



Service Authority

Joyce P. Eagles, Chairman
Paul E. Ruecker, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Mark Allen, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
Kurt E. Voggenreiter II, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF APRIL 13, 2017

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker (via telephone), David Rutherford, and Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie A. Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Astrid Nelson, Theresa O'Quinn, Don Pannell, Brandon Pfleckl, Jim Pflugshaupt, Andrew Cockram, John DeRosa, Rosalind Jeffries, Doug Shoop, Shannon Spence, Karen Takacs and Kim Murray.

Legal Counsel : Mark Viani

Guests : Barbara and Richard Hawkins, Alex Hughes, Jay Kirk, Mengyun Liu, Elizabeth and Nancy Shablom.

Mr. Ruecker called into the meeting via telephone at 7:27 PM (from Clearwater, Florida due to a personal matter).

1. GENERAL MATTERS

Chairman Eagles called the meeting to order at 7:30 PM.

a) Recognition of Science Fair Winners

Mr. Dickey welcomed the 2017 Prince William-Manassas Regional Science Fair winners and their families; he thanked the students for their participation, and the judges and Mrs. Karen Takacs, Community Relations and Outreach Program Manager, for their involvement. The students were congratulated and presented awards by Chairman Eagles.

b) Consideration of Approval of Minutes of March 9, 2017

Chairman Eagles called for approval of the Minutes of the March 9, 2017 Board meeting.

Motion : Mr. Ruecker moved to approve the Minutes of the March 9, 2017 Board meeting.
Second : Mr. Voggenreiter
Ayes : Ruecker (via telephone), Voggenreiter, Allen, Carr, Eagles, Kooyoomjian, Rutherford
Abstain : Gonzales

c) Consideration of Approval of Minutes of March 23, 2017 Special Board Meeting

Chairman Eagles called for approval of the Minutes of the March 23, 2017 Special Board meeting.

Motion : Mr. Gonzales moved to approve the Minutes of the March 23, 2017 Special Board meeting.

Second : Mr. Allen

Mr. Rutherford asked that full corporate titles be provided in the meeting minutes.

Ayes : Gonzales, Allen, Eagles, Kooyoomjian, Ruecker (via telephone), Rutherford, Voggenreiter

Abstain : Carr

d) Consideration of Announcements by Staff

Mr. Dickey wished belated happy birthdays to Dr. Kooyoomjian and Mrs. Eagles. He noted the following items at Board Members' places: "Follow the Irrigation Schedule" (bill insert) and Upcoming Events (Kidz@Work Day, Town Hall Meeting and Spring Picnic).

e) Citizens' Time

There were no citizens in attendance who wished to speak.

2. COMMENDATIONS

a) Commendation: Cari Bedford

Mr. Dickey asked Board Members to approve the Resolution commending Mrs. Bedford on her retirement.

Motion : Mr. Gonzales moved that the Prince William County Service Authority Board of Directors hereby commends Mrs. Cari Bedford for her dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes for happiness in her retirement.

Second : Mrs. Carr

Ayes : Gonzales, Carr, Allen, Eagles, Kooyoomjian, Ruecker (via telephone), Rutherford, Voggenreiter

b) Commendation: Gary White

Mr. Dickey asked Board Members to approve the Resolution commending Mr. White on his retirement.

Motion : Mr. Gonzales moved that the Prince William County Service Authority Board of Directors hereby commends Mr. Gary White for his dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes for happiness in his retirement.

Second : Mrs. Carr

Ayes : Gonzales, Carr, Allen, Eagles, Kooyoomjian, Ruecker (via telephone), Rutherford, Voggenreiter

3. ACTION MATTERS

a) Approval of Fairfax Water Amendment No. 5 to Supplemental Water Service Agreement No. 7

Mr. Dickey advised he spoke to the Board previously about purchasing additional water capacity from Fairfax Water while it is available now, before possible future restrictions are implemented. Ms. Griffith provided information about the past three water capacity purchases from Fairfax Water (after Fairfax Water's expansion of the Corbalis treatment plant). Chairman Eagles requested written information on the previous purchases be provided to Board Members.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to amend the Capital Improvements Program to reflect the purchase of 5.0 MGD of water capacity in fiscal year 2017 for \$26,595,887.29 and execute Amendment No. 5 to Supplemental Service Agreement No. 7.

