



Service Authority

Joyce P. Eagles, Chairman
Paul E. Ruecker, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Mark Allen, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
Kurt E. Voggenreiter II, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF JULY 14, 2016

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, Ernie Gonzales (via telephone), K. Jack Kooyoomjian, Ph.D., David A. Rutherford and Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Theresa O'Quinn, Don Pannell, James Pflugshaupt, Doug Shoop and Kim Murray.

Legal Counsel : Mark Viani

Guests : Donald Lauzon

Absent : Paul Ruecker

1. CALL TO ORDER

Mr. Gonzales called into the meeting via telephone at 7:25 PM (from Florida, due to a personal matter).

Chairman Eagles called the meeting to order at 7:30 PM.

2. PUBLIC HEARINGS

a) Easement Condemnation for Sudley Road Water Main Replacement Phase 1 Project

Chairman Eagles opened the Public Hearing at 7:32 PM and advised that any member of the public who wishes to speak would be allotted three minutes to do so.

Chairman Eagles advised that the purpose of the Public Hearing was to consider the acquisition of temporary construction easement(s) by Eminent Domain for the construction of the Sudley Road 14-Inch Water Main Replacement Project. Chairman Eagles further advised that Notice of this Public Hearing was published in the *Prince William Times*, a newspaper having general circulation in Prince William County. The notice appeared at least six days apart on June 15, 2016 and June 22, 2016.

Chairman Eagles further advised that a copy of the foregoing notice was mailed to the Prince William Acting County Executive, the Prince William Board of County Supervisors, and the Mayors of the Towns of Dumfries, Haymarket, and Occoquan. Chairman Eagles advised that all users of the facilities owned or leased by the Prince William County Service Authority, and all others interested, will have an opportunity to be heard concerning the proposed acquisition of easements by Eminent Domain.

Chairman Eagles asked if there were any comments or questions from the public on this matter. No one signed up to speak. With no comments or questions, Mrs. Eagles declared the Public Hearing closed at 7:35 PM.

Chairman Eagles called for a motion to adopt the Resolution to 1) approve the Sudley Road 14-Inch Water Main Replacement Project as a public use; and 2) authorize the proposed acquisition of permanent and temporary construction easement(s) by Eminent Domain for the construction of the Sudley Road 14-Inch Water Main Replacement Project.

Motion : Mr. Rutherford moved that the Prince William County Service Authority Board of Directors does hereby adopt the Resolution to 1) approve the Sudley Road 14-Inch Water Main Replacement Project as a public use; and 2) authorize the proposed acquisition of permanent and temporary construction easement(s) by Eminent Domain for the construction of the Sudley Road 14-Inch Water Main Replacement Project.

Second : Mr. Voggenreiter

Ayes : Rutherford, Voggenreiter, Allen, Carr, Eagles, Gonzales (via telephone), Kooyoomjian

Absent : Ruecker

3. GENERAL MATTERS

a) Consideration of Approval of Minutes of June 9, 2016

Chairman Eagles called for approval of the Minutes of the June 9, 2016 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the June 9, 2016 Board meeting.

Second : Mr. Voggenreiter

Ayes : Kooyoomjian, Voggenreiter, Allen, Carr, Eagles, Rutherford

Abstain: Gonzales (via telephone)

Absent : Ruecker

b) Consideration of Announcements by Staff

Mr. Dickey wished a Happy Birthday to Mr. Voggenreiter (July 23) and noted the "Get to know your H2O" water bottles at Members' places.

c) Citizens' Time

There were no citizens in attendance who wished to speak.

4. AWARDS

Mr. Dickey read the American Web Design Award, which Chairman Eagles presented to Mr. Keenan Howell on behalf of Ms. Amanda Clark, Visual Design Manager for the Service Authority. The American Web Design Award is Graphic Design USA's annual showcase of the power of design to enhance websites and online communications. This is an elite design award that showcases designs that are shaping the future of visual communications where it counts. There were about 2,000 applicants this year, with the top 15% winning the award.

5. ACTION MATTERS

- a) Approval of Task Order to Prince William Pipeline to Provide Pressure Testing Services for the Heritage Hunt Sewage Pump Station Force Main

Mr. Dickey asked Board Members to approve the resolution as provided.

Motion : Dr. Kooyoomjian moved that Prince William County Service Authority Board of Directors hereby authorizes the General Manager to approve a Task Order to Prince William Pipeline to provide pressure testing services for the Heritage Hunt Sewage Pump Station Force Main Project.

Second : Mr. Allen

General discussion was held.

Ayes : Kooyoomjian, Allen, Carr, Eagles, Gonzales (via telephone), Rutherford, Voggenreiter

Absent : Ruecker

- b) Approval of Agreement between Board of County Supervisors of Prince William County and Prince William County Service Authority for Betterment of Water Facility on the Powells Creek Pedestrian Bridge Project

Mr. Dickey asked Board Members to approve the resolution as provided.

Motion : Mr. Rutherford moved that the Prince William County Service Authority Board of Directors hereby approves the Agreement between the Board of County Supervisors of Prince William County and Prince William County Service Authority for Betterment of the Water Facility on the Powells Creek Pedestrian Bridge Project and authorizes the General Manager to execute the Agreement for Prince William County Project EN13-076-158 to reimburse the County for water line installation.

Second : Mrs. Carr

General discussion was held.

