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# Service Authority

K. Jack Kooyoomjian, Ph.D., Chairman  
Joyce P. Eagles, Vice Chairman  
Marlo Thomas Watson, Secretary-Treasurer  
Jim Almond, Member  
Paul Colangelo, Jr., Member  
Dean E. Dickey, Member  
B. Paul O'Meara, Jr., Member  
Harry W. Wiggins, Member

Calvin D. Farr, Jr., P.E., General Manager

## MINUTES OF BOARD OF DIRECTORS MEETING OF SEPTEMBER 9, 2021

- Board Members Present : Jim Almond, Paul Colangelo, Dean E. Dickey, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Marlo Thomas Watson, and Harry Wiggins.
- Staff : Calvin Farr, Astrid Nelson, Theresa O'Quinn, Don Pannell, Lake Akinkugbe, Lyle Beefelt, Samer Beidas, Arthur Brunson, III, Rachel Carlson, Michael Fox, Maureen O'Shaughnessy, Glenn Pearson, Brian Sipes, Shannon Spence, Debbie Maxwell, Aaron Weatherspoon, April Bean and Kim Murray.
- Legal Counsel : Mark Viani and Rich Kelley/Bean Kinney & Korman.
- Guests : Donna Felch; Edmund Dokes/AECOM; Laurissa Hoyle/HDR; Matthew Ulliman and Allen McCullough/Ulliman Schutte.
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### 1. CALL TO ORDER and GENERAL MATTERS

Chairman Kooyoomjian called the meeting to order at 6:46 PM.

a) Approval of Minutes of July 8, 2021 Board Meeting

Chairman Kooyoomjian called for approval of the Minutes of the July 8, 2021 Board Meeting.

Motion : Mrs. Thomas Watson moved to approve the Minutes of the July 8, 2021 Board meeting.  
Second : Mr. Almond

The motion passed by a unanimous vote.

b) Approval of Minutes of July 27, 2021 Water Source & Supply Alternatives Work Session

Chairman Kooyoomjian called for approval of the Minutes of the July 27, 2021 Water Source & Supply Alternatives Work Session.

Motion : Mr. O'Meara moved to approve the Minutes of the July 27, 2021 Water Source & Supply Alternatives Work Session.  
Second : Mr. Colangelo

The motion passed by a unanimous vote.

c) Consideration of Announcements by Staff

Mr. Farr noted the following items at Members' places: (1) Fiscal Year (FY) 2021 Accomplishments Report; (2) Organizational Chart with photos of the Senior Leadership Team; and (3) An article from *Virginia Tech Magazine* titled, "Water Matters."

d) Citizens' Time

There were no citizens attending who signed up to speak.

2. PRESENTATION/COMMENDATION

a) Presentation: NACWA Platinum 12 Award

Mr. Farr presented the National Association of Clean Water Agencies (NACWA) "Platinum 12" Peak Performance Award to Mrs. Rachel Carlson, Wastewater Treatment Plant Superintendent at the H.L. Mooney Advanced Water Reclamation Facility ("the plant"). The award recognizes the plant for twelve years of complete and consistent National Pollutant Discharge Elimination System permit compliance.

b) Commend: Donna Felch

Mr. Sipes read the resolution recognizing Ms. Felch's 25 years of service. The Chairman requested a motion to approve the resolution.

Motion : Mr. Dickey moved that the Prince William County Service Authority Board of Directors does hereby commend Ms. Donna Felch for her exceptional service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and conveys best wishes for her happiness.

Second : Mrs. Eagles

Ayes : Dickey, Eagles, Almond, Colangelo, Kooyoomjian, O'Meara, Thomas Watson, Wiggins

Ms. Felch expressed her thanks to the Board and Mr. Dickey, and shared comments about her career at the Service Authority. She also thanked leadership for giving employees an opportunity to improve themselves by allowing them to take training; it meant a lot to her.

3. ACTION MATTERS

a) Design-Build Services for H.L. Mooney Advanced Water Reclamation Facility Wide Improvements:

- i. Approval of Agreement Between Owner and Design-Builder on the Basis of Cost-Plus Contract SA-2101A Preliminary Stage: 80% Design Documents and Preparation of Guaranteed Maximum Price – Completion Stage with Ulliman Schutte Construction, LLC for the H.L. Mooney Advanced Water Reclamation

Facility Wide Improvements Project.

