meeting to order at 7:30 PM.

a) Science Fair Winners

Chairman Eagles welcomed the 2016 Prince William-Manassas Regional Science Fair winners and their families. Mr. Dickey thanked the students for their participation; he thanked the judges and Mrs. Marlo Thomas Watson (also a judge) for their involvement. The students were recognized, congratulated and presented awards by Chairman Eagles.

b) Consideration of Approval of Minutes of March 10, 2016

Chairman Eagles called for approval of the Minutes of the March 10, 2016 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the March 10, 2016 Board meeting.
Second : Mr. Ruecker
Ayes : Kooyoomjian, Ruecker, Allen, Carr, Eagles, Gonzales, Voggenreiter
Abstain : Rutherford

c) Consideration of Approval of Minutes of March 16, 2016 Board Work Session

Chairman Eagles called for approval of the Minutes of the March 16, 2016 Board Work Session.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the March 16, 2016 Board Work Session.
Second : Mr. Ruecker
Ayes : Kooyoomjian, Ruecker, Allen, Eagles, Gonzales, Rutherford, Voggenreiter
Abstain : Carr

d) Consideration of Announcements by Staff

Mr. Dickey wished belated Happy Birthdays to Dr. Kooyoomjian and Mrs. Eagles. He noted the following items at Board Members' places: (1) Upcoming Events and (2) Article: "Millennial Employees Confound Big Banks" (from *The Wall Street Journal*).

e) Citizens' Time

There were no citizens in attendance who wished to speak.

2. PRESENTATIONS/COMMENDATIONS

a) Presentation: Marryam Chaudhry, Program Manager, Human Resources/Organizational Development

Chairman Eagles presented Ms. Chaudhry (on behalf of the Service Authority) a Certificate of Appreciation from the Department of Environmental Quality for the use of Authority training facilities in conducting two licensure workshops in March 2016. Ms. Chaudhry was instrumental in arranging for the Authority to host the workshops.

b) Commendation: Mr. Wallace Bowers (*not present*)

Mr. Dickey read the Resolution commending Mr. Wallace Bowers on his retirement and asked the Board to approve the Resolution.

Motion : Mr. Rutherford moved that the Prince William County Service Authority Board of Directors does hereby commend Mr. Wallace Bowers for his dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes in his retirement.

Second : Mrs. Eagles

Ayes : Rutherford, Eagles, Allen, Carr, Gonzales, Kooyoomjian, Ruecker, Voggenreiter

3. ACTION MATTERS

a) Adoption of PWCSA Board of Directors' Vision 2016-2025

Mr. Dickey explained the Board of Directors' Vision 2016-2025 was amended slightly from the Work Session on March 16 based on comments received from Board Members. Hard copies of both the red-lined and final versions were provided to Board Members. Mr. Dickey asked Board Members to approve the final version of the Board of Directors' Vision 2016-2025.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors does hereby adopt the Prince William County Service Authority Board of Directors' Vision 2016-2025.

Second : Mrs. Carr

Ayes : Ruecker, Carr, Allen, Eagles, Gonzales, Kooyoomjian, Rutherford, Voggenreiter

- b) Approval of Task Order to CH2M for an Alternatives Evaluation and Preliminary Engineering Report for Primary Building Electrical Improvements at the H.L. Mooney Advanced Water Reclamation Facility

Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby approves Project Agreement for Work Authorization No. 45 and authorizes the General Manager, or his designee, to execute the Project Agreement with CH2M to provide engineering design services for the H.L. Mooney Advanced Water Reclamation Facility Primary Building Electrical Improvements.

Second : Dr. Kooyoomjian

General discussion was held.

Ayes : Ruecker, Kooyoomjian, Allen, Carr, Eagles, Gonzales, Rutherford, Voggenreiter

- c) Approval of Task Order to Rinker Design Associates to Provide Engineering Design Services for the North Route 1 Water Main Reinforcement Project from Featherstone Road to Mary's Way

Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Mrs. Carr moved that the Prince William County Service Authority Board of Directors hereby approves Project Agreement for Work Authorization No. SA 1714 RDA-030 and authorizes the General Manager, or his designee, to execute the Project Agreement with Rinker Design Associates to provide engineering design services for the North Route 1 Water Main Reinforcement Project.

