

Prince William County Service Authority
4 County Complex Court
P. O. Box 2266
Woodbridge, VA 22195-2266

Phone (703) 335-7900
Fax (703) 335-7905
www.pwcsa.org



Service Authority

B. Paul O'Meara, Jr., Chair
Paul Colangelo, Jr., Vice Chair
Harry W. Wiggins, Secretary/Treasurer
Jim Almond, Member
Dean E. Dickey, Member
Joyce P. Eagles, Member
K. Jack Kooyoomjian, Ph.D., Member
Marlo Thomas Watson, Member

Calvin D. Farr, Jr., P.E., General Manager/CEO

MINUTES OF BOARD OF DIRECTORS MEETING OF MAY 11, 2023

Board Members Present: Jim Almond, Paul Colangelo, Jr., Dean E. Dickey, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Marlo Thomas Watson, and Harry Wiggins.

Staff: Calvin D. Farr, Jr., Hari Kurup (*via MS Teams*), Astrid Nelson, Don Pannell, Najee Alleyne, Kezia Alves-Bradford, Lyle Beefelt, Samer Beidas, Kathy Bentz, Rachel Carlson, Lanetta Farris, Michael Fox, Shani Goodson, Debbie Maxwell, Michelle Miranda, Glenn Pearson, Tony Piccione, David Scott, Doug Shoop, Hilary Smith, Brian Sipes, Shannon Spence, Jeanetta Williams, and April Bean.

Legal Counsel: Pam Pelto/Bean Kinney & Korman, P.C.

A 40th Anniversary Reception was held in the Spittle Lobby prior to the Board Meeting.

1. CALL TO ORDER and GENERAL MATTERS

Chair O'Meara called the meeting to order at 6:45 PM.

a) Consideration of Approval of Minutes of April 13, 2023 Board Meeting

Chair O'Meara asked if there were any corrections to the Minutes of the April 13, 2023 Board Meeting; hearing none, the minutes were approved as presented.

b) Consideration of Approval of Minutes of April 21, 2023 Annual Business Plan Work Session

Chair O'Meara asked if there were any corrections to the Minutes of the April 21, 2023 Annual Business Plan Work Session; hearing none, the minutes were approved as presented.

c) Consideration of Announcements by Staff

i. Mr. Farr acknowledged the passing of staff's friend and colleague, Tim Moore. Mr. Farr appreciated seeing many Service Authority employees at the visitation, supporting the family and each other. He shared that staff's thoughts and prayers remain with Tim's wife, Lexi, and their family.

ii. At Places: Mr. Farr noted the following items at Board Members' places: (1) An updated copy of the April 13, 2023 Board meeting minutes reflecting additional text on page 3 (emailed to Board Members on May 10); (2) A printed copy of the April 21, 2023 Annual Business Plan Work Session minutes (also emailed to Board Members on May 10); (3) The Picnic Flyer with details about the event on May 24; (4) The flyer for the 2023 Water Academy for those who are interested in attending; and (5) A copy of an email from Prince William County (PWC) Fire & Rescue Division Battalion Chief Bruce Tucker to Division Chief David McCoy, commending Service Authority staff on actions they took in evacuating residents during a fire at an apartment building in Woodbridge on February 13, 2023. Mr. Farr noted staff is very proud of employees Gennaro Nesbitt, Bryan Grant, Matt Cribb, Dustin Rollins, Christopher Hogan, and Andrew Tucker. He wanted to share with the Board yet another example of how our teams go above and beyond their regular Service Authority duties.

iii. Mr. Farr noted that Pam Pelto is present tonight, on Mark Viani's behalf, for Bean, Kinney, & Korman. He also advised Shani Goodson is attending tonight to assist Ms. Bean (while Ms. Murray is out of the office).

d) Citizens' Time

There were no citizens attending who signed up to speak.

