



Service Authority

Joyce P. Eagles, Chairman
Paul E. Ruecker, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Mark Allen, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
Kurt E. Voggenreiter II, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF JUNE 9, 2016

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford and Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, James Pflugshaupt, Joseph Del Priore, Conrad Holtslag, Paul Hood, Robert Jenkins and Kim Murray.

Legal Counsel : Mark Viani

Guests : Sarah Del Priore

Absent : Ernie Gonzales

1. GENERAL MATTERS

Chairman Eagles called the meeting to order at 7:30 PM.

Chairman Eagles called for approval of the Amended Agenda, a copy of which was provided at Board Members' places.

Motion : Mr. Ruecker moved to approve the Amended Agenda as provided.
Second : Dr. Kooyoomjian
Ayes : Ruecker, Kooyoomjian, Allen, Carr, Eagles, Rutherford, Voggenreiter
Absent : Gonzales

a) Consideration of Approval of Minutes of May 12, 2016

Chairman Eagles called for approval of the Minutes of the May 12, 2016 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the May 12, 2016 Board meeting.
Second : Mr. Ruecker
Ayes : Kooyoomjian, Ruecker, Allen, Carr, Eagles, Rutherford, Voggenreiter
Absent : Gonzales

b) Consideration of Announcements by Staff

Mr. Dickey noted the following items at Board Members' places: The *Water Ways May-June 2016* newsletter and a flyer for the June 30 Ice Cream Social at the Spittle Building.

c) Citizens' Time

There were no citizens in attendance who wished to speak.

2. AWARDS

a) Mr. Dickey read the Prince William County 2016 Green Community Award, which Chairman Eagles and Mrs. Marlo Thomas Watson accepted at a ceremony in May. Chairman Eagles passed the Award to Board Members for review.

b) Mr. Dickey read the Virginia Municipal League (VML) 2016 Risk Management Performance Award while Chairman Eagles presented the plaque to Mrs. O'Quinn and Mr. Del Priore.

c) Mr. Dickey read the Prince William Board of County Supervisors' (BOCS) Proclamation designating June 30, 2016 (and annually thereafter) as "Drinking Water and Wastewater Professionals Appreciation Day." Chairman Eagles shared comments from Delegate Richard Anderson at the BOCS' May 17 meeting where the Proclamation was presented to the Authority. Mr. Dickey announced that the Authority will celebrate the day with a breakfast at the H.L. Mooney Advanced Water Reclamation Facility and an ice cream social in the Spittle Lunch Room. Delegate Anderson plans to attend the ice cream social.

3. ACTION MATTERS

a) Virginia Resources Authority (VRA) Interest Rate Reduction

Mr. Dickey asked Board Members to approve the resolution as provided.

Motion : Dr. Kooyoomjian moved that Prince William County Service Authority Board of Directors hereby approves the Resolution Authorizing the Execution of an Amendment to Financing Agreement between the Prince William County Service Authority and the Virginia Resources Authority, as Administrator of the Virginia Water Facilities Revolving Fund, and an Amendment to Water and Sewer System Revenue Bond, Series 2004 (Taxable) to Decrease the Interest Rate Thereon.

Second : Mr. Ruecker

Ayes : Kooyoomjian, Ruecker, Allen, Carr, Eagles, Rutherford, Voggenreiter

Absent : Gonzales

b) Authorize General Manager to Issue Six Task Orders for Sanitary Sewer Main Line Relining using Cured-In-Place Pipe (CIPP)

Mr. Dickey asked Board Members to approve the resolution as provided.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to issue the referenced four task orders to AM-Liner East and the referenced two task orders to Insituform Technologies.

Second : Mrs. Carr

General discussion was held. Board Members asked to see a video showing how the CIPP work is done. Staff will send a link (to a video) to Board Members via email. (Note: The link was subsequently provided to Board Members.)

Ayes : Ruecker, Carr, Allen, Eagles, Kooyoomjian, Rutherford, Voggenreiter
Absent : Gonzales

c) Authorization to Initiate the Advertisement and to Hold a Public Hearing to Consider Exercising the Service Authority's Right of Eminent Domain for the Condemnation Required to Secure Easements Needed for Construction of Phase 1 of the Sudley Road Water Line Replacement Project

Mr. Dickey asked Board Members to approve the resolution. Mr. Beidas provided a brief timeline of the processes and actions that led to the need to exercise the right of eminent domain.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby declares its intent to advertise and hold a Public Hearing to consider exercising its right of Eminent Domain for the condemnation of property located at 10879 Gambriel Drive, Manassas, Virginia, owned by TGM Manassas Inc. and the property located at 8250 Sudley Road, Manassas, Virginia, owned by Marathon Petroleum Company LP, to secure easement rights required by Phase 1 of the Sudley Road Water Line Replacement Project.

Second : Mr. Voggenreiter

General discussion was held about the communication the Authority had with the other parties.

Ayes : Ruecker, Voggenreiter, Allen, Carr, Eagles, Kooyoomjian, Rutherford
Absent : Gonzales

d) SCADA System Replacement – Comprehensive Agreement 3

Mr. Pannell, Mr. Hood and Mr. Jenkins provided Board Members a brief presentation and real-time demonstration on the new SCADA System pilot performance. Mr. Dickey asked Board Members to approve the resolution.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby waives its guideline providing for a second public hearing in connection with the project and authorizes the General Manager, after allowing thirty (30) days for public comment, to award Comprehensive Agreement 3 to CDM Constructors, Inc. for construction of the SCADA System.