Second : Mr. Ruecker

General discussion was held.

Ayes : Carr, Ruecker, Allen, Eagles, Gonzales, Kooyoomjian, Rutherford, Voggenreiter

- d) Approval of Task Order to Rinker Design Associates to Provide Engineering and Architectural Design Services for the H.L. Mooney Advanced Water Reclamation Facility Control & Process Building Renovations

An aerial photo was displayed to show Board Members the location of the Control & Process Building at the H.L. Mooney Advanced Water Reclamation Facility. Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby approves Project Agreement for Work Authorization No. SA 1714 RDA-034 and authorizes the General Manager, or his designee, to execute the Project Agreement with

Rinker Design Associates to provide engineering and architectural design services for the H.L. Mooney Advanced Water Reclamation Facility Control & Process Building Renovations.

Second : Mr. Gonzales

General discussion was held. Mrs. Eagles requested Board Members be provided a copy of the photograph (via email) showing the location of the building.

Ayes : Ruecker, Gonzales, Allen, Carr, Eagles, Kooyoomjian, Rutherford, Voggenreiter

e) Approval of Task Order to GHD, Inc. to Provide Engineering Design Services for the Holiday Inn Sewage Pump Station Replacement Project

Mr. Dickey asked Board Members to approve the Resolution as provided. A map of the sewage pump station area was displayed to show the location of the project.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby approves Project Agreement for Work Authorization No. 11 and authorizes the General Manager, or his designee, to execute the Project Agreement with GHD, Inc. to provide engineering design services for the Holiday Inn SPS Replacement Project.

Second : Mrs. Carr

General discussion was held.

Ayes : Ruecker, Carr, Allen, Eagles, Gonzales, Kooyoomjian, Rutherford, Voggenreiter

4. GENERAL MANAGER'S REPORT

a) Mr. Beidas provided an update on the Occoquan Forest improvements. All work related to the new sewage pump station is complete. The water and force main project work is complete. The contractor is completing the punch list items. Staff anticipates all work being completed in approximately three weeks.

b) Mr. Dickey noted that the AWWA is recognizing National Drinking Water Week May 1-7, 2016. The Authority will provide a Water Bar in the lobby for customers and visitors and will distribute brochures and other materials. Staff will also provide information on the Authority's social media sites.

c) Mr. Dickey advised that Supervisor Frank Principi is holding a Town Hall meeting on Tuesday, May 3, 2016 at Potomac View Elementary School at 7:30 PM. Service Authority staff will be present to discuss the Willowbrook project.

d) Mr. Dickey noted that Mr. Allen and Mr. Voggenreiter are scheduled to tour the Mooney Plant and Grubbs Center on Friday, May 20 at 10 AM. Mrs. Eagles will join them. All Board Members are welcome to attend.

e) Mr. Dickey asked Mr. Pannell to provide background information about the removal of fire hydrants in Evergreen Farms. Mr. Pannell explained there are 26 maintenance hydrants that are not meant to be used for fire protection purposes. With the concurrence of PWC Department of Fire and Rescue, the hydrants have been painted black and clearly tagged so fire departments from PWC and other areas do not try to use them for fire protection. Mr. Dickey stated that staff recommends we remove the hydrants to eliminate any confusion. He also stated staff will coordinate with the Evergreen Farms community before proceeding with replacement of the hydrants.

f) Mr. Dickey advised Board Members of a letter the Authority received from a resident praising Authority staff on doing a great job on a recent project. (The employee specifically named and commended in the letter works for the PWC Department of Public Works, not the Service Authority.) Mr.