2. PRESENTATION

a) Presentation: Water Loss – Presented by Glenn Pearson, Deputy Director of Operations & Maintenance. Mr. Farr noted that there was a recent article in *The Washington Post* about water loss, reporting that some utilities lose 50% or more water daily. Mr. Farr noted the Service Authority has been closely monitoring and controlling water loss for many years, and reports water loss as a key performance indicator in the Annual Accomplishments Report. He advised the program is exceptional, and asked Mr. Pearson to give Board Members a short briefing on the topic. Mr. Pearson provided information about how the Service Authority tracks and controls water loss (using technology like satellite detection and geophones, for example). He also shared some of the indirect impacts of water loss. Mr. Pearson advised the Service Authority has an extensive leak detection and repair program (he provided details during the presentation). When staff finds problems in the piping systems, they quickly respond to and resolve water main breaks. Discussion was held at the end of the presentation.

3. CONSENT AGENDA

a) Approval of the Annual Business Plan for Fiscal Year 2024 and Capital Improvement Program for Fiscal Years 2024-2028.

b) Approval of Change Order No. 03 to Task Order No. 18 with Arcadis U.S., Inc. for Project Representative/Construction Management Services for the Montclair/Four Seasons Water System Improvements Design-Build Project.

Chair O'Meara asked if any Board Member wished to remove any items from the Consent Agenda. Hearing no requests, he entertained a motion to approve the Consent Agenda.

Motion: Mr. Dickey moved that the Prince William County Service Authority Board of Directors hereby approves items 3.a) and 3.b) on the Consent Agenda.
Second: Mr. Colangelo
Ayes: Dickey, Colangelo, Almond, Eagles, Kooyoomjian, O'Meara, Thomas Watson, Wiggins

4. GENERAL MANAGER'S REPORT

a) Mr. Farr provided an update on the Service Authority's Kidz@Work Day that was held in April. Seventy-one (71) children and grandchildren of employees and Board Members attended the "SAfari"-themed event.

b) Mr. Farr reported on the Science Fair Awards; details about the winning students and their projects were provided in the Board packages. Mr. Farr thanked Michelle Bouchard Miranda for coordinating the judging process; he also thanked Service Authority staff who served as judges: Judy Fincham, Alex Silver, Hari Kurup, Beresford Lawson, and Michael Cagle.

c) Mr. Farr noted he was honored to accept the Commendation for 40 years of Public Service from the Prince William Board of County Supervisors (BOCS) on May 9. He thanked Chair O'Meara, Mrs. Eagles, Mrs. Thomas Watson and Dr. Kooyoomjian for attending the meeting. Mr. Farr also thanked everyone for attending the 40th Anniversary reception earlier this evening and was glad to see so many stakeholders and partners. Mr. Farr also noted the 1980s-themed Employee Picnic will be held Wednesday, May 24 and hopes Board Members can attend.

d) Mr. Farr thanked Board Members again for attending the Annual Business Plan Work Session in April and for providing the resources necessary to run a well-maintained system and support a high-performing workforce. Staff plans to provide a Digital Utility briefing in June, and a VIBE (Diverse Voices, Inclusion, Belonging, and Equity) briefing in September. The VIBE briefing will include an update on the Supplier Diversity Program. Staff will provide an update on future locations of water storage tanks sometime in the fall. Mr. Farr also noted that, at Dr. Kooyoomjian's request, staff went back to front-line employees to confirm the Annual Business Plan captures their needs. He was pleased that the feedback from field staff confirmed that the process used to develop the Annual Business Plan incorporated input from all levels of employees.

e) Mr. Farr told Board Members about the Health and Safety Fair scheduled for Wednesday, May 17. Employees will enjoy a variety of activities focused on health and safety and will have a chance to speak to a number of vendors about the Service Authority's wide range of employee benefits.

f) Mr. Farr noted the BOCS' Public Hearing on the UOSA 2022 Restated and Amended Service Agreement was rescheduled to Tuesday, May 23. Mr. Pannell and Mr. Beidas will attend the Public Hearing as Service Authority representatives.

g) Mr. Farr provided a brief update on Bristow Manor.

