

4 County Complex Court
P. O. Box 2266
Woodbridge, VA 22195-2266

Phone (703) 335-7900
Fax (703) 335-7905
www.pwcsa.org



Service Authority

Joyce P. Eagles, Chairman
Paul E. Ruecker, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Mark Allen, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
Kurt E. Voggenreiter II, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF SEPTEMBER 8, 2016

Board Members Present : Mark Allen (via telephone), Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford and Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie A. Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, James Pflugshaupt, Rachel Carlson and Kim Murray.

Legal Counsel : Mark Viani

Guests : Bryan and Michell Albin

1. GENERAL MATTERS

Mr. Allen called into the meeting via telephone at 7:27 PM (from San Francisco, due to a personal matter).

Chairman Eagles called the meeting to order at 7:30 PM.

Chairman Eagles called for approval of the Amended Agenda, a copy of which was provided at Board Members' places. There were no objections to approving the Amended Agenda.

a) Consideration of Approval of Minutes of July 14, 2016

Chairman Eagles called for approval of the Minutes of the July 14, 2016 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the July 14, 2016 Board meeting.
Second : Mr. Ruecker
Ayes : Kooyoomjian, Allen (via telephone), Carr, Eagles, Gonzales, Rutherford, Voggenreiter
Abstain : Ruecker

b) Consideration of Announcements by Staff

Mr. Dickey noted the following item at Board Members' places: An article from 1978 about residents who were (at the time) opposed to Prince William County entering the business of purchasing water. (Mr. Dickey thought Board Members would be interested in the historical article.) Mr. Dickey also introduced Karen Takacs, the new Community Relations and Outreach Manager, to Board Members.

c) Citizens' Time

There were no citizens in attendance who wished to speak.

2. COMMENDATIONS/PRESENTATIONS

a) Commendation: Mr. Bryan Albin

Mr. Dickey called Mr. Bryan Albin forward and personally commended Mr. Albin on his long-time service. Mr. Dickey read the resolution commending Mr. Albin on his retirement after 34 years and two months of service to the customers of the Prince William County Service Authority and the citizens of Prince William County. (Mr. Albin was accompanied by his wife, Michell.)

Motion : Mrs. Carr moved that the Prince William County Service Authority Board of Directors hereby commends Mr. Bryan Albin for his dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes for happiness in his retirement.

Second : Mr. Ruecker

Ayes : Carr, Ruecker, Allen (via telephone), Eagles, Gonzales, Kooyoomjian, Rutherford, Voggenreiter

b) Commendation: Mr. Kent Turner

Mr. Dickey complimented Mr. Turner in absentia (he was not able to attend the meeting) on his service and read the resolution commending Mr. Turner on his retirement after 28 years of service to the customers of the Prince William County Service Authority and the citizens of Prince William County.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby commends Mr. Kent Turner for his dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes for happiness in his retirement.

Second : Mrs. Carr

Ayes : Ruecker, Carr, Allen (via telephone), Eagles, Gonzales, Kooyoomjian, Rutherford, Voggenreiter

c) Presentation: NACWA Platinum7 Peak Performance Award

Mrs. Eagles presented the National Association of Clean Water Agency's (NACWA) 2015 "Platinum7" Peak Performance Award to Mrs. Rachel Carlson, Water Reclamation Operations Manager at the H.L. Mooney Advanced Water Reclamation Facility (Mooney AWRF). Mr. Dickey noted that the Mooney AWRF won the NACWA Platinum7 Award in recognition of seven consecutive years of operations with no violations, and congratulated the staff's work at the plant.

3. ACTION MATTERS

In accordance with the Amended Agenda, there were no Action Matters presented to the Board at this meeting.