Second : Mr. Allen

In response to a question, Mr. Dickey advised this purchase should carry the Prince William County Service Authority ("PWCSA" or "Authority") for county buildout through approximately 2040. He noted this does not include the "Rural Crescent" area [in Prince William County]. Should that area be developed, it may require additional water capacity. General discussion was held.

Ayes : Kooyoomjian, Allen, Carr, Eagles, Gonzales, Ruecker (via telephone), Rutherford, Voggenreiter

b) Approval of Sole Source Determination to select J2 Engineers, Inc. for the Design of a Water Main along Potomac Shores Parkway, a Water Main along a Portion of Route 1 and a Sanitary Sewer Crossing at Potomac Shores Parkway

Mr. Dickey explained that this is a sole source agreement because J2 Engineers, Inc. is in charge of the development in this area. He asked Board Members to approve the Resolution as provided.

Motion : Mrs. Carr moved that the Prince William County Service Authority Board of Directors hereby approves the Sole Source Determination to select J2 Engineers, Inc. for the engineering design of a 16-inch water main along Potomac Shores Parkway, a 30-inch water main along Route 1 from Wayside Drive to Route 234 and a sanitary sewer crossing at Potomac Shores Parkway, and authorizes the General Manager to initiate the procurement process to secure the one-time Professional Engineering Design Services of J2 Engineers, Inc.

Second : Mr. Gonzales

Ayes : Carr, Gonzales, Allen, Eagles, Kooyoomjian, Ruecker (via telephone), Rutherford, Voggenreiter

c) Approval of Agreement with Pennoni Associates, Inc. for the “G” Street Water Main Replacement and Upgrade and Galt Court Water Main Replacement

Mr. Dickey noted Pennoni Associates, Inc. is a Basic Ordering Agreement (BOA) Contractor for the Authority. He asked Board Members to approve the Resolution as provided.

Motion : Mr. Gonzales moved that the Prince William County Service Authority Board of Directors hereby approves the Project Agreement for Work Authorization No. 01 and authorizes the General Manager to execute the Project Agreement with Pennoni Associates, Inc. to provide Professional Engineering and Architectural Design Services for the “G” Street Water Main Replacement and Upgrade and Galt Court Water Main Replacement.

Second : Dr. Kooyoomjian

Ayes : Gonzales, Kooyoomjian, Allen, Carr, Eagles, Ruecker (via telephone), Rutherford, Voggenreiter

d) Approval of the Water, Wastewater and I&I (Global) Engineering Services Agreement with Hazen and Sawyer, P.C. for the Design of the Dumfries Water Storage Tank (at Potomac Shores)

Mr. Dickey asked Board Members to approve the Resolution as provided.

Motion : Mr. Rutherford moved that the Prince William County Service Authority Board of Directors hereby approves the Project Agreement for Work Authorization No. 32 and authorizes the General Manager to execute the Project Agreement with Hazen and Sawyer, P.C. to provide Water, Wastewater and I&I (Global) Engineering Services for the design of the Dumfries Water Storage Tank (at Potomac Shores).

Second : Mrs. Carr

Ayes : Rutherford, Carr, Allen, Eagles, Gonzales, Kooyoomjian, Ruecker (via telephone), Voggenreiter

e) Approval of the PWCSA Development Review Process and System Improvement Policy

Mr. Dickey advised that Board Members have reviewed and discussed this policy during the past year. The policy complements the Utility Standards Manual that the Board recently approved. He asked them to approve the Resolution as provided. (Mr. Dickey noted a few minor editorial corrections will be made to the policy. A copy of the final policy will be provided to all Board Members.)

Motion : Mr. Gonzales moved that the Prince William County Service Authority Board of Directors hereby approves the Development Review Process and System Improvement Policy and authorizes the General Manager to approve immediate publication and distribution.

