



Service Authority

Joyce P. Eagles, Chairman
Paul E. Ruecker, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Mark Allen, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
Kurt E. Voggenreiter II, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF FEBRUARY 11, 2016

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford (via telephone), and Kurt Voggenreiter.

Staff : Dean E. Dickey, Leslie Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, James Pflugshaupt, Ed Kovalchuk and Kim Murray.

Legal Counsel : Mark Viani

Guest : L. Ben Thompson

1. GENERAL MATTERS

Mr. Rutherford called into the meeting via telephone at 7:25 PM (from his home in Florida).

Chairman Eagles called the meeting to order at 7:30 PM. She welcomed new Board member Mark Allen.

a) Consideration of Approval of Minutes of January 14, 2016

Chairman Eagles called for approval of the Minutes of the January 14, 2016 Board meeting.

Motion : Mr. Ruecker moved to approve the Minutes of the January 14, 2016 Board meeting.
Second : Mrs. Carr
Ayes : Ruecker, Carr, Allen, Eagles, Kooyoomjian, Rutherford (via telephone), Voggenreiter
Absent : Gonzales (arrived at 7:33)

Chairman Eagles announced that the Amended Agenda, provided at Board Members' places, will substitute for the original Agenda provided in the Board packets.

b) Consideration of Announcements by Staff

Mr. Dickey wished Happy Birthday to Mr. Allen and Mr. Rutherford. He also noted the following items at Board Members' places: (1) Amended Board Meeting Agenda; (2) List of Upcoming Events; (3) Article: Boy Scouts Mobilize to Aid Community after Blizzard; and (4) Article: Service Authority "Blizzard Heroes."

c) Citizens' Time

There were no citizens in attendance who wished to speak.

2. COMMENDATIONS/PRESENTATIONS

a) Commendation: Mr. Timothy Kasper (*not present*)

Mr. Dickey read the Resolution commending Mr. Kasper on his retirement and asked the Board to approve same.

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors hereby commends Mr. Timothy G. Kasper for his dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes for happiness in his retirement.

Second : Mr. Gonzales

Ayes : Ruecker, Gonzales, Allen, Carr, Eagles, Kooyoomjian, Rutherford (via telephone), Voggenreiter

b) Commendation: Mr. L. Ben Thompson

Mr. Dickey called Mr. Thompson forward and read the Resolution commending Mr. Thompson's service on the Service Authority Board of Directors from January 2012 through December 2015, including serving as Vice Chairman of the Board from September through December 2015. Chairman Eagles also presented Mr. Thompson with a plaque commemorating his service.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors does hereby commend Mr. L. Ben Thompson for his professional and dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and conveys best wishes to him in the future.

Second : Mrs. Carr

Ayes : Kooyoomjian, Carr, Allen, Eagles, Gonzales, Ruecker, Rutherford (via telephone), Voggenreiter

Mr. Thompson thanked the Service Authority Board of Directors and Management for recruiting and maintaining a great staff. He added comments about his service on the Board and wished everyone well.

c) Presentation: Mr. Dickey provided a brief presentation on the Draft Spittle Complex Land Use Constraints and Architectural Analysis. General discussion was held.

3. ACTION MATTERS

- a) Approval of Preliminary Design/Build Agreement to The Lane Construction Corporation to Provide Design Services for a Segment of Antioch Road Water Main

Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves a Preliminary Design/Build Agreement and authorizes the General Manager, or his designee, to execute said agreement with The Lane Construction Corporation for Design Services for a segment of Antioch Road Water Main Project.

Second : Mr. Ruecker

Ayes : Kooyoomjian, Ruecker, Allen, Carr, Eagles, Gonzales, Rutherford (via telephone), Voggenreiter

- b) Approval of Task Order to Dewberry Consultants, LLC to Provide Engineering Design Services for the Heritage Hunt Sewage Pump Station (SPS) Replacement Project

Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Mr. Voggenreiter moved that the Prince William County Service Authority Board of Directors hereby approves Work Authorization No. 08 and authorizes the General Manager, or his designee, to execute a Task Order to Dewberry to provide engineering design services for the Heritage Hunt SPS Replacement Project.

Second : Mr. Ruecker

Discussion was held.

Ayes : Voggenreiter, Ruecker, Allen, Carr, Eagles, Gonzales, Kooyoomjian, Rutherford (via telephone)

- c) Approval of Guidelines for Use of Service Authority Facilities by Outside Groups (as revised)

Mr. Dickey asked the Board to adopt the Resolution on the use of Service Authority facilities by outside groups; he asked that the Board consider approval of any request received on an individual basis. He noted that the Resolution was revised (from the original version provided in the Board packets) to allow use of the Durward E. Grubbs, Jr. Environmental Center Outreach and Education Program [for scheduled tours, as currently offered by the Service Authority]. (Ms. Murray provided copies of the revised Resolution to Board Members.)

Motion : Mr. Ruecker moved that the Prince William County Service Authority Board of Directors does hereby direct that, with the exception of the Durward E. Grubbs, Jr. Environmental Center Outreach and Education Program, no Service Authority facility may be used by any outside group for meetings, events, etc. without prior approval from the Service Authority Board of Directors.

