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# Service Authority

B. Paul O'Meara, Jr., Chair  
Paul Colangelo, Jr., Vice Chair  
Harry W. Wiggins, Secretary/Treasurer  
Jim Almond, Member  
Dean E. Dickey, Member  
Joyce P. Eagles, Member  
K. Jack Kooyoomjian, Ph.D., Member  
Marlo Thomas Watson, Member

Calvin D. Farr, Jr., P.E., General Manager/CEO

## MINUTES OF BOARD OF DIRECTORS MEETING OF FEBRUARY 9, 2023

Board Members Present: Paul Colangelo, Jr., Dean E. Dickey, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., and Harry Wiggins.

Board Members Absent: Jim Almond and Marlo Thomas Watson.

Staff: Calvin D. Farr, Jr., Sandra Hardeman, Hari Kurup, Astrid Nelson, Don Pannell, Lake Akinkugbe, Najee Alleyne, Lyle Beefelt, Samer Beidas, Kathy Bentz, Rachel Carlson, Andrew Cockram, Gavin Driscoll, Michael Fox, Debbie Maxwell, Tony Nguyen, Glenn Pearson, Tony Piccione, Doug Shoop, Brian Sipes, Shannon Spence, Renee Thompson, Jeanetta Williams, April Bean, and Kim Murray.

Legal Counsel: Mark Viani and Kai Broomfield/Bean Kinney & Korman, P.C.

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### 1. CALL TO ORDER

Chair O'Meara called the meeting to order at 6:45 PM.

### 2. PUBLIC HEARING

#### a) Adoption of Water and Sewer User Rates and Availability Fees

Chair O'Meara opened the Public Hearing at 6:46 PM. He asked that any member of the public who wished to speak to please sign the sheet provided. The time allotted is three (3) minutes per speaker.

The Chair explained the purpose of this Public Hearing is to consider the adoption of Service Authority rates, fees, and charges for 2023, 2024, and 2025. An independent consulting firm conducted a rate study and recommended the new rates, fees, and charges to meet the objective of replenishing and sustaining the Replacement and Expansion Funds to enable investment in infrastructure improvements for the water and sewer systems, fulfilling the Service Authority's financial covenants, and meeting projected operating and maintenance expenses.

Chair O'Meara stated a notice of this Public Hearing setting forth the proposed user rates, fees, and charges for 2023, 2024, and 2025 was published in The Prince William Times, having general circulation in Prince William County, on Thursday, January 19, 2023 and Thursday, January 26, 2023. He further advised that a copy of the foregoing notice was also posted on the Service Authority's website and mailed to the Prince William County Executive, the Prince William Board of County Supervisors, the Mayors of the Cities of Manassas and Manassas Park, and the Mayors and Town Managers for the Towns of Dumfries, Haymarket, and Occoquan.

The Chair advised that all customers of the Prince William County Service Authority and all other interested members of the public will have an opportunity to be heard concerning the proposed rate adjustments. He added that the Service Authority staff and general counsel are available to answer questions from any Board Member.

Chair O'Meara advised Board Members that, following any questions and comments, and upon consideration of any further information which may be brought forth at this Public Hearing, it will be in order to consider a Resolution, a copy of which was before them, to adopt the proposed rates, fees, and charges.

Chair O'Meara asked for comments or questions from the public concerning the proposed user rates, fees, and charges at this time.

Mr. Harry W. Wiggins of Lake Ridge, Virginia went to the lectern and noted he was speaking as a member of the public and not as a Service Authority Board Member. He spoke in opposition of the proposed availability fee implementation schedule.

The Chair thanked Mr. Wiggins for his comments. With no further comments or questions, Chair O'Meara declared the Public Hearing closed.

Chair O'Meara called for a motion to approve the Resolution to adopt the proposed user rates, fees, and charges for 2023, 2024, and 2025.

Motion: Mr. Dickey moved that the Prince William County Service Authority Board of Directors hereby adopts the proposed rates and charges to be effective on their respective dates which are listed in the Resolution.

Second: Mrs. Eagles

#### Substitute Motion

Motion: Mr. Wiggins made a substitute motion that the Resolution be divided, the division being one part for rates and the other part for availability fees.

Second: Dr. Kooyoomjian

Discussion on dividing the motion was held. Mrs. Eagles stated that dividing the motion was not debatable; Mr. Wiggins challenged her statement. Mr. Viani referred to Robert's Rules of Order and stated it is silent on the matter. Mr. Wiggins then agreed that it was not debatable.

Chair O'Meara stated there was a [substitute] motion on the floor to divide the question and he called for a vote on the motion.

Ayes: Wiggins  
Nays: Colangelo, Dickey, Eagles, Kooyoomjian, O'Meara  
Absent: Almond, Thomas Watson

The substitute motion failed.

Discussion was held on the original motion made by Mr. Dickey and seconded by Mrs. Eagles. Mr. Wiggins stated his opposition to the phased implementation of availability fee increases. He stated that phasing in the increase was a subsidy to developers. Mr. Dickey responded that he and the other Board Members do not believe that phasing in the increases is a subsidy. Dr. Kooyoomjian noted that the Service Authority has a posture of growth pays for growth, which has been adhered to closely and rigorously. Hearing no further discussion, Chair O'Meara called for a vote on the original motion.