Ayes : Rutherford, Carr, Allen, Eagles, Gonzales (via telephone), Kooyoomjian, Voggenreiter

Absent : Ruecker

c) Approval of Task Order to Christopher Consultants, Ltd. to Provide Engineering Design Services for the Antioch Road Water Main Loop Closure Project

Mr. Dickey asked Board Members to approve the resolution.

Motion : Mr. Allen moved that the Prince William County Service Authority Board of Directors hereby approves the Proposal by Christopher Consultants, Ltd. for Work Authorization No. 07 and authorizes the General Manager to issue a Task Order to Christopher Consultants Ltd. to provide Engineering Design Services for the Antioch Road Water Main Loop Closure Project.

Second : Mrs. Carr

General discussion was held. (Mr. Dickey noted that this line does not serve the data center property.)

Ayes : Allen, Carr, Eagles, Gonzales (via telephone), Kooyoomjian, Rutherford, Voggenreiter

Absent : Ruecker

6. GENERAL MANAGER'S REPORT

a) Mr. Dickey announced that the H.L. Mooney Advanced Water Reclamation Facility (AWRF) has earned the NACWA Platinum Peak Performance Award for the third consecutive year. (The award is referred to as Platinum7.)

b) Mr. Dickey also announced the Service Authority earned the NACWA Excellence in Management Silver Recognition; this honor celebrates the Authority's commitment to sustainable, successful programs that exemplify the attributes of an effectively-managed utility.

c) Mr. Dickey advised Board Members that a community outreach meeting for the Heritage Hunt Sewage Pump Station project is scheduled with the HOA Board for Thursday, July 28 at 1 PM at the Heritage Hunt Clubhouse in Gainesville, Virginia.

d) Dr. Mahieu briefed Board Members on the incinerator project at the Mooney AWRf. The Air Pollution Control system was recently installed on the incinerator; changes and additions were also made to the incinerator. The contractor is having problems getting the incinerator running correctly. The contractor, engineer and staff will continue to work together to solve the problems. General discussion was held.

e) Mr. Dickey provided Board Members a copy of the FY16 Accomplishments Report. Once Board Members have reviewed the report and given Mr. Dickey approval, they asked that the report be sent to the County Supervisors as well.

f) The Draft Water and Sewer Utility Standards Manual (USM) was distributed to Board Members for review and comment. Mr. Dickey advised that staff will also send the draft manual to several county agencies and industry organizations for review and comment. After consideration of Board Members' and industry organizations' comments, depending on the wishes of the Board, staff will ask the Board to approve the draft manual.

g) Mr. Dickey confirmed there are currently no plans to hold a Board of Directors meeting in August. The Chairman and Board Members agreed an August meeting is not needed at this time.

h) Mr. Dickey advised the need for a closed meeting.

7. ATTORNEY'S TIME

Mr. Viani confirmed that a closed meeting needs to be held under Codes of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A3, Real Property; § 2.2-3711A5, Economic Development; and § 2.2-3711A7, Litigation.

8. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Rutherford commended staff on the Water Quality Reports.

Dr. Kooyoomjian thanked staff for the draft USM. He also asked about an out-of-service fire hydrant in his neighborhood; Mr. Pannell explained the hydraulic calibration work that is being performed in the area, requiring some fire hydrants to be out of service temporarily.

Mr. Voggenreiter commended staff on the Water Quality Reports and the CIPP video (shared with Members last month).

Mrs. Carr reported that she met with Chairman Eagles, Mr. Dickey and Mrs. Watson to discuss the Water Art Invitational. The committee is working on details for the 2017 contest.

Chairman Eagles stated that she is impressed with all of the public outreach staff is doing at the schools. She also enjoyed the ice cream social in celebration of Drinking Water and Wastewater Professionals Appreciation Day.

Mr. Gonzales congratulated Mr. Dickey and staff for their work, and noted that the awards are a reflection of the Authority's leadership. Mr. Gonzales asked if the Board would receive an update on development of the internship program. Mr. Dickey confirmed that an update will be provided at the September Board meeting.

9. ADMINISTRATIVE REPORTS

Chairman Eagles asked the Board Members to please provide Mr. Dickey any questions they may have on the Administrative Reports for dissemination to the appropriate staff member.

10. CLOSED MEETING

Chairman Eagles announced a closed meeting at 8:15 PM for the purpose of discussing Personnel under Code of Virginia § 2.2-3711A1; Real Property under § 2.2-3711A3; Economic Development under § 2.2-3711A5; and Litigation under § 2.2-3711A7; and requested a motion for same.

Motion : Dr. Kooyoomjian
Second : Mr. Allen
Ayes : Kooyoomjian, Allen, Carr, Eagles, Gonzales (via telephone), Rutherford,
Voggenreiter
Absent : Ruecker

Upon conclusion of the closed meeting at 8:44 PM and in compliance with the Freedom of Information Act, a motion was made by Mrs. Carr and seconded by Mr. Allen to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Codes of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A3, Real Property; § 2.2-3711A5, Economic Development; and § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;


NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mrs. Carr
Second : Mr. Allen
Ayes : Carr, Allen, Eagles, Gonzales (via telephone), Kooyoomjian, Rutherford,
Voggenreiter
Absent : Ruecker

11. ADJOURNMENT

The meeting adjourned at 8:45 PM.

Mr. Gonzales disconnected his call at 8:46 PM.



Janice R. Carr
Secretary-Treasurer