- ii. Approval of Agreement SA-2104 With AECOM Technical Services, Inc. for Owner's Consultant Professional Services for Design-Build Services for the H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project.

Chairman Kooyoomjian asked for a motion to defer item 3.a) to later discussion.

Motion : Mrs. Eagles moved to delay item 3.a) to later in the meeting.  
Second : Mr. O'Meara

The motion passed by a unanimous vote.

- b) Issue a Work Order to AM-Liner East, Inc. for Sanitary Sewer Main Lining using Cured-In-Place Pipe (CIPP).

Mr. Farr briefly explained the need for the work order and recommended the Board approve the resolution.

Motion : Mrs. Thomas Watson moved that the Prince William County Service Authority Board of Directors hereby approves and authorizes the General Manager to issue a work order to AM-Liner East, Inc. for the rehabilitation of approximately 11,560 linear feet of sanitary sewer mains located on Colby Drive in Woodbridge, VA; at the Mayhew Sports Complex on Balls Ford Road in Manassas, VA; and on Rixlew Lane in Manassas, VA, in the amount of \$752,012, plus a ten percent (10%) contingency of \$75,201, for a total authorization not to exceed \$827,213.  
Second : Mr. Wiggins

The motion passed by a unanimous vote.

- c) Approval of Task Order No. 7 to GHD, Inc. to Provide Professional Engineering Design Services for Preparation of Preliminary Engineering Reports for Hooes Run Sewage Pumping Station, L01; Dawson's Landing Sewage Pumping Station, L51; Melrose Sewage Pumping Station, L10; and Yorkshire Sewage Pumping Station, L30.

Mr. Farr explained this is the next tier of sewage pump stations that need rehabilitation; by bundling these four stations into one package, the Service Authority gains efficiencies in the design phase as well as better competition when it is time to bid the work.

Motion : Mr. Dickey moved that the Prince William County Service Authority Board of Directors approves the Project Agreement for Task Order No. 7 and authorizes the General Manager to execute the Agreement with GHD, Inc. for Professional Engineering Design Services for preparation of Preliminary Engineering Reports for Hooes Run Sewage Pumping Station, L01; Dawson's Landing Sewage Pumping Station, L51; Melrose Sewage Pumping Station, L10; and Yorkshire Sewage Pumping Station, L30, in the amount of \$438,206, plus a ten percent (10%) contingency in the amount of \$43,821, for a total authorization not to exceed \$482,027.  
Second : Mrs. Eagles

Mr. Wiggins referred to the Occoquan Greenway which is being built by the Prince William County (PWC) Department of Public Works. There are two bridges: one is between Hedges Run and Mohican and will cross over a sewer line. The other bridge is over Hooes Run and will cross a sewer line as

well. Mr. Wiggins asked if staff has discussed these bridges with the PWC Department of Public Works so the Service Authority knows where the bridges will be placed in relation to the pump stations. Mr. Beidas noted the Service Authority's consultant coordinates with the internal development review team and the PWC Transportation Department to ensure there are no overlaps or conflicts in projects. Mr. Pannell noted standard practice includes staff communicating with the Department of Public Works to coordinate the projects; staff will be sure to check on those bridges as well. Mr. Wiggins also noted the Virginia Department of Transportation (VDOT) is doing work on the "S" curve on Old Bridge Road (near the Hooes Run sewage pump station [SPS]). Mr. Pannell reported he is familiar with the road project and is not clear what the alignment will be; staff is in the Preliminary Engineering Report stage of the Hooes Run SPS project and coordinating with other parties is part of the requirement for the project. He added that staff will coordinate with VDOT. Mr. Pannell noted that, historically, VDOT has not attempted to relocate a structure like a pump station and will likely work around it.

The motion passed by a unanimous vote.

