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Service Authority

Joyce P. Eagles, Chairman
Paul E. Ruecker, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Mark Allen, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
Kurt E. Voggenreiter II, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF FEBRUARY 9, 2017

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, Ernie Gonzales (via telephone), K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David Rutherford (via telephone) and Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie A. Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Jim Pflugshaupt, Glenn Pearson, Doug Shoop, Shannon Spence and Kim Murray.

Legal Counsel : Mark Viani

Guests : Jason Kirk (Brown & Caldwell), Shannon Perkins

1. GENERAL MATTERS

Chairman Eagles called the meeting to order at 7:30 PM.

Mr. Gonzales called into the meeting via telephone at 7:30 PM (from New Orleans due to business reasons).

a) Consideration of Approval of Minutes of January 12, 2017

Chairman Eagles called for approval of the Minutes of the January 12, 2017 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the January 12, 2017 Board meeting.
Second : Mr. Ruecker
Ayes : Kooyoomjian, Ruecker, Allen, Carr, Eagles, Gonzales (via telephone), Voggenreiter
Absent : Rutherford

b) Consideration of Announcements by Staff

Mr. Dickey wished happy birthday to Mr. Allen and Mr. Rutherford. He noted the following items at Board Members' places: RSVP Cards for the Water Art Invitational; List of Upcoming Events at the Authority; "Water Ways" Jan-Feb 2017 Issue. Mr. Dickey introduced Shannon Spence, Deputy Director of Environmental Services and Water Reclamation, and Glenn Pearson, Senior Engineer/Collection & Distribution Manager, Operations and Maintenance.

c) Citizens' Time

There were no citizens in attendance who wished to speak.

2. ACTION MATTERS

a) Issuance of Task Order to AM-Liner East for Sanitary Sewer Main Line Relining Using Cured-in-Place Pipe (CIPP)

Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to issue a task order to AM-Liner East based on the prices shown in the unit bid schedule.

Second : Mr. Allen

Ayes : Ruecker, Allen, Carr, Eagles, Gonzales (via telephone), Kooyoomjian, Voggenreiter

Absent : Rutherford

b) Issuance of Task Order to Lyttle Utilities for Sanitary Sewer Manhole Rehabilitation

Mr. Dickey asked Board Members to approve the Resolution as provided. Mr. Pannell noted 17 manholes were originally assessed; two were determined to be in good condition and will only need minor work performed, so the final work scope includes 15 manholes.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to issue a task order to Lyttle Utilities based on the prices shown in the SA-0116 Pricing Schedule.

Second : Mr. Allen

Ayes : Ruecker, Allen, Carr, Eagles, Gonzales (via telephone), Kooyoomjian, Voggenreiter

Absent : Rutherford

c) Approval of Agreement for a Construction Contract with D&M Painting Corporation for Mooney Process Water Storage Tank Rehabilitation at the H.L. Mooney Advanced Water Reclamation Facility

Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves and authorizes the General Manager to execute the agreement with D&M Painting Corporation for the Mooney Process Water Storage Tank rehabilitation at the H.L. Mooney Advanced Water Reclamation Facility.

Second : Mr. Ruecker

Ayes : Kooyoomjian, Ruecker, Allen, Carr, Eagles, Gonzales (via telephone), Voggenreiter
Absent : Rutherford

3. GENERAL MANAGER'S REPORT

- a) Mr. Dickey reported that the Laboratory performed exceptionally well in recent Proficiency Testing.
- b) Mr. Dickey reviewed the Laboratory's current client list with Board Members.
- c) Mr. Dickey reviewed the list of Community Outreach events for February.
- d) Mr. Dickey provided updated information about the Water Art Invitational sponsors and door prize donors. Chairman Eagles noted the vendor sponsorships are appreciated.
- e) Update on Heritage Hunt Public Facilities Review (PFR): The PFR was approved with minor conditions. Staff will meet with the Heritage Hunt community on Tuesday, March 7 to discuss the project.
- f) Mr. Dickey reminded Board Members the Community Outreach meeting for the proposed Dumfries Zone Tank at Cherry Hill is scheduled for Monday, February 13, 2017 at 7 PM at the A.J. Ferlazzo Building (cafeteria) in Woodbridge.
- g) Prince William County (PWC) Comprehensive Plan Update: Mr. Dickey reported there is only one new project that is not already in the Authority's Capital Improvements Plan (the cross-county pipeline). Mr. Dickey offered to send the list of projects that are being added to the PWC Comprehensive Plan to Board Members
- h) Mr. Dickey advised a closed meeting is needed.

4. ATTORNEY'S TIME

Mr. Viani confirmed a closed meeting needs to be held under Code of Virginia § 2.2-3711A7, Litigation.

5. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Ruecker thanked staff for their assistance with a few issues. He asked if the Authority should consider "Buy American" practices in future contracts to the extent possible. Mr. Ruecker added that consultants should be advised of this consideration. Mr. Dickey will ask Mr. Beefelt and legal counsel to review; staff will make a recommendation to the Board. Mr. Ruecker also asked about the status of the Four Seasons/Montclair Booster Pump Station; Mr. Beidas advised staff is preparing a recommendation for the General Manager to explore a different project delivery system. Once approved by the General Manager, staff will present it to the Board.

Mrs. Carr congratulated the Laboratory staff on their proficiency testing and the growing client list.

Mr. Allen advised he is looking forward to the Heritage Hunt meeting with Authority staff on March 7.

Mr. Voggenreiter asked if Board Members may have a list of February Community Outreach events; staff will email the list.

Dr. Kooyoomjian advised the Prince William Committee of 100 has a program scheduled for February 16 on the PWC Strategic Plan (to be held at Brittany's Restaurant). The Federal Water Quality Association is hosting a talk on March 1; Tracy Meehan from the American Water Works

Association will speak about the challenges with the new administration with respect to environmental issues. Dr. Kooyoomjian stated he looks forward to the coming events at the Service Authority.

Chairman Eagles added her congratulations to the Lab staff. She reported Supervisor Principi's staff recently spoke well of Authority staff; she also advised the Supervisor's new Chief of Staff would like to see the Grubbs Environmental Center exhibit sometime (he'll contact someone to schedule a visit). Mrs. Eagles reminded everyone that February is American Heart month.

Mr. Gonzales voiced his support for video conferencing at Board meetings.

6. ADMINISTRATIVE REPORTS

Chairman Eagles asked the Board Members to please provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

7. CLOSED MEETING

Chairman Eagles announced a closed meeting at 8:05 PM for the purpose of discussing Litigation under § 2.2-3711A7, and requested a motion for same.

Motion : Mrs. Carr
Second : Mr. Ruecker
Ayes : Carr, Ruecker, Allen, Eagles, Gonzales (via telephone), Kooyoomjian, Voggenreiter
Absent : Rutherford

Mr. Rutherford called into the meeting via telephone at 8:09 PM (from Spring Hill, FL due to a personal matter).

Upon conclusion of the closed meeting at 8:32 PM and in compliance with the Freedom of Information Act, a motion was made by Mr. Ruecker and seconded by Mrs. Carr to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mr. Ruecker

Second : Dr. Kooyoomjian
Ayes : Ruecker, Kooyoomjian, Allen, Carr, Eagles, Gonzales (via telephone), Rutherford (via telephone), Voggenreiter

Mrs. Murray distributed copies of the FY2017 Annual Customer Survey results. Mr. Dickey advised staff will review these results at the next meeting.

8. ADJOURNMENT

The meeting adjourned at 8:35 PM.

Messrs. Gonzales and Rutherford disconnected their calls at 8:36 PM.



Janice R. Carr
Secretary-Treasurer