Second : Mrs. Carr

General discussion was held.

Ayes : Ruecker, Carr, Allen, Eagles, Kooyoomjian, Rutherford, Voggenreiter
Absent : Gonzales

e) Amendment to Service Connection Policy

Mr. Dickey asked Board Members to approve the resolution. Mrs. Nelson explained the reason for the simple change to the policy.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby approves the Amended Service Connection Policy.
Second : Kooyoomjian
Ayes : Ruecker, Kooyoomjian, Allen, Carr, Eagles, Rutherford, Voggenreiter
Absent : Gonzales

4. GENERAL MANAGER'S REPORT

a) Mr. Dickey requested the sense of the Board on his request to send the Draft Development Policy to Northern Virginia Building Industry Association (NVBIA), Prince William County Departments of Development Services and Economic Development, and National Association of Industrial and Office Properties (NAIOP) for comments. Mr. Dickey explained changes that were made to the version previously provided to Board Members and stated the Board will have additional opportunities to make changes before the policy may be adopted. Seeing no objection, Mr. Dickey stated that the draft policy will be sent out in July.

b) In response to the Board's request at a previous meeting, Mr. Pflugshaupt explained that the most appropriate videoconferencing solution (for use in the Board Room) will cost approximately \$25,000. A general discussion followed. Mr. Pflugshaupt responded to Board questions by explaining the general concerns with using videoconferencing for Board meetings (e.g., computer connectivity issues which could disrupt the meetings, privacy issues while a Board Member is connected to the meeting, security concerns with the remotely connected computer, etc.). After discussing the subject, Board Members agreed not to pursue videoconferencing at this time.

c) At Mr. Dickey's request, Mr. Beidas reported that Authority staff attended a meeting with staff from the Prince William County Department of Economic Development and a potential client that is considering four sites in the Prince William County area for data centers. The discussion centered on availability of Service Authority water and sewer at each of the sites.

d) Samples of the new Customer Comment cards were provided to Board Members. Customers have the option of completing and mailing the cards to the Authority or providing their responses electronically via the Authority's website.

e) Mr. Dickey advised the need for a closed meeting.

5. ATTORNEY'S TIME

Mr. Viani confirmed that a closed meeting needs to be held under Codes of Virginia § 2.2-3711A5, Economic Development; § 2.2-3711A6, Procurement; and § 2.2-3711A7, Litigation.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Rutherford asked about total nitrogen limits in the summer; Mr. Dickey explained how the levels are controlled and managed.

Mr. Ruecker thanked Mrs. Nelson and her staff for handling a customer issue. He asked about meters for restaurants in Stonebridge at Potomac Town Center. Mrs. Nelson will research the information and respond accordingly.

Mrs. Carr reported that, while visiting Occoquan, she saw a gearwheel assembly that was from one of the five water basins used at the former Occoquan River Station water processing plant. There is a sign posted with the assembly explaining the historical significance of the gearwheel at the property.

Mr. Allen thanked Mrs. Nelson and Ms. Murray for resolving a customer issue. He added that Supervisor Candland's office received a constituent concern about presumably high levels of hexavalent chromium in Lake Manassas. Dr. Mahieu offered to send information to Mr. Allen on that subject.

Mr. Voggenreiter asked general questions about SCADA, including whether the sites are added a few at a time. Mr. Dickey advised that groups of sites are installed consecutively.

Dr. Kooyoomjian thanked Mr. Pannell and his staff for the SCADA presentation. He also complimented Authority staff for the water booth (and free SA water bottles) at the Occoquan Craft Show last weekend.

Chairman Eagles noted that she enjoyed representing the Authority last month in accepting awards and proclamations on the Authority's behalf.

7. ADMINISTRATIVE REPORTS

Chairman Eagles asked the Board Members to please provide Mr. Dickey any questions they may have on the Administrative Reports for dissemination to the appropriate staff member.

8. CLOSED MEETING

Chairman Eagles announced a closed meeting at 9:02 PM for the purpose of discussing Economic Development under Code of Virginia § 2.2-3711A5; Procurement under § 2.2-3711A6; and Litigation under § 2.2-3711A7; and requested a motion for same.

Motion : Mr. Ruecker
Second : Mrs. Carr
Ayes : Ruecker, Carr, Allen, Eagles, Kooyoomjian, Rutherford, Voggenreiter
Absent : Gonzales

Upon conclusion of the closed meeting at 9:24 PM and in compliance with the Freedom of Information Act, a motion was made by Mr. Ruecker and seconded by Mr. Rutherford to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Codes of Virginia § 2.2-3711A5, Economic Development; § 2.2-3711A6, Procurement; and § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;


NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the

closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mr. Ruecker
Second : Mr. Rutherford
Ayes : Ruecker, Rutherford, Allen, Carr, Eagles, Kooyoomjian, Voggenreiter
Absent : Gonzales

9. ADJOURNMENT

The meeting adjourned at 9:26 PM.



Janice R. Carr
Secretary-Treasurer