

Prince William County Service Authority
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Service Authority

B. Paul O'Meara, Jr., Chairman
Paul Colangelo, Jr., Vice Chairman
Harry W. Wiggins, Secretary-Treasurer
Jim Almond, Member
Dean E. Dickey, Member
Joyce P. Eagles, Member
K. Jack Kooyoomjian, Ph.D., Member
Marlo Thomas Watson, Member

Calvin D. Farr, Jr., P.E., General Manager/CEO

MINUTES OF BOARD OF DIRECTORS MEETING OF JUNE 9, 2022

Board Members Present : Paul Colangelo, Jr., Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Marlo Thomas Watson, and Harry Wiggins.

Board Members Absent : Jim Almond, Dean E. Dickey.

Staff : Calvin D. Farr, Jr. (remote), Sandra Hardeman, Hari Kurup, Astrid Nelson, Don Pannell, Lake Akinkugbe, Lyle Beefelt, Samer Beidas, Kathy Bentz, Rachel Carlson, Andrew Cockram, Michael Fox, Debbie Maxwell, Tony Nguyen, Glenn Pearson, Tony Piccione, Doug Shoop, Brian Sipes, April Bean and Kim Murray.

Legal Counsel : Mark Viani/Bean Kinney & Korman, P.C.

1. CALL TO ORDER and GENERAL MATTERS

Chairman O'Meara called the meeting to order at 6:46 PM.

a) Consideration of Approval of Minutes of May 12, 2022 Board Meeting

Chairman O'Meara asked if there were any corrections to the Minutes of the May 12, 2022 Board Meeting; hearing none, the minutes were approved as presented.

b) Consideration of Approval of Minutes of May 26, 2022 Board Vision Work Session

Chairman O'Meara asked if there were any corrections to the Minutes of the May 26, 2022 Board Vision Work Session; hearing none, the minutes were approved as presented.

c) Consideration of Announcements by Staff

Mr. Farr wished happy birthday to Mr. Colangelo and Mr. Wiggins.

d) Citizens' Time

There were no citizens attending who signed up to speak.

2. COMMENDATION

a) Commend: Arthur W. Quina III

The Chairman requested a motion to approve the resolution.

Motion: Mrs. Thomas Watson moved that the Prince William County Service Authority Board of Directors does hereby commend Mr. Arthur W. Quina III for his exceptional service to the customers of the Prince William County Service Authority and the citizens of Prince William County and conveys best wishes for his happiness.

Second: Dr. Kooyoomjian

Ayes : Thomas Watson, Kooyoomjian, Colangelo, Eagles, O'Meara, Wiggins

Absent : Almond, Dickey

3. CONSENT AGENDA

Chairman O'Meara asked if there was any item on the Consent Agenda that a Board Member wished to pull for discussion. Mr. Wiggins asked to pull the (one) item from the Consent Agenda.

a) Approval of Change Order No. 01 to Task Order No. 06 with Rummel, Klepper & Kahl, LLP for Project Management Services for the Route 1 Water Main Replacement Phase 1, Route 1 Water Main Replacement Phase 2, Dumfries Force Main Replacement, and Sudley Road Sewer Main Replacement and Upgrade Projects.

Mr. Wiggins asked about details in the change order. Mr. Pannell explained the work being done and the reason(s) for the change order.

Motion: Mr. Wiggins moved that the Prince William County Service Authority Board of Directors hereby approves an additional \$523,824 for Change Order No. 01 to Task Order No. 06 and authorizes the General Manager to execute Change Order No. 01 with Rummel, Klepper & Kahl, LLP to provide additional Project Management Services for the SA-2022 project.

Second: Dr. Kooyoomjian

Ayes : Wiggins, Kooyoomjian, Colangelo, Eagles, O'Meara, Thomas Watson

Absent : Almond, Dickey

4. GENERAL MANAGER'S REPORT

a) Mr. Farr reported that Mr. Pannell attended the June 7, 2022 meeting of the Prince William Board of County Supervisors (BOCS), specifically the work session to discuss water quality in the Occoquan reservoir. (Mr. Farr viewed the BOCS meeting remotely.)

