

Prince William County Service Authority
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Paul Colangelo, Jr., Chair
B. Paul O'Meara, Jr., Vice Chair
Joyce P. Eagles, Secretary/Treasurer
Jim Almond, Member
Dean E. Dickey, Member
K. Jack Kooyoomjian, Ph.D., Member
Marlo Thomas Watson, Member
Harry W. Wiggins, Member

Calvin D. Farr, Jr., P.E., General Manager/CEO

MINUTES OF BOARD OF DIRECTORS MEETING OF OCTOBER 12, 2023

Board Members Present: Jim Almond, Paul Colangelo, Jr., Dean E. Dickey, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Marlo Thomas Watson, and Harry Wiggins.

Staff: Calvin D. Farr, Jr., Hari Kurup, Astrid Nelson, Don Pannell, Connor Armstrong, Audrey Arnold-Mitchell, Lyle Beefelt, Samer Beidas, Kathy Bentz, Rachel Carlson, Drew Cockram, Charles Egharevba, Michael Fox, Michael LoPorto, John Madaris, Debbie Maxwell, Glenn Pearson, Tony Piccione, Doug Shoop, Brian Sipes, Shannon Spence, Jayson Warren, Jeanetta Williams, April Bean, and Kim Murray.

Legal Counsel: Mark Viani/Bean Kinney & Korman, P.C.

Guests: Adam Krantz/National Association of Clean Water Agencies (NACWA); James and Tammy Rogers.

1. CALL TO ORDER and GENERAL MATTERS

Chair Colangelo called the meeting to order at 6:50 PM.

a) Consideration of Approval of Minutes of September 14, 2023 Board Meeting

Chair Colangelo asked if there were any edits to the Minutes of the September 14, 2023 Board Meeting; hearing none, the minutes were approved as presented.

b) Consideration of Announcements by Staff

i. At Places: Mr. Farr noted the following items at Board Members' places: (1) Updated Agenda for tonight's meeting; (2) The program from the Service Awards luncheon was provided for those who were unable to attend; (3) Samples of Prince William County (PWC) Schools' water bottle station signs, which were created by the Service Authority's Communications Staff as part of our partnership with the schools; (4) A flyer for the Board's Holiday Dinner on December 13, 2023; and (5) Copies of the Board of Directors'

Policy Updates, the resolution offered by Mr. Dickey regarding Protection of the Occoquan Reservoir (plus a slightly modified version), and the resolution offered by Mr. O'Meara on the same subject.

c) Citizens' Time

There were no citizens attending who signed up to speak.

2. COMMENDATION/PRESENTATIONS

a) Commend: James R. ("Butch") Rogers, Jr.

Mr. Rogers attended the Board Meeting with his wife, Tammy. Mr. Farr read the resolution commending Mr. Rogers on 27 years of service. Chair Colangelo called for a motion to approve the resolution commending Mr. Rogers.

Motion: Mrs. Thomas Watson moved that the Prince William County Service Authority Board of Directors does hereby commend Mr. James R. Rogers, Jr. for his exceptional service to the customers of the Prince William County Service Authority and conveys best wishes for happiness in his retirement.

Second: Mr. O'Meara

Ayes: Unanimous

Mr. Rogers shared his appreciation for working at the Service Authority.

b) Presentation: NACWA Platinum 14 Peak Performance Award. Mr. Farr reported that the H.L. Mooney Advanced Water Reclamation Facility (Mooney Plant) has achieved 14 years of perfect regulatory compliance with the Virginia Pollution Discharge Elimination System (VPDES) Permit issued by the Virginia Department of Environmental Quality (DEQ). The Mooney Plant is in the top one-half percent (0.5%) of all wastewater treatment plants in the country. Mr. Farr recognized and thanked Mrs. Carlson for her work in the day-to-day operations as the wastewater treatment plant superintendent. He then introduced Adam Krantz, Chief Executive Officer of NACWA, who attended the meeting to provide the award in person. Mr. Krantz spoke about the work NACWA does as well as the Platinum Peak Performance Awards. He noted the Service Authority has been a member of NACWA since 1993. He presented the award to Glenn Pearson, Director of Environmental Services and Water Reclamation, and Rachel Carlson, Wastewater Treatment Plant Superintendent, and thanked them for their work.

c) Presentation: Mr. Farr presented Mrs. Eagles with a Service Award Certificate in recognition and appreciation of her 30 years of service as a Board Member. Mr. Farr noted Mrs. Eagles was the first woman to serve on the Board of Directors.

d) Presentation: Chair Colangelo thanked Vice Chair O'Meara for his two years of outstanding leadership and commitment as Chair of the Board of Directors and presented him the outgoing Chair's Gavel Plaque. Mr. O'Meara thanked staff for making his job (as Chair) easy.

