

Prince William County Service Authority
4 County Complex Court
P. O. Box 2266
Woodbridge, VA 22195-2266

Phone (703) 335-7900
Fax (703) 335-7905
www.pwcsa.org



Paul Colangelo, Jr., Chair
B. Paul O'Meara, Jr., Vice Chair
Joyce P. Eagles, Secretary/Treasurer
Jim Almond, Member
Dean E. Dickey, Member
Charles A. Grymes, Member
K. Jack Kooyoomjian, Ph.D., Member
Marlo Thomas Watson, Member

Calvin D. Farr, Jr., P.E., General Manager/CEO

MINUTES OF BOARD OF DIRECTORS MEETING OF MARCH 14, 2024

Board Members Present: Dean E. Dickey, Joyce P. Eagles (*via MS Teams*), Charles A. Grymes, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Marlo Thomas Watson.

Board Members Absent: Jim Almond, Paul Colangelo, Jr.

Staff: Calvin D. Farr, Jr., Astrid Nelson, Don Pannell, Najee Alleyne, Lyle Beefelt, Samer Beidas, Kathy Bentz, Rachel Carlson, Drew Cockram, Lee-Anne Dandrea (*via MS Teams*), Michael Fox, Mamoud Kamara, Debbie Maxwell, Ashley Morales, Glenn Pearson, Tony Piccione, Shailaja Poluru, Ian Sansoni, Brian Sipes, Shannon Spence, Jeanetta Williams, April Bean, and Shani Goodson.

Legal Counsel: Mark Viani/Bean Kinney & Korman, P.C.

Guests: Jill Clauss/Hazen & Sawyer.

1. CALL TO ORDER and GENERAL MATTERS

Vice Chair O'Meara called the meeting to order at 7:01 PM.

a) Consideration of Approval of Minutes of February 8, 2024, Board Meeting

Vice Chair O'Meara asked if there were any edits to the Minutes of the February 8, 2024, Board Meeting; hearing none, the minutes were approved as presented.

b) Consideration of Announcements by Staff

i. Mr. Farr introduced Shailaja Poluru, the new Director of People & Talent, and shared information about her education and career. Ms. Poluru is passionate about helping employees and management achieve the best outcome for customers.

ii. At Places: Mr. Farr noted the following item at Board Members' places: (1) Service Awards Luncheon Program.

c) Citizens' Time

There were no citizens attending who signed up to speak.

2. CONSENT AGENDA

Vice Chair O'Meara asked if there were any items that Board Members wished to pull from the Consent Agenda; Mr. Dickey asked to pull item 2.b) Approval of an Agreement between City of Manassas and Prince William County Service Authority for Betterment of Water Facilities on the Sudley Road Third Lane Improvement Project.

a) Authorization of a Sanitary Sewer Service Area Boundary Adjustment Agreement between Virginia American Water Company and Prince William County Service Authority.

Vice Chair O'Meara called for a motion to approve this item.

Motion: Mr. Dickey moved that the Prince William County Service Authority Board of Directors authorizes the General Manager to execute a Sanitary Sewer Service Area Boundary Adjustment Agreement, in substantial form, between Virginia American Water Company and Prince William County Service Authority to adjust the sanitary sewer franchise boundary on the Quartz District property to align with the natural drainage divides, concurrent with the execution of the Water Service Termination Agreement between Virginia American Water Company and Prince William County Service Authority.

Second: Mr. Grymes

Ayes: Dickey, Grymes, Eagles (*via MS Teams*), Kooyoomjian, O'Meara, Thomas Watson

Absent: Almond, Colangelo

b) Approval of an Agreement between City of Manassas and Prince William County Service Authority for Betterment of Water Facilities on the Sudley Road Third Lane Improvement Project.

Mr. Dickey asked if staff communicates with the respective Prince William County Supervisor on this type of project and/or ensures that City of Manassas officials have communicated with the County Supervisor. Mr. Pannell assured Mr. Dickey that staff would confirm these communications. Dr. Kooyoomjian asked for an explanation of the size of the largest water main used in this project (12-inch), which is smaller than the existing water main (14-inch). Mr. Pannell explained that the 14-inch pipe size is now obsolete; staff determined the 12-inch pipe is the appropriate diameter for this project.