Second : Mrs. Carr

Mr. Voggenreiter asked if the Authority charges a fee for use of its facilities and/or rooms (if used after hours). Mr. Dickey answered that the Authority may charge a fee if the Board

wishes to do so, but currently there is no fee charged for that purpose. Management prefers Authority facilities not be used after hours. General discussion was held.

Ayes : Ruecker, Carr, Allen, Eagles, Gonzales, Kooyoomjian, Rutherford (via telephone),
Voggenreiter

4. GENERAL MANAGER'S REPORT

a) Mr. Beidas provided an update on the Davis Ford Road project. The water main and force main project is complete. New water service began December 22, 2015. Staff is now completing punch list items and anticipates closeout of the project in approximately three to four weeks. The new Sewage Pump Station construction is complete; staff anticipates startup operations next week. With reference to Mr. Ruecker's question last month about the number of change orders, Mr. Beidas reported that change orders comprised .36% of the contract. Mr. Rutherford asked if staff anticipates performing environmental cleanup. Mr. Dickey answered that there should not be much work needed, but staff will not know until they begin the work. Discussion was held.

b) Mr. Dickey noted the date of the farewell dinner in Mr. Thompson's and Mr. Porter's honor is scheduled for Wednesday, March 23. The restaurant location will be finalized soon.

c) Mr. Dickey requested one or two Board work sessions to discuss the 2016-2025 Board Vision and the Proposed Development Policy. Board Members agreed to hold these work sessions. Ms. Murray will contact Members for their availability and make the arrangements.

d) Mr. Pannell provided an update on operations during Winter Storm Jonas with respect to equipment preparation, staffing, etc. (Four photos of crews at work during the storm were provided to Board Members.) Dr. Mahieu noted there were no problems or operational concerns at the plant.

e) Mr. Dickey referenced the issue of lead in the water in Flint, Michigan. He reported there are no concerns with the Service Authority system. Staff has only received two inquiries from residents asking how the Authority deals with lead. General discussion was held.

f) Annual Customer Relationship Survey Results: Copies of the survey results report were provided to Board Members. Mrs. Nelson shared some details from the report. If Board Members have any questions, they may contact Mrs. Nelson or Mr. Dickey.

g) Legislative Update: Mr. Dickey provided a brief update on the current legislative issues in the Commonwealth of Virginia. Board Members are welcome to call Mr. Dickey with questions on specific issues.

h) SCADA Pilot Construction: Mr. Dickey advised the Authority was unable to come to an agreement on the cost for this project; therefore, staff will issue another Request for Proposal (RFP) for the complete construction.

5. ATTORNEY'S TIME

Mr. Viani welcomed Mr. Allen to the Board.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Gonzales welcomed Mr. Allen to the Board. He congratulated staff on the high scores and favorable comments in the Annual Customer Relationship Survey.

Mr. Ruecker welcomed Mr. Allen as well. He also commended Authority staff on their work during the snow storm.

Mrs. Carr announced that she and Mrs. Eagles are meeting with Mrs. Marlo Thomas Watson tomorrow regarding Water Art Invitational 2016 business. She, too, welcomed Mr. Allen.

Mr. Allen thanked everyone for their welcomes. He said he has heard good things about the Service Authority and looks forward to working with the Board and staff.

Mr. Voggenreiter also welcomed Mr. Allen. He stated he is impressed by the Authority staff's work and all of their efforts.

Dr. Kooyoomjian welcomed Mr. Allen. He also thanked staff for their hard work and dedication during the storm. He noted he attended Supervisor Anderson's Town Hall meeting on snow preparation in the County. He did his best to answer residents' questions about flagging fire hydrants (for identification during significant snow events). Dr. Kooyoomjian announced the Prince William Committee of 100 is hosting a special discussion on EMP (electromagnetic pulse) on February 23. The Federal Water Quality Association (FWQA) is having a discussion on stormwater on February 25. Dr. Kooyoomjian will serve as an organizational FWQA judge at the Prince William-Manassas Regional Science Fair.

Mr. Rutherford asked about the work on the Route 1/Route 123 interchange. Mr. Beidas reported the work will begin in late Spring. Mr. Rutherford also welcomed Mr. Allen. Mr. Rutherford also commended staff for their work during the storm. He also asked Mr. Dickey to convey the Board's appreciation to the staff for their work. The Board approved the commendation and directed that it contain the thoughts expressed in the motion.

Motion : Mr. Rutherford moved that the Prince William County Board of Directors hereby expresses their appreciation to Service Authority Staff for their preparation and work during Winter Storm Jonas in January 2016 and directs the General Manager to prepare a Resolution recognizing the Staff's work.

Ayes : Rutherford (via telephone), Allen, Carr, Eagles, Gonzales, Kooyoomjian, Ruecker, Voggenreiter

Mrs. Eagles echoed her thanks to staff for their work during the storm. She also shared compliments to the Service Authority from two residents. Mrs. Eagles noted that she attended a recent Performance Benchmark Accountability Committee (PBAC) meeting and was very impressed by the communication and work involved among staff to meet the benchmarks.

7. ADMINISTRATIVE REPORTS

Mrs. Eagles asked the Board Members to please provide Mr. Dickey any questions they may have on the Administrative Reports for dissemination to the appropriate staff member.

8. ADJOURNMENT

The meeting adjourned at 9:15 PM.

Mr. Rutherford disconnected his call at 9:16 PM.



Janice R. Carr
Secretary-Treasurer