3. DISCUSSION

a) Protection of the Occoquan Reservoir and Watershed. Mr. Farr shared that he appreciates the Board's commitment and passion regarding protection of the Occoquan; everyone agrees it is a vital resource for the community. There are regulations in PWC's Design and Construction Standards Manual and in the Zoning Ordinance that protect the Occoquan. Requirements in the County regulations cover things such as

buffers and setbacks, landscape and tree cover, grading, the Chesapeake Bay Protection Area and Resource Protection Areas (RPAs), flood plain management, storm water management that includes water quality and drainage system capacity, erosion and control, and development restrictions in the recently established Occoquan Reservoir Protection Area. Mr. Farr noted it seems the Board wants assurances that regulations intended to protect the Occoquan have the priority and resources necessary to be effective. He stated it is important to ensure Board members are well-informed and that he meet with the County Executive to gather more information. He noted the County and the Service Authority have common interests in protecting the Occoquan, and he recommended staff continue to engage in positive dialogue with one of our most important partners. Mr. Farr suggested the Board delay approving a resolution until discussion with County staff occurs.

Mr. Dickey stated the Service Authority needs to make a clear statement that it wants to protect the Occoquan Reservoir. He recommended the Board develop some kind of resolution that specifically addresses the Occoquan and the protection that is needed now and into the future.

Mr. Wiggins stated the Service Authority needs to take protection of the entire watershed, not just the RPAs. He explained that he has not been satisfied with the County's lack of action in enforcing the RPAs. Mr. Wiggins asked that staff obtain a report on the status of what the Virginia Department of Transportation is doing regarding salinization. He also agreed it has to be an "every person" effort, all parties and agencies working together to ensure PWC has safe drinking water for the next 50 years.

Dr. Kooyoomjian thanked Mr. Dickey and Mr. Wiggins for their support on this issue. He reinforced the importance of protecting the Occoquan. He agreed that the responsibility should be shared by every applicable agency, not just the Service Authority.

Mr. O'Meara commented that the Service Authority has been here for 40 years and has been apolitical; it has not engaged in politics or land use matters, and it has benefited ratepayers and the organization to be apolitical. He stated the local elections are 26 days out and will decide the Prince William Board of County Supervisors (BOCS), the PWC School Board, constitutional offices, and state offices. He advised if the resolution on the table was brought to the Board for a vote next month, it would have his support. However, he feels that to do it right now, 26 days before an election, is not the wisest decision to make. Mr. O'Meara stated that to dive into this hot issue about the Occoquan Watershed so close to an election is not in the best interest of the Service Authority, in his view. He explained that the reason he made the edits ("friendly amendments") to the proposed resolution is so the Board can be very specific about their immediate concern, and the Board's immediate concern, thanks to Mr. Wiggins, is that PWC enforce its own zoning ordinance around the Occoquan Reservoir. He noted that is what kicked all of this off. Mr. O'Meara stated that if the Board has to pass something at this meeting tonight, if they are specific about the particular issue they have discussed in the past, then he will support it, but he said he would not support the original resolution tonight as it was too vague and could pull the Service Authority into a political discussion.

Mr. Wiggins agreed with deferring a Board vote until the November meeting. He noted that in Mr. Farr's meeting with Mr. Shorter, he would like Mr. Farr to get an indication of how PWC and the Service Authority can move forward together, particularly related to enforcement of RPA ordinances. Mr. Wiggins also encouraged Board members to review the proposed resolution prior to the next Board meeting and offer suggestions/concerns to staff and the Board.

Mr. Dickey asked that the Board table the resolution for approval until the next meeting.