#### 4. GENERAL MANAGER'S REPORT

- a) Mr. Farr advised Board Members that he was nominated as a member of the Association of Metropolitan Water Agencies' (AMWA) Board of Directors.
- b) Mr. Farr reminded Board Members that Mrs. Theresa O'Quinn, Chief Human Resources Officer, is retiring October 1, 2021. She will attend a future Board meeting to receive her commendation.
- c) UOSA Expansion: Mr. Farr reminded Board Members that UOSA completed their Master Plan, and a plant expansion of six million gallons per day (6 MGD) is needed by roughly 2028-2030. Mr. Farr will keep the Board updated as things progress.
- d) Update on Meeting with Fairfax Water: Mr. Farr provided an update on staff's meeting with Fairfax Water's General Manager (GM) and her team. The GM confirmed they have 40-50 MGD capacity already constructed and available for purchase, as well as the ability to expand both their Griffith and Corbalis plants if more capacity is needed. Mr. Farr reminded Board Members that the Service Authority's capacity is projected to be sufficient out to the year 2045. Planning staff is assessing how much additional capacity may be needed to carry the Service Authority to the year 2055 and to the year 2075. Once that is determined, staff will request a price quote from Fairfax Water for consideration. Mr. Farr will keep the Board informed on this matter.
- e) Rebates: Mr. Farr referred to a question asked at the July Board meeting about rebates and how many customers pay their bills on time every month for a year, and whether the Service Authority could offer rebates to those customers. Pre-pandemic, roughly 85% of customers paid on time throughout the year; however, during the pandemic, with no late fees, this number has dropped to approximately 65%. Mr. Farr suggested if the Board is interested in a rebate program, staff recommends the Board hold a discussion and consider alternate options during the upcoming rate study.
- f) Rate Study: Staff would like to hold a workshop with the Board regarding a rate study sometime in October. He advised Ms. Murray will email the Board to ask their availability for a workshop on Thursday, October 14 (immediately prior to the regular Board meeting) or Wednesday, October 27. In the workshop, Board Members and staff will review the structure of the Service Authority's rates, the financial model, and discuss Board priorities.
- g) Tropical Storm Ida Update: PWC experienced minimal impact overall; staff used the preparation as a valuable time to run through standard operating procedures and incorporate improvements as appropriate.
- h) COVID-19 Updates:
  - i. Vaccinations: Mr. Viani reported that President Biden made an announcement earlier this evening that all private employers with more than 100 employees will be required to either have policies that

adopt mandatory vaccinations or weekly [COVID-19] testing for their employees; fines would be assessed for employers that do not comply. Mr. Viani will review the rules to determine how they apply to the Service Authority. He suggested the Board should consider authorizing the General Manager, in the interim, to adopt a policy to comply with the laws if they come out between now and the next Board meeting on October 14. The other possible rule is that, for federal contractors and the federal government, contractors will be required to be vaccinated with no options for weekly testing. That rule will be coming out in the next couple of weeks. Mr. Viani recommended the Board authorize the General Manager to adopt an interim policy, based on consultation with counsel, to reasonably comply with these regulations as best he sees fit, subject to the Board's review at the October meeting. There may be a chance that the rules don't come out between now and October 14, but it sounds like they are moving quickly. Giving the General Manager the interim authority will allow him to respond to it without the Board giving up permanent authority.

Motion : Mrs. Thomas Watson moved that the Prince William County Service Authority allow the General Manager to adopt an interim policy to require vaccinations or weekly COVID-19 testing for employees if so mandated by the President of the United States.  
Second : Mr. Wiggins

The motion passed by a unanimous vote.

ii. Collections: Mrs. Nelson reported that as of this week, the accounts receivable balance over 90 days is \$2 million (which is approximately 4,500 customers). Since the last Board meeting, the moratorium on disconnections ended August 30, 2021. The Service Authority resumed late fees on September 7, 2021 and is working through the usual notification process. Approximately 600 customers have entered into payment plans (that number is 20% of Accounts Receivable more than 90 days). At the state level, staff learned there will be additional funds for utility assistance; it will be similar to the Municipal Utility Relief Program. That application process should begin in the next two weeks. Mrs. Nelson estimated having more information to report at the October or November Board meeting. Mr. Farr noted staff did an outstanding job providing utility relief funds from the first round of funding.

iii. Supply Chain Impacts: Mr. Farr reported concerns about supply chain impacts related to the pandemic in the way of longer lead times and significant price escalations from vendors for items such as vehicles, pumps, pipes and pipe fittings, as well as technology equipment such as network switches. Staff is also seeing labor cost increases. Procurement department staff and project managers are dealing with these issues and our active projects remain on track; however, staff expects to see the impact of these supply chain issues and labor costs in upcoming bids. Mr. Farr will keep the Board updated on these matters.

i) Performance Pay Adjustment:

Mr. Farr requested the Board approve a 2.2% performance pay adjustment for employees who received a Fully Successful or above performance rating for their FY21 job performance. The cost impact for the FY22 budget is \$450,000 if implemented by October 1, 2021. This cost would not impact the FY22 budget due to current vacancies. Mr. Farr provided his reasons for the request (which are listed in the resolution). A hard copy of the resolution was provided to Board Members for their review and consideration.