- b) Mr. Farr provided a brief COVID update.
- c) Mr. Farr noted the Service Authority is recognizing Virginia's Drinking Water & Wastewater Professionals Appreciation Day on Thursday, June 30 with ice cream socials at both the Grubbs and Spittle Buildings. Staff will email Board Members the flyer with the details.
- d) Mr. Farr announced the Service Authority received the National Association of Clean Water Agencies' (NACWA) Platinum Peak Performance Award for 13 continuous years of 100% permit compliance. Staff will present the award at a future Board meeting. Staff played the brief video they submitted to NACWA (as requested of the winners) for Board Members.
- e) Mr. Farr noted the Virginia State budget that has been advanced to the Governor's office includes a \$3 million grant to Prince William County to extend a sewer line to Bristow Manor, as well as a \$17 million grant to the Town of Quantico for water and sewer improvements. Both grants would be administered by the Department of Environmental Quality, and at this time there is no action for the Service Authority.
- f) Mr. Farr advised Ms. Bean will distribute copies of the approved Fiscal Year (FY) 2023 Operating and Capital Budget and the FY2023-2027 Capital Improvement Program after the meeting tonight.
- g) Mr. Farr noted Ms. Bean will also distribute a staff report on the English Country Gardens Property.

Look ahead for July:

- h) Mr. Farr stated staff will provide a presentation on Recruitment and Retention at the July Board meeting.
- i) Mr. Farr advised a closed meeting is needed.

5. ATTORNEY'S TIME

Mr. Viani noted a closed meeting is needed under Code of Virginia § 2.2-3711A1, Personnel, § 2.2-3711A7, Litigation, and § 2.2-3711A19, Security.

Chairman O'Meara requested a motion to authorize a closed meeting to discuss items under Code of Virginia § 2.2-3711A1, Personnel, § 2.2-3711A7, Litigation, and § 2.2-3711A19, Security.

Motion: Mrs. Thomas Watson
Second: Mr. Colangelo
Ayes : Thomas Watson, Colangelo, Eagles, Kooyoomjian, O'Meara, Wiggins
Absent : Almond, Dickey

6. ADMINISTRATIVE REPORTS

Mr. Akinkugbe provided a brief presentation on the April 2022 Monthly Financial and Operational Report. Discussion was held. Mr. Colangelo asked for the current attrition as of this date; Ms. Hardeman offered to get the information. She noted there are currently three open positions; staff has also seen a slowdown in the number of resignations.

Mr. Wiggins asked what staff is doing regarding the 2,800 customers (accounts) who are not on payment plans and whose accounts are 90 days past due. Mr. Sipes noted many of the accounts are inactive (staff is taking steps to try to collect on those accounts); the remaining accounts are on the list to be disconnected, with approximately 600-900 disconnections occurring per month.

7. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Colangelo noted a family member's experience with a broken water line; he shared his appreciation for Service Authority employees.

Mr. Wiggins thanked staff for providing the Continuous Improvement and Innovation Awards display boards before the meeting this evening. He appreciated learning about the submissions.

Mr. Farr offered to provide a future briefing (and discussion) on the English Country Gardens property.

Dr. Kooyoomjian noted he also attended the June 7 meeting of the BOCS to observe the work session. He thanked Chairman O'Meara for establishing the Board's Policy Committee.

Chairman O'Meara wished everyone a happy and safe July 4th holiday.

8. CLOSED MEETING

Chairman O'Meara announced a closed meeting at 7:24 PM to discuss items under Code of Virginia § 2.2-3711A1, Personnel, § 2.2-3711A7, Litigation, and § 2.2-3711A19, Security.

Upon conclusion of the closed meeting at 8:15 PM, and in compliance with the Freedom of Information Act, a motion was made by Mrs. Thomas Watson and seconded by Mr. Colangelo to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A1, Personnel, § 2.2-3711A7, Litigation, and § 2.2-3711A19, Security.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

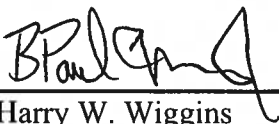
NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public

business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Mrs. Thomas Watson
Second: Mrs. Eagles
Ayes : Thomas Watson, Eagles, Colangelo, Kooyoomjian, O'Meara, Wiggins
Absent : Almond, Dickey

9. ADJOURNMENT

There being no further business, the meeting adjourned at 8:17 PM.



For Harry W. Wiggins
Secretary-Treasurer