Dickey advised that in meetings with County staff, there was discussion about confusion with the Service Authority having "Prince William County" as part of its name. Some developers believe that when they receive permission for permits, etc. from the County, the permission is (mistakenly) perceived to be granted by the Service Authority as well, and this causes frustration for the developers. Mr. Dickey will suggest to the Board at a future date that Authority staff meet with County officials to consider removing the word "County" from the Authority's name. Mr. Viani added that legal documents addressed to Prince William County are sometimes served at the Service Authority, and vice versa.

g) Mr. Dickey notified Board Members that the binders containing the Draft CIP FY17-21 are available for pickup after the meeting. He proposed that Board Members vote to adopt the CIP at the May Board meeting (a briefing will be provided at that meeting, prior to the vote).

h) Copies of the Proposed FY17-18 Budget were distributed to Board Members. Mr. Dickey asked if Board Members wish to hold a special work session to review the Budget. Mr. Beefelt provided a brief update on certain items contained in the Budget. Members agreed they will review the Budget and advise if they wish to schedule a special work session.

i) Mr. Dickey thanked Mrs. Marlo Thomas Watson for her outstanding work on the Water Art Invitational and Science Fair. Mr. Dickey advised Board Members that Mrs. Thomas Watson is leaving the Authority's employment. She will serve as a Contractor for a while to assist with Community Outreach and Education projects and ensure a smooth transition for a new Community Relations and Outreach Manager.

j) Mr. Dickey advised there is no need for a closed session unless Board Members wish to hold one.

5. ATTORNEY'S TIME

Mr. Viani had no report.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Rutherford commended Mrs. Thomas Watson on her work in community outreach. Referring to the FY17-18 Budget, he asked about the permits the Authority is obtaining. Mr. Beefelt answered that the amount of single family permits has increased, while multifamily permits have decreased; commercial permits are increasing over previous years, and most of those are data center-driven. Mr. Rutherford also asked whether the Authority is performing any work on or with CSX Railroad. Mr. Beidas responded that the Authority has no work scheduled with the Railroad.

Mr. Gonzales commended staff for doing a great job on the Science Fair. He asked to have internships addressed in the Budget. With respect to the Comprehensive Plan update, he requested the Authority include information describing the Authority's system as a whole as it relates to the Land Use Planning Process.

Mr. Ruecker suggested employees be invited to attend Board meetings so they can learn of the issues that come before the Board. Mr. Dickey and staff agreed that staff will coordinate the invitations. Mr. Ruecker also thanked Mrs. Thomas Watson for her work.

Dr. Kooyoomjian thanked the Science Fair judges for their interest and enthusiasm. He thanked staff for the Service Awards luncheon. He shared flyers for Federal Water Quality Association and Prince William Committee of 100 events. Dr. Kooyoomjian also thanked Mrs. Thomas Watson for her community outreach work. He thanked Messrs. Beefelt and Akinkugbe for the Budget review and information.

Mr. Voggenreiter thanked staff for their work on the Science Fair; he sees it as a win-win situation for all parties. He appreciates the staff always answering his questions and being friendly to everyone.

Mr. Allen also commended Mrs. Thomas Watson and her staff for the Science Fair work. He reported that, inspired by the Authority's Water Art Invitational, Supervisor Candland's office is now planning to hold a community art show. He thanked Mr. Beidas, Mrs. Kearney and Ms. Murray for promptly addressing a recent constituent question. He also mentioned that he would like to follow up with the General Manager soon about Data Center sites in the Gainesville District, as they are a growing issue in several areas.

Mrs. Carr stated she was impressed by the Science Fair students' knowledge and courtesy. She also enjoyed the Service Awards luncheon, especially the number of employees who were recognized for 30+ years of service. She is sad to see Mrs. Thomas Watson leave and thanked her for all of her efforts on behalf of the Service Authority and the community.

Mrs. Eagles added her appreciation for Authority staff, and Mrs. Thomas Watson, as stated by the other Board Members.

7. ADMINISTRATIVE REPORTS

Mrs. Eagles asked the Board Members to please provide Mr. Dickey any questions they may have on the Administrative Reports for dissemination to the appropriate staff member.

8. ADJOURNMENT

The meeting adjourned at 9:11 PM.



Janice R. Carr
Secretary-Treasurer