Motion: Mrs. Thomas Watson moved that the Prince William County Service Authority Board of Directors hereby approves providing a 2.2% pay adjustment to employees who received a fully successful or above performance rating for their FY21 job performance. This adjustment will be processed as soon as practical.  
Second: Mr. Colangelo

Discussion was held.

Motion: Mr. Wiggins moved to amend the resolution to provide 2.2% for employees who earn more than \$70,000 per year, and 3.0% for employees who earn \$70,000 or below per year.

Second: Mr. Dickey

Additional discussion was held.

The amendment to the motion passed by a unanimous vote.

Chairman Kooyoomjian called for a vote on the original motion (resolution) as amended.

The amended motion passed by a unanimous vote.

Additional discussion was held. Mr. Farr suggested staff conduct further analysis and make a recommendation at a future Board meeting. Mr. Wiggins suggested staff review/revisit salaries and increases in January to see where they stand. Mrs. O'Quinn provided a brief explanation regarding previous salary studies (which are conducted every three years) and the pay-for-performance program. She also shared her concerns about attracting and retaining employees. Mr. Farr asked Board Members to approve the 2.2% increase now and consider an additional increase later. Mr. Colangelo asked that staff evaluate other ways to retain employees in addition to a salary increase. Mr. Dickey proposed the Board find a "medium ground" at least until January.

Motion: Mr. O'Meara moved that the Board reconsider the previously-approved resolution.

Second: Mr. Almond

Discussion was held.

Ayes : O'Meara, Almond, Colangelo, Dickey, Eagles, Kooyoomjian, Thomas Watson

Nays : Wiggins

Additional discussion was held.

Motion : Mrs. Thomas Watson moved that the Prince William County Service Authority Board of Directors hereby approves the original resolution as presented, providing a 2.2% pay adjustment to employees who received a fully successful or above performance rating for their FY21 job performance. This adjustment will be processed as soon as practical.

Second : Mr. Almond

The motion passed by a unanimous vote.

Board Members agreed that staff will evaluate additional factors and bring them to the Board for consideration. Mr. Farr thanked Board Members for their discussion, actions and support.

j) Mr. Farr stated a closed meeting is needed.

## 5. ATTORNEY'S TIME

Mr. Viani reminded Board Members that elections of officers will be held at this meeting. He also confirmed a closed meeting is needed under Code of Virginia § 2.2-3711A7, Litigation. He understood from a comment at the July 2021 Board meeting there may also be interest in discussing matters related to

Real Property Acquisition under § 2.2-3711A3, which may also apply under § 2.2-3711A19, Public Security Measures. Mr. Viani also introduced his colleague, Rich Kelley. Finally, he praised Mrs. O'Quinn's work over the years and wished her all the best in her retirement.

#### 6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. O'Meara thanked Ms. Donna Felch for her remarks provided at her commendation; he stated he found them meaningful and advised they will inform his work on the Board moving forward. He also congratulated Mrs. O'Quinn on her coming retirement.

Mr. Dickey thanked Mr. Pannell and the Operations and Maintenance staff for fixing an issue in the Brentsville District. He also offered praise to Ms. Felch on her service. Mr. Dickey congratulated Mrs. O'Quinn and thanked her for her service and advice over the years. He also thanked Dr. Kooyoomjian for his service as Chairman of the Board for the past two years.

Mrs. Eagles added her congratulations and thanks to Mrs. O'Quinn and Ms. Felch. She also thanked Mr. Farr for becoming involved in so many ways to continue the Service Authority's partnerships. She noted Ms. Jeanetta Williams will be joining Leadership Prince William, and stated her and other employees' participation adds to the work the Service Authority does because of their understanding of how the rest of the county works. Mrs. Eagles complemented the entire staff on the wonderful job they do.