h) Mr. Farr reported he was requested to speak at President Biden's National Infrastructure Advisory Committee virtual meeting earlier today. The discussion was an opportunity for utilities to express their concerns regarding water and wastewater infrastructure. From the Service Authority's perspective, Mr. Farr expressed concerns with the proposed PFAS (Per- and polyfluoroalkyl substances) regulations and cybersecurity regulations. From his perspective as a Board Member of the National Association of Clean Water Agencies, the Association of Metropolitan Water Agencies, and the United States Water Alliance, Mr. Farr expressed concerns with rate payer affordability gaps, funding, and the need for technical assistance for smaller utility organizations.

i) Mr. Farr noted the Service Authority will hold its first annual Supplier Diversity Vendor Expo at the Spittle campus on Wednesday, June 14th. The Procurement Department, together with the Communications Division, solicited over 7,000 SWaM (Small, Women, and Minority-owned) vendors through Virginia's electronic procurement portal (eVA), the Authority's website, and social media platforms. Seventy (70) vendors have registered to participate. Staff wants to send a clear message that the Authority is open and welcoming to all businesses.

j) Mr. Farr reminded Board Members that staff is accepting applications for the 2023 Water Academy until Wednesday, May 24. This free program includes three evening sessions in June and July for adults and high school seniors in PWC. Mr. Farr noted there is a flyer at Board Member's places; he encouraged them to promote the program to anyone they believe would benefit from participating.

k) Mr. Farr noted a closed meeting is not needed this evening.

l) Mr. Farr wished everyone a Happy Mother's Day, whether they are celebrating as a mother or celebrating the mothers in their lives.

5. ATTORNEY'S TIME

Ms. Pelto shared that Mr. Viani sends his sincere regrets for not attending this meeting.

6. ADMINISTRATIVE REPORTS

Chair O'Meara noted the monthly reports were included in the Board packets. He added that the quarterly financial report will be provided tonight. Mr. Pannell answered questions about the Capital Improvement Program report.

Mr. Beefelt provided highlights of the FY2023 Q1-Q3 (July through March) Financial and Operational Report.

7. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Dickey congratulated staff on their work and noted it is an honor to be a part of this organization. He wished Happy Mother's Day.

Mrs. Thomas Watson echoed Mr. Dickey's comments.

Mrs. Eagles thanked staff for their hard work on the 40th Anniversary Reception. She said Service Authority employees "are the best." Mrs. Eagles also thanked the Audit Committee for meeting tonight.

Mr. Colangelo wished everyone a happy 40th Anniversary. He agreed it is really about the employees; they are what makes everything work. Mr. Colangelo congratulated Mr. Farr on a great job at the reception tonight. He also reported the Audit Committee had a great meeting tonight; Mrs. Eagles was voted Chair again. He, too, wished a Happy Mother's Day.

Mr. Wiggins asked about the Bristow Manor project. Mr. Pannell explained how the process may work, although specific details are not known at this time. PWC has asked the Service Authority to administer the design contract with the consulting engineer. Mr. Wiggins also asked for the status of the Town of Quantico item. Mr. Pannell reported the latest status is the Mayor of the Town of Quantico informed Service Authority staff that the Town has issued a Request for Quote (RFQ) to solicit

a consulting engineer to guide them through the process. Staff asked for a status report recently and did not receive any additional information.


Dr. Kooyoomjian wished a Happy Mother's Day and a Happy 40th Anniversary to all employees and Board Members. He thanked staff who worked with the Regional Science Fair Awards. Dr. Kooyoomjian noted he is looking forward to the picnic on May 24. He also congratulated Communications & Community Engagement staff on speaking to 2,000 students at a recent STEAM (Science, Technology, Engineering, Arts, and Math) event at T. Clay Wood Elementary School; Ms. Bentz introduced Ms. Kezia Alves-Bradford, Education & Outreach Assistant, who attended the event with two volunteers and provided activities for the students.

Mr. Almond added his congratulations to everyone on 40 years of excellence. He also wished a Happy Mother's Day.

Chair O'Meara added his congratulations on 40 years. He stated it is a great privilege to serve on the Board and be a small part of it. He thanked Ms. Bentz and her team for Kidz@Work Day; his kids had a fantastic time. Mr. O'Meara thanked the BOCS for their support over the years; he enjoyed hosting them here.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 7:59 PM.


for: Harry W. Wiggins
Secretary/Treasurer