4. GENERAL MANAGER'S REPORT

a) With respect to the previous Action Matter that was on the Agenda for this meeting, Mr. Dickey reported that before staff requests approval to begin the Eminent Domain process for the Barrett Drive water main project, the Authority needs affirmative direction from the Homeowners' Association stating that they cannot get a quorum to approve granting an easement.

b) Mrs. O'Quinn provided an update on the Intern-to-Hire program. She also read program reviews provided by two of the 2016 summer interns (both worked two or three summers); they are pleased with the program, the work and their experiences as a part of it.

c) Mr. Dickey requested and received the Board's concurrence to send the FY16 Accomplishments Report to the Prince William Board of County Supervisors. (Dr. Jack offered to send a few edits before the report is finalized and sent to the Supervisors.)

d) Mr. Dickey referenced a letter the Authority received from State Senator Jeremy McPike in which the Senator asked the Authority to accelerate a Capital Improvements Program (CIP) project in the area of West Longview Drive in Woodbridge. Mr. Dickey and Mr. Pannell provided information about Washington Gas' current work in that area and discussed in general what the proposed next steps would be. Mr. Dickey requested and received the Board's agreement for Chairman Eagles to respond to Senator McPike, advising that Authority staff will investigate the feasibility of performing the work in conjunction with Washington Gas' work. In response to questions, Mr. Dickey advised that, without objection from the Board, staff will return with a report and recommendation at the October or November Board meeting. Board Members agreed to Mr. Dickey's proposed actions.

e) Colchester Community Meeting: Mr. Beidas reported that 10 residents attended the recent Colchester community meeting, as did Chairman Eagles and staff from Supervisor Principi's office. Mr. Beidas reported the meeting went well. Chairman Eagles stated the Authority staff did an excellent job explaining the project.

f) Mr. Dickey noted there was a recent question from a Board Member regarding billing issues in a city in Virginia that were incorrectly attributed to meter readings and calibration, and whether the Service Authority had similar issues. Mrs. Nelson explained the actual situation in that city and advised that the Authority does not have any of those calibration issues.

g) Mr. Beidas provided copies of a corrected page for the Board Members' 2017-2021 CIP binders. The district boundaries changed for one project, and the corrections were made on the updated page. (The corrected page will also be sent to the appropriate County Supervisors.)

h) Mr. Dickey announced that several Authority staff members are presenting at the VA AWWA's (Virginia American Water Works Association) WaterJAM conference in Virginia Beach next week.

i) Copies of the FY17 Service Authority Goals Report were distributed to Board Members.

j) Mr. Dickey advised a closed meeting is needed.

5. ATTORNEY'S TIME

Mr. Viani advised that a closed meeting needs to be held under Code of Virginia § 2.2-3711A1, Personnel, and § 2.2-3711A7, Litigation.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Rutherford advised he will be out of town and will therefore not attend the October meeting.

Mr. Gonzales thanked Board Members for supporting additional FTEs (full-time equivalents) for Service Authority staff.

Mr. Ruecker requested the status of the Four Seasons booster pump station. Mr. Dickey advised that he received the documents to approve putting the project out for bid. After reviewing the documents, Mr. Dickey asked staff to ensure there are no conflicts in the design specifications before sending the project out for bid.

Mrs. Carr commended Dr. Mahieu and John DeRosa at the Mooney AWRP for giving her and her grandsons a tour of the plant. She also reported meeting with Chairman Eagles, Mr. Dickey and Mrs. Takacs to discuss the 2017 Water Art Invitational. Mrs. Carr asked why some fire hydrants have a rod inserted on them; Mr. Pannell explained that selected hydrants are marked accordingly if they are likely to be buried by snow (or struck by snow plows).

Mr. Voggenreiter reported that he enjoyed the "Imagine a Day without Water" video. He also commended staff on the FY2016 Accomplishments Report.

Dr. Kooyoomjian praised staff on the great articles in the "Water Ways" publication. He also thanked staff for information and assistance provided on various customer issues.

Mr. Allen thanked staff who attended and presented at the Heritage Hunt community meeting in July.