Mrs. Thomas Watson congratulated Mrs. O'Quinn on her retirement; Mr. Farr on his representation of the Service Authority through his appointments to national industry boards; Ms. Felch on her retirement; and Mrs. Carlson and her staff on receiving the NACWA Award.

Mr. Colangelo echoed a number of the comments made by his fellow Board members. He noted the incredible professionalism the Service Authority team demonstrates and represents every day. He commended Mr. Farr on his leadership and his representation on the national organizations' boards. Mr. Colangelo stated he appreciates the Board's addressing employee relation challenges, noting the Service Authority is an amazing organization.

Mr. Almond also thanked Mrs. O'Quinn and Ms. Felch for their service and wished them the best. He commended the entire Service Authority team on their work.

Mr. Wiggins congratulated Mr. Farr on his appointments to national industry boards. He also noted that the number of employees who have worked at the Service Authority for 25-30 years is remarkable. Mr. Wiggins referenced the General Assembly's special session held in August; Delegate Luke Torian, chair of the Appropriations Committee, led efforts to allocate a substantial amount of money for water and sewer infrastructure improvements. Mrs. Nelson advised staff is monitoring legislation that has to do with grants and subsidized funds that are available. Mr. Farr noted staff will work with Mr. Wiggins and any parties involved in grant funding. Mr. Wiggins asked if any Service Authority employees ever go into customers' homes; Mr. Pannell confirmed that staff have entered customers' homes at times in order to assist them; however, during COVID that has been suspended.

Chairman Kooyoomjian thanked staff and the Board for their work during his two years as Chairman; he provided highlights of Board actions taken during his service in that role. He also thanked Mr. Farr for meeting with Supervisor Boddye and him. He also mentioned a few upcoming meetings and activities.

7. ADMINISTRATIVE REPORTS

Chairman Kooyoomjian asked Board members to provide any questions they may have on the Administrative Reports to Mr. Farr for dissemination to the appropriate staff member.

8. CLOSED MEETING

Chairman Kooyoomjian announced a closed meeting at 8:25 PM to discuss Litigation under Code of Virginia § 2.2-3711A7, and possibly Real Property Acquisition under § 2.2-3711A3 and Public Security under § 2.2-3711A19, and requested a motion for same.

Motion : Mr. Dickey  
Second : Mrs. Eagles

The motion passed by a unanimous vote.

Upon conclusion of the closed meeting at 9:12 PM, and in compliance with the Freedom of Information Act, a motion was made by Mrs. Thomas Watson and seconded by Mr. Dickey to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A7, Litigation, and § 2.2-3711A19, Public Security.

CERTIFICATION FOR CLOSED MEETING

**WHEREAS**, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mrs. Thomas Watson  
Second : Mr. Dickey  
The motion passed by a unanimous vote.

9. ADDITIONAL ACTION MATTER: Original item 3.a) on this meeting's agenda.

- a) Design-Build Services for H.L. Mooney Advanced Water Reclamation Facility Wide Improvements:
- i. Approval of Agreement Between Owner and Design-Builder on the Basis of Cost-Plus Contract SA-2101A Preliminary Stage: 80% Design Documents and Preparation of Guaranteed Maximum Price – Completion Stage with Ulliman



Schutte Construction, LLC for the H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project.

- ii. Approval of Agreement SA-2104 With AECOM Technical Services, Inc. for Owner's Consultant Professional Services for Design-Build Services for the H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project.

Ms. Spence introduced the team, including Service Authority staff Mrs. Carlson, Mr. Weatherspoon and Mrs. O'Shaughnessy, as well as the consultants from AECOM, HDR and Ulliman Schutte. She then provided a brief project summary presentation. Ms. Spence also explained the two contracts for the design-build work on this project.

Mr. Wiggins asked about nitrogen level at the plant. Ms. Spence advised that the levels are well within the regulatory limits.

- i. Approval of Agreement Between Owner and Design-Builder on the Basis of Cost-Plus Contract SA-2101A Preliminary Stage: 80% Design Documents and Preparation of Guaranteed Maximum Price – Completion Stage with Ulliman Schutte Construction, LLC for the H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project.

