

**PWCSA CAPITAL IMPROVEMENT PROJECT DATA SHEET**

**PROJECT INFORMATION**

**Project Name:** Document Management System Implementation  
**CIP Number:** IT-110  
**JDE Number(s):** Not Assigned  
**Location:** County Wide  
**Pressure Zone:** Multiple  
**Sewershed:** Multiple  
**Magisterial District:** Multiple  
**Project Estimate:** Order of Magnitude  
**Estimate By:** Information Technology Division

**PROJECT DESCRIPTION**

**Project Description:** As part of the SA's Organizational Strategic Plan and IT's Strategic Plan, this project will develop a SA-wide central document repository.  
**Project Benefit:** A document management system shall provide a governed, central repository to store the organization's documents and improve document retrieval. Additionally, the Document Management System will provide improved control of document versioning and collaboration.  
**Source Derivation:** Information Technology Division; Managed by the Information Technology Division.

**PROJECT PICTURE**



**PROJECT FUNDING**

PRE-FY24	FY24	FY25	FY26	FY27	FY28	POST- FY28	TOTAL
200	1560	420	275	125	0	0	2580

Proposed Funding Sources	
Exp. Fund (02) – Availability Fees	-
Commit. Fund (03) – Availability Fees	-
Repl. Fund (04) – User Rates	100%
Other Contrib. – Development Contributions	-
<b>PROJECT TOTAL</b>	<b>100%</b>