Motion: Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors approves the Agreement with the City of Manassas and authorizes the General Manager to execute the Agreement between the City of Manassas and Prince William County Service Authority to construct approximately 2,309 linear feet of 12-inch water main, 144 linear feet of 8-inch water main, 51 linear feet of 6-inch water main, 106 linear feet of 4-inch water main, and appurtenances as part of City of Manassas' Sudley Road Third Lane Improvement project in the amount of

\$1,098,837.30, plus a twenty percent (20%) contingency in the amount of \$219,767.46, for a total authorization not to exceed \$1,318,604.76.

Second: Mr. Dickey

Ayes: Kooyoomjian, Dickey, Eagles (*via MS Teams*), Grymes, O'Meara, Thomas Watson

Absent: Almond, Colangelo

3. GENERAL MANAGER'S REPORT

a) Mr. Farr presented the 2024 National Environmental Achievement Award (NEAA) for Environment from the National Association of Clean Water Agencies (NACWA) to Dr. Jack Kooyoomjian in honor of his exemplary commitment to his community, the environment, and the challenges NACWA member agencies face. Mr. Farr noted he was honored to accept the award on Dr. Kooyoomjian's behalf at the NACWA meeting in February and was very pleased to present it to him now.

b) Mr. Farr shared new information related to PFAS (Per- and polyfluoroalkyl substances). Staff collected PFAS samples in February in accordance with the EPA's (Environmental Protection Agency) Fifth Unregulated Contaminant Rule data-gathering effort, known as UCMR 5. While the Service Authority has previously collected PFAS samples, this was the first large-scale, nationwide testing effort for PFAS. (This testing will be conducted quarterly for one year.) The Service Authority's first set of results showed that all levels were *below* the proposed MCL of four parts per trillion (4 ppt). Fairfax Water will begin UCMR 5 testing this month, and our staff is interested to learn if Fairfax Water's results match the Service Authority's. In the past, the Service Authority's PFAS results in the East system have consistently been around 5-10 ppt, which has matched Fairfax Water's results from their Griffith Plant. There is ongoing analysis of the data, as well as continued investigation of potential sources of PFAS. Staff will watch closely to see how the next round of sampling results will look.

c) Mr. Farr referenced the time-lapse video that was displayed during dinner, showing the progress that has been made on the Heritage Hunt Pump Station project. He provided an update on the project. Staff has been in close communication with the Homeowners' Association and the golf club staff, and they have all been satisfied with the progress. Staff is currently working with the golf course management team for the golf course restoration work.

d) Mr. Farr noted the construction phase of the H.L. Mooney Advanced Water Reclamation Facility (Mooney Plant) design-build project is under way. He provided an update on the project. He also noted that, in the permitting process, staff was able to allocate roughly 10% of the Service Authority's nutrient credits to cover the increased impervious area that is part of the project. Staff is also exploring folding some additional planned repair work on the Fluidized Bed Incinerator into the project to avoid extra sludge hauling costs and expedite the work. Staff's plan is to give Board Members a short briefing periodically as the project moves along so they stay informed; the first briefing will be provided later this year.

e) Mr. Farr advised Board Members that staff will provide a briefing on the Brand Update at the April Board meeting. All of the divisions are doing a great job working on the many transition items in preparation for our effective date of July 1, 2024.

f) As a follow-up to Mr. Dickey's question at the February Board meeting, the current balance of the Service Authority's Temporary Assistance Program (TAP) is \$107,000. Funds collected from customers are distributed to customers in need through ACTS and SERVE (local community assistance programs). TAP assistance (approximately \$8,000) has been provided to 54 customers this fiscal year-to-date. Mr. Farr noted the temporary Virginia Low-Income Household Water Assistance Program (LIHWAP) recently expired, and staff will continue to advocate for a permanent LIHWAP Program.

g) Mr. Farr noted the February 21 Service Awards luncheon honored 55 employees who achieved five-year incremental anniversaries in 2023. The employees had a combined total of 610 years of service. Mr.

Farr thanked Chair Colangelo, Vice Chair O'Meara, and Secretary/Treasurer Eagles for attending this special event for employees. A copy of the event program was provided at Members' places.

h) Mr. Farr noted the Service Authority was well-represented at the national American Water Works Association and Water Environment Federation Utility Management Conference (AWWA/WEF UMC) in Portland, Oregon. Three employees presented at UMC, which had over 1,100 attendees. Jeanetta Williams presented on change management and the Service Authority's approach to implementing its SharePoint system; Lyle Beefelt and Shannon Spence co-presented on the Service Authority's success collaborating across Contracts, Procurement, and Project Management teams.