Chair Colangelo stated the item would be tabled until the November Board meeting. Staff will provide Board Members an update after Mr. Farr meets with Mr. Shorter.

Mr. Wiggins and Mr. Dickey agreed they do not want this issue to go on indefinitely. He advised staff and the Board should come up with a final resolution that everyone can agree and move forward on.

Mr. Farr noted that, to him, this issue is about more than a resolution; he asked how a resolution would solve the issues discussed. Mr. Wiggins advised a resolution would spell out the facts in terms of protection, the Board could use that to maybe move the BOCS. He stated the BOCS believes the Service

Authority protects the Occoquan, while it is the County that protects the Occoquan. He stated the Board needs to adopt a resolution that strongly supports the protection of the Occoquan and then present the resolution to the BOCS. Mr. Farr advised he is not opposed to a resolution, but he feels something else should go along with it to move things in the right direction.

Mr. Dickey stated he does not object to the Board delaying action. He noted the resolution is an aspiration from the Board saying it is important to the Service Authority and to the rate payers and citizens of PWC. Dr. Kooyoomjian agreed with the others; he also noted an umbrella statement would be consistent with the other documents.

Mr. Almond asked what the next steps would be after Mr. Farr's meeting with Mr. Shorter. Chair Colangelo explained that Mr. Farr and Mr. Shorter would meet, then staff and the Board will finalize the resolution and discuss further at the November Board meeting, with an end point in sight.

4. GENERAL MANAGER'S REPORT

- a) Mr. Farr provided an update on planning efforts for future water storage tanks.
- b) Mr. Farr referred to an article in the September Communications Report about the plant operations and maintenance staff having the opportunity to experience the upgraded facility using virtual reality in a unique offering by the project's general contractor, Ulliman Schutte.
- c) Imagine a Day without Water is October 19. Mr. Farr explained this is a National Day of Action that brings together diverse participants to highlight how water is essential, invaluable, and in need of continuous investment. He noted the Service Authority is providing a children's reading challenge in partnership with the PWC Library System.
- d) As part of the partnership with PWC Schools and their SPARK program, the Service Authority recently designed and printed signs that encourage students at all 98 public schools to drink tap water. The schools are posting the signs at 720 water bottle filling stations in elementary, middle, and high schools across the county. The Service Authority has also provided 20,000 reusable water bottles for the new school year to middle and high school students. Staff is proud to partner with SPARK in ensuring that Prince William County students have ready access to water throughout the school day.
- e) Farm Field Days: Mr. Farr reported that Service Authority staff participated in this event, which was hosted by the Prince William Soil & Water Conservation District. More than 1,000 PWC fourth-grade students, many from Title I schools, visited the Service Authority's H2Go Kids Educational Barn. These activities gave the students and their teachers an inside look into the many ways the water industry touches the community and the environment.
- f) Mr. Farr thanked Mr. Almond, Dr. Kooyoomjian, and Vice Chair O'Meara for attending the Service Awards luncheon on September 27. He enjoyed having the opportunity to recognize so many employees for their outstanding service.
- g) Mr. Farr noted the Virginia Section of the American Water Works Association (VA AWWA) Water Distribution Seminar and Utility Rodeo was held this week in Roanoke, Virginia. The Service Authority's teams did very well in the competitions. The employees who competed will be invited to attend the November Board meeting; staff will share the contest results at that time.
- h) Mr. Farr advised that October is Cybersecurity Awareness Month. The Service Authority is providing brief reinforcement training, quizzes, and prizes for staff to promote a strong and resilient cybersecurity culture in our organization.
- i) During the WaterJAM conference in September, the Service Authority received the 2023 Public Information Award from VA AWWA. Communications Specialist Audrey Arnold-Mitchell received the award for creating last year's 2022 Customer Service Week campaign, which included employee articles and social media posts about five employees who consistently demonstrated the behaviors connected with the Service Authority's Customer-First Focus value. Staff ran a similar campaign this year that featured employees

involved in emergency responses and 24/7 after-hours service. The articles will be in the Board's Communications Report next month.