Chairman Eagles welcomed Mrs. Takacs. She also praised staff for providing the "Imagine a Day without Water" video in both English and Spanish. She thanked Mrs. Samantha Kearney for speaking with a gentleman at a non-profit group about water sprinkler safety in a commercial building. Chairman Eagles also thanked Mr. Doug Shoop and Mr. Conrad Holtslag for providing residents information about a right-of-way issue.

7. ADMINISTRATIVE REPORTS

Chairman Eagles asked the Board Members to please provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

8. CLOSED MEETING

Chairman Eagles announced a closed meeting at 8:41 PM for the purpose of discussing Personnel under Code of Virginia § 2.2-3711A1 and Litigation under § 2.2-3711A7, and requested a motion for same.

Motion : Mr. Ruecker
Second : Mrs. Carr
Ayes : Ruecker, Carr, Allen (via telephone), Eagles, Gonzales, Kooyoomjian, Rutherford, Voggenreiter

Upon conclusion of the closed meeting at 9:40 PM and in compliance with the Freedom of Information Act, a motion was made by Mr. Ruecker and seconded by Mrs. Carr to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Codes of Virginia § 2.2-3711A1, Personnel and § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mr. Ruecker
Second : Mrs. Carr
Ayes : Ruecker, Carr, Allen (via telephone), Eagles, Gonzales, Kooyoomjian, Rutherford, Voggenreiter

9. ELECTIONS

Mr. Viani explained the process by which the elections would be held. He then asked for a motion to open the floor for nominations for the Office of Chairman.

Motion : Mr. Ruecker moved to open the floor for nominations for the Office of Chairman.
Second : Mrs. Carr
Vote : By Acclamation (including Mr. Allen via telephone)

Mr. Viani requested nominations for the Office of Chairman.

Mr. Ruecker nominated Mrs. Eagles for the Office of Chairman.
Dr. Kooyoomjian seconded the nomination.

Motion : Mr. Rutherford moved to close the nominations for the Office of Chairman.
Second : Mr. Ruecker
Vote : By Acclamation (including Mr. Allen via telephone)

Mr. Viani called for a vote for the Office of Chairman.

Vote : By Acclamation (including Mr. Allen via telephone)

Mr. Viani announced that by a vote of Acclamation, Mrs. Eagles is elected Chairman.

Motion : Mrs. Eagles moved to open the floor for nominations for the Office of Vice Chairman.
Second : Dr. Kooyoomjian
Vote : By Acclamation (including Mr. Allen via telephone)

Mrs. Eagles nominated Mr. Ruecker for the Office of Vice Chairman.
Dr. Kooyoomjian seconded the nomination.

Motion : Mrs. Eagles moved to close the nominations for the Office of Vice Chairman.
Second : Mr. Ruecker
Vote : By Acclamation (including Mr. Allen via telephone)

Mr. Viani called for a vote for the Office of Vice Chairman.

Vote : By Acclamation (including Mr. Allen via telephone)

Mr. Viani announced that by a vote of Acclamation, Mr. Ruecker is elected Vice Chairman.

Motion : Mr. Ruecker moved to open the floor for nominations for the Office of Secretary-Treasurer.
Second : Mrs. Carr
Vote : By Acclamation (including Mr. Allen via telephone)

Mrs. Eagles nominated Mrs. Carr for the Office of Secretary-Treasurer.
Dr. Kooyoomjian seconded the nomination.

Motion : Mrs. Eagles moved to close the nominations for the Office of Secretary-Treasurer.
Second : Mr. Ruecker
Vote : By Acclamation (including Mr. Allen via telephone)

Mr. Viani called for a vote for the Office of Secretary-Treasurer.

Vote : By Acclamation (including Mr. Allen via telephone)

Mr. Viani announced that by a vote of Acclamation, Mrs. Carr is elected Secretary-Treasurer.

10. ADJOURNMENT

The meeting adjourned at 9:45 PM.

Mr. Allen disconnected his call at 9:46 PM.



Janice R. Carr
Secretary-Treasurer