i) Mr. Farr provided staffing updates: Approximately 30 temporary/seasonal positions ("temps") were allotted for the summer of 2024. They help create a pipeline for future employees. The Service Authority's partnership with Future Kings has resulted in two high school students (who are both headed to George Mason University in the fall) working with the Data Management team after school for approximately three months. They will learn to create GIS (geographical information systems) data and how this technology is used across the organization and the water industry. The Service Authority also held a Women of Water Employee Resource Group (WOW ERG) meeting on March 7th to coincide with International Women's Day.

j) Mr. Farr reported that the UOSA (Upper Occoquan Service Authority) Board of Directors announced the hiring of Brian Steglitz as Executive Director. He will join UOSA on May 13, 2024.

k) Mr. Farr noted the Spring Fling is set for Thursday, April 4, 2024, at the Dale City Boys & Girls Club. The flyer was included in the Board Information Items in the March Board package.

l) Mr. Farr reminded Board Members the Board meetings will begin at 4:00 PM starting Thursday, April 11, 2024.

m) Mr. Farr also reminded Board Members to hold Monday, April 22, 2024, for the Annual Business Plan Work Session. (Breakfast will be available at 8:30 AM; the work session starts at 9:00 AM.)

n) The next Audit Committee meeting will be held immediately following the Annual Business Plan Work Session on April 22.

o) Mr. Farr noted Kidz@Work Day is scheduled for Thursday, April 25 at the Mooney Plant. (Registration closes March 15.)

p) Mr. Farr reported that a closed meeting is needed this evening.

4. ATTORNEY'S TIME

Mr. Viani confirmed a closed meeting is needed under Code of Virginia § 2.2-3711A7, Litigation. He added that he is always impressed at the talent of the students who compete in the Water Art Invitational.

Vice Chair O'Meara requested a motion to authorize a closed meeting to discuss items under Code of Virginia § 2.2-3711A7, Litigation.

Motion: Mrs. Thomas Watson

Second: Mr. Dickey

Ayes: Thomas Watson, Dickey, Eagles (via MS Teams), Grymes, Kooyoomjian, O'Meara

Absent: Almond, Colangelo

5. ADMINISTRATIVE REPORTS

There were no comments or questions on the Administrative Reports.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Eagles thanked staff for their work on the Water Art Invitational.

Dr. Kooyoomjian shared that he served as a judge for the Prince William Regional Science Fair, representing the Federal Water Quality Association. He thanked Service Authority staff for their work with the Water Art Invitational; the event exceeds expectations and is an amazing experience. He also expressed his appreciation for receiving the NACWA NEAA Award. He thanked Mr. Farr for accepting the award on his behalf. Dr. Kooyoomjian referenced an article about PFAS in *Water Environment Technology Magazine*. He noted the Prince William Committee of 100 is having a community discussion on housing on March 21; Mr. Grymes will be the moderator for the discussion. On the same evening, the County is having a broader discussion on the affordable dwelling unit ordinance at the Ferlazzo Building. The new Planning Director, Tanya Washington-Stern, will be one of the speakers. Dr. Kooyoomjian expressed his sympathy to Ms. Murray and Mr. Kurup on the losses of their respective family members. He noted World Water Day is March 22, and Earth Day is April 22. June 30 is also Virginia's Drinking Water & Wastewater Professionals' Appreciation Day.

Mr. Dickey asked about the Cityworks system being implemented; Mr. Pannell shared the March 25 go-live date. Mr. Dickey also asked Mr. Farr about visiting the plant when he is in the area; Mr. Farr welcomed him to visit any time.

Mr. Grymes added his appreciation for the Water Art Invitational and the effectiveness of the outreach to that particular audience; it was very well done.

Vice Chair O'Meara shared congratulations to Mr. Almond, who was recently (re)appointed to the Board by Supervisor Andrea Bailey.

7. CLOSED MEETING

Vice Chair O'Meara announced a closed meeting at 7:38 PM to discuss items under Code of Virginia § 2.2-3711A7, Litigation.

Upon conclusion of the closed meeting at 7:51 PM, and in compliance with the Freedom of Information Act, a motion was made by Mrs. Thomas Watson and seconded by Mr. Dickey to return to an open meeting certifying that to the best of the Members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Mrs. Thomas Watson
Second: Mr. Dickey
Ayes: Thomas Watson, Dickey, Eagles (*via MS Teams*), Grymes, Kooyoomjian, O'Meara
Absent: Almond, Colangelo

8. ADJOURNMENT

There being no further business, the meeting adjourned at 7:51 PM.

A handwritten signature in blue ink, appearing to read "J.P. Eagles for".

Joyce P. Eagles
Secretary/Treasurer