Second : Mrs. Carr

Ayes : Gonzales, Carr, Allen, Eagles, Kooyoomjian, Ruecker (via telephone), Rutherford, Voggenreiter

4. GENERAL MANAGER’S REPORT

a) Mr. Dickey announced the formation of the Authority’s “Water Academy.” He briefly described the new program, which will include five sessions over the course of three months; Mrs. Takacs provided more detailed information about the academy to Board Members.

b) Service Authority (SA) Logo on the Potomac Mills Tank: Mr. Dickey reminded Board Members they decided in 2016 to address, on a case-by-case basis, whether to put the Authority logo on tanks when they are rehabilitated. He asked Board Members if they wish to put the logo on the Potomac Mills tank. Mr. Gonzales moved and Dr. Kooyoomjian seconded to put the Authority logo on the Potomac Mills tank. The motion passed unanimously (including Mr. Ruecker's "Aye" via telephone).

c) Surplus Property at 13020 Harbor Drive: Ms. Murray distributed copies of a map of the property (.22 acres) to Board Members. Mr. Dickey reported Prince William Deputy County Executive Christopher Price inquired about the status of this property. Mr. Dickey explained the Board declared it surplus property in 2001. He suggested if there is no objection from the Board, the Authority will offer the property for sale to Prince William County; if there is no interest from the County, the Authority will make the property available for auction. Board Members had no objection to offering the property for sale as Mr. Dickey suggested.

d) Groveton Road Sewage Pump Station: Mr. Dickey advised Board Members the Authority now owns the pump station. The Public Hearing to establish the Local Facilities Charge will be held at the May Board meeting.

e) Mr. Dickey notified Board Members the Haskell settlement (regarding the work on the Air Pollution Control [APC] system) is complete.

f) Mr. Dickey noted the binders containing the Draft Capital Improvements Program (CIP) FY18-22 are available for pickup after the meeting. He proposed Board Members vote to adopt the CIP at the May Board meeting. A briefing of the changes/updates will be provided at that meeting prior to the vote.)

g) Mr. Dickey suggested hanging photographs and service plaques for current Board Members (on the back wall of the Board Room) after they retire from the Board. This will save the cost of updating the plaques every 1-2 years for changes in offices held. Board Members agreed with Mr. Dickey's suggestion.

5. ATTORNEY'S TIME

Mr. Viani advised there is no need for a Closed Meeting.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Rutherford asked the status of the incinerator issue; Mr. Dickey advised the APC portion is complete. There is incinerator work that still needs to be done; staff is in the process of studying and designing that work. Mr. Rutherford also commented on the "great constituent letter" from Supervisor Ruth Anderson congratulating Community Outreach staff on winning the *UCOWR (Universities Council on Water Resources) Education and Public Service Award for 2017*.

Mr. Gonzales asked if staff uses community outreach to find the right employees to work at the Authority. He asked if the Authority has considered building its own water plant. Discussion was held. He expressed his appreciation of the Board's support for putting the Authority's logo on the Potomac Mills water tank.

Mrs. Carr noted she was impressed by the Science Fair students. She congratulated Mrs. Takacs on her work in coordinating the Awards and Ceremony. Mrs. Carr also advised she is meeting with Supervisor Jenkins tomorrow; she stated Mr. Jenkins always appreciates how well the Authority is run.

Mr. Allen thanked Messrs. Beidas and Shoop for attending the Heritage Hunt Town Hall Meeting. He also commented the Science Fair was a great event.

Mr. Voggenreiter commended the Community Outreach Department for their efforts on the Science Fair and Awards.

Dr. Kooyoomjian thanked Authority staff for the Service Awards luncheon and for recognizing employees for their service. He also commented on the outstanding intelligence of the Science Fair students. He thanked Mr. Viani and Authority staff for their work on the Groveton Road Pump Station matter.

Chairman Eagles added her congratulations to staff on all of their hard work. She also shared thanks from Supervisor Principi's staff.

Mr. Ruecker reported one of his neighbors, a high school senior, toured the H.L. Mooney Advanced Water Reclamation Facility and said she was extremely impressed.

7. ADMINISTRATIVE REPORTS

Chairman Eagles asked the Board Members to please provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

8. ADJOURNMENT

The meeting adjourned at 8:51 PM.

Mr. Ruecker disconnected his call at 8:52 PM.



Janice R. Carr
Secretary-Treasurer