j) Last week, Ms. Spence represented the Service Authority at WEFTEC, a large national wastewater conference. She co-presented (with the design consultant) on the design of the odor control portion of the H.L. Mooney Advanced Water Reclamation Facility's (Mooney plant) design-build project. Ms. Spence also sat on a panel of utilities and contractors that explored the challenges of delivering capital projects in a challenging market. There were over 100 people attending, and they were interested in how the Service Authority is tackling matters such as attracting and keeping staff and addressing supply chain issues.

k) Continuous Improvement & Innovation Awards Expo: Mr. Farr encouraged Board Members to attend this event on Wednesday, October 18, 2023 at the Grubbs Building at the Mooney plant.

l) Mr. Farr reminded Board Members of the Service Authority's first annual Trick-or-Treatment event on Saturday, October 28, 2023. It is open to the public, free of charge, and includes family-friendly environmental activities. Free shuttle service will be offered between the Mooney Plant and Mary Porter Traditional School on Forest Grove Drive.

m) Mr. Farr noted the Service Authority's holiday luncheon is scheduled for Wednesday, December 20, 2023 at Texas Roadhouse across from Potomac Mills Mall (starting at 11:30 AM). Invites will be sent soon.

n) Mr. Farr reported that a closed meeting is needed this evening.

5. ATTORNEY'S TIME

Mr. Viani confirmed a closed meeting is needed under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A7, Litigation; and § 2.2-3711A8, Specialized Legal Advice.

Chair Colangelo requested a motion to authorize a closed meeting to discuss items under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A7, Litigation; and § 2.2-3711A8, Specialized Legal Advice.

Motion: Mr. O'Meara
Second: Mr. Almond
Ayes: Unanimous

6. ADMINISTRATIVE REPORTS

Mr. Beefelt provided a brief presentation the FY2023 4th Quarter and Year-End Financial Reports.

7. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Dr. Kooyoomjian stated he enjoyed working with Mr. Dickey on drafting the proposed Occoquan Reservoir resolution. He congratulated staff on the NACWA Platinum 14 Award and the Service Awards Luncheon. He noted he looks forward to attending the Continuous Improvement & Innovation Awards Expo next week.

Mrs. Eagles thanked Ms. Bentz and her staff for providing talking points for her to share at Supervisor Franklin's meeting with her appointees.

Mrs. Thomas Watson congratulated Ms. Arnold-Mitchell on her award. She also congratulated Mrs. Eagles on her 30-plus years of service on the Service Authority's Board of Directors.

Mr. Dickey congratulated staff for doing such a great job. He requested that the Board and Mr. Farr provide, at some time, a formal dedication of the Laboratory to Dr. Evelyn Mahieu.

Mr. Wiggins thanked Mr. Dickey, Dr. Kooyoomjian, and Mr. O'Meara for their work on the draft resolution for protecting the Occoquan Reservoir. He stated that forging a good relationship with the PWC Executive is beneficial.

Mr. O'Meara encouraged employees to complete the Employee Engagement Survey; the Board appreciates staff's dedication and hard work.

Chair Colangelo congratulated Mrs. Thomas Watson on being appointed to the Board for another four-year term. He stated he is honored to serve as the Board Chair this year and appreciates what the Board Members contribute with respect to unique experiences and skill sets. He appreciated the collaborative, constructive, and productive debate on the Occoquan. He thanked Ms. Murray and Ms. Bean for their assistance in preparing and supporting him for his first meeting as chair. Mr. Colangelo congratulated Mrs. Eagles on her 30 years of service. He also congratulated all staff for a great financial year.

8. CLOSED MEETING

Chair Colangelo announced a closed meeting at 8:42 PM to discuss items under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A7, Litigation; and § 2.2-3711A8, Specialized Legal Advice.

Upon conclusion of the closed meeting at 10:03 PM, and in compliance with the Freedom of Information Act, a motion was made by Mr. Almond and seconded by Mr. Dickey to return to an open meeting certifying that to the best of the Members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A7, Litigation; and § 2.2-3711A8, Specialized Legal Advice.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Mr. Wiggins
Second: Mr. O'Meara
Ayes: Unanimous

After returning to an open meeting, the Board of Directors authorized Mr. Farr to begin the trademark and branding process [as presented by Ms. Bentz during the closed meeting].

9. ADJOURNMENT

There being no further business, the meeting adjourned at 10:05 PM.



Joyce P. Eagles
Secretary/Treasurer