Motion : Mr. Dickey moved that the Prince William County Service Authority Board of Directors hereby approves the Agreement Between Owner and Design-Builder on the Basis of Cost-Plus Contract SA-2101A Preliminary Stage: 80% Design Documents and Preparation of Guaranteed Maximum Price -Completion Stage and authorize the General Manager to execute the Contract with Ulliman Schutte Construction, LLC for Design-Build Services for H.L. Mooney Advanced Water Reclamation Facility Wide Improvements in the amount of \$9,414,040, plus a ten percent (10%) contingency in the amount of \$941,404, for a total authorization not to exceed \$10,355,444.

Second : Mr. Wiggins

The motion passed by a unanimous vote.

- ii. Approval of Agreement SA-2104 With AECOM Technical Services, Inc. for Owner's Consultant Professional Services for Design-Build Services for the H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project.

Motion : Mr. Almond moved that the Prince William County Service Authority Board of Directors hereby approves Agreement SA-2104 Between Owner and Owner's Consultant for Professional Services - Design-Build Project and authorizes the General Manager to execute the Agreement with AECOM Technical Services, Inc. for Design-Build Services for H.L. Mooney Advanced Water Reclamation Facility Wide Improvements in the amount of \$8,898,500, plus a five percent (5%) contingency in the amount of \$444,925, for a total authorization not to exceed \$9,343,425.

Second : Mrs. Eagles

The motion passed by a unanimous vote.

10. ELECTIONS

Led by general counsel Mark Viani, Board Members followed standard procedures for elections. Mr. Viani explained the process by which the elections would be held. He advised a successful candidate must achieve five (5) votes (representing a quorum of the Board) to win any office. Mr. Viani advised a second is not required for any nomination.

Mr. Viani opened the floor to nominations for the Office of Chairman.

Dr. Kooyoomjian nominated Mrs. Eagles for the Office of Chairman.

Mrs. Thomas Watson nominated Mr. O'Meara for the Office of Chairman.

Hearing no other nominations, Mr. Viani closed the floor to nominations for the Office of Chairman.

Vote for the Office of Chairman:

A raised-hand vote was taken for the Office of Chairman with the following results:

Mrs. Eagles:	3
Mr. O'Meara:	4
Abstain:	1

Mr. Viani noted neither candidate achieved five votes.

Mr. Viani again opened the floor to nominations for the office of Chairman.

Dr. Kooyoomjian nominated Mrs. Eagles for the Office of Chairman.

Mrs. Thomas Watson nominated Mr. O'Meara for the Office of Chairman.

Hearing no other nominations, Mr. Viani closed the floor to nominations for the Office of Chairman.

Second Vote for the Office of Chairman:

A raised-hand vote was taken for the Office of Chairman with the following results:

Mrs. Eagles:	3
Mr. O'Meara:	5

Mr. Viani noted Mr. O'Meara achieved five votes and announced Mr. O'Meara is Chairman.

Mr. Viani opened the floor to nominations for the Office of Vice Chairman.

Mrs. Thomas Watson nominated Mr. Colangelo for the Office of Vice Chairman.

Hearing no other nominations, Mr. Viani closed the floor to nominations for the Office of Vice Chairman.

Vote for the Office of Vice Chairman:

A raised-hand vote was taken for the Office of Vice Chairman with the following results:

Mr. Colangelo: 7  
Abstain: 1

Mr. Viani announced Mr. Colangelo is Vice Chairman.

Mr. Viani opened the floor to nominations for the Office of Secretary-Treasurer.

Mrs. Thomas Watson nominated Mr. Wiggins for the Office of Secretary-Treasurer.

Hearing no other nominations, Mr. Viani closed the floor to nominations for the Office of Secretary-Treasurer.


Vote for the Office of Secretary-Treasurer:

By a unanimous vote, Mr. Viani announced Mr. Wiggins is Secretary-Treasurer.

Mr. Viani congratulated the new officers for the next year (2021-2022): B. Paul O'Meara, Jr., Chairman; Paul Colangelo, Jr., Vice Chairman; and Harry W. Wiggins, Secretary-Treasurer.

11. ADJOURNMENT

The meeting adjourned at 8:36 PM.

  
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Harry W. Wiggins  
Secretary-Treasurer