Ayes: Dickey, Eagles, Colangelo, Kooyoomjian, O'Meara  
Nays: Wiggins  
Absent: Almond, Thomas Watson

### 3. GENERAL MATTERS

#### a) Consideration of Approval of Minutes of January 12, 2023 Rate Study Work Session

Chair O'Meara asked if there were any amendments to the Minutes of the January 12, 2023 Rate Study Work Session; hearing none, the minutes were approved as presented.

#### b) Consideration of Approval of Minutes of January 12, 2023 Board Meeting

Chair O'Meara asked if there were any corrections to the Minutes of the January 12, 2023 regular Board Meeting; hearing none, the minutes were approved as presented.

#### c) Consideration of Announcements by Staff

i. At Places: Mr. Farr noted the following items at Board Members' places: (1) A flyer for the March 9, 2023 Water Art Invitational Awards Ceremony; and (2) A copy of the presentation staff gave Dr. LaTanya McDade, Superintendent of Prince William County (PWC) Schools, on February 6, 2023. Mr. Farr offered to share more detail about the meeting during his report later in the meeting.

ii. Mr. Farr wished happy birthdays to Chair O'Meara and Mr. Dickey.

#### d) Citizens' Time

There were no citizens attending who signed up to speak.

### 4. CONSENT AGENDA

#### a) Approval Of SA-2203 Work Authorization No. 2 for Woolpert, Inc. to Provide Cityworks Implementation Services for the H.L. Mooney Advanced Water Reclamation Facility.

- b) Authorization to Initiate the Eminent Domain Process and to Advertise and Hold a Public Hearing to Secure Easement Rights from a Property Owned by Koons of Manassas Real Estate, LLC, needed for Construction of the Koon's Sewage Pumping Station, L28 Replacement Project (SPS-118).

Chair O'Meara asked if any Board Member wished to remove any items from the Consent Agenda. Hearing no requests, he entertained a motion to approve the Consent Agenda.

Motion: Mr. Wiggins moved that the Prince William County Service Authority Board of Directors hereby approves items 4.a) and 4.b) on the Consent Agenda.  
Second: Mr. Dickey  
Ayes: Wiggins, Dickey, Colangelo, Eagles, Kooyoomjian, O'Meara  
Absent: Almond, Thomas Watson

## 5. GENERAL MANAGER'S REPORT

a) Mr. Farr reported on his meeting with Dr. LaTanya McDade, Superintendent of PWC Schools, and Dawn Davis, Executive Director of the schools' SPARK program, on February 6, 2023. The meeting's purpose was to discuss the partnership between the two organizations and how to grow that partnership. Ms. Hardeman, Ms. Bentz, and Mr. Farr provided the presentation, and Ms. Carlson led the tour of the H.L. Mooney Advanced Water Reclamation Facility (Mooney AWRP).

b) Mr. Farr told Board Members about the "Looking to the Future" video series that was created for employees. The series features members of the leadership team discussing the Service Authority's mission, culture, and future direction. The videos highlight how the Service Authority's updated mission and the Board's Vision relate to every employee and the work they do. After the series has been fully deployed, staff will send Board Members an email with links to all of the videos.

c) Mr. Farr advised Board Members staff has been tracking several bills during the 2023 General Assembly Session that may have an impact on the Service Authority. Staff will provide Members with a legislative tracking sheet after the meeting for their information. Mr. Farr noted that, at this time, no items require discussion with the Board.

d) Mr. Farr noted he has been in the process of checking in with each of the PWC Supervisors to discuss capital projects in the respective magisterial districts and to discuss any questions or concerns they may have. The meetings have gone well, and he hopes to meet with the new PWC Executive, Christopher Shorter, in the coming months.

e) Mr. Farr reminded Board Members the Water Art Invitational Awards Ceremony will be held Thursday, March 9, 2023 (at 6:00 PM) in the Spittle Lobby, prior to the regular Board meeting.

f) Mr. Farr reported staff is preparing the Fiscal Year 2024 (FY24) Operating and Capital Budget. The draft budget will be provided to Board Members at the April 13, 2023 regular Board Meeting; a work session will be held soon after. Mr. Farr noted discussion at the work session will include staff's assumptions for growth, labor costs, and inflation as well as the strategic plan and annual business goals that support the Board's Vision.

g) Mr. Farr expressed the Service Authority staff's warmest congratulations and farewell to Mr. Lake Akinkugbe, Deputy Director of Management and Budget. He noted that while the staff is sad to see a key member of the senior leadership team leave, they are also excited about his new opportunities. Mr. Akinkugbe thanked Board Members, his colleagues, and staff for their collaboration and support during his ten years at the Service Authority.

- h) Mr. Farr advised a closed meeting is needed this evening.

6. ATTORNEY'S TIME

Mr. Viani introduced Kai Broomfield, a law clerk at his firm. He noted a closed meeting is needed under Code of Virginia § 2.2-3711A6, Expenditure of Public Funds; and 2.2-3711A7, Litigation.

Chair O'Meara requested a motion to authorize a closed meeting to discuss items under Code of Virginia § 2.2-3711A6, Expenditure of Public Funds; and 2.2-3711A7, Litigation.

Motion: Mr. Wiggins  
Second: Mrs. Eagles  
Ayes: Wiggins, Eagles, Colangelo, Dickey, Kooyoomjian, O'Meara  
Absent: Almond and Thomas Watson

7. ADMINISTRATIVE REPORTS

Mr. Akinkugbe presented the Financial and Operational Report through the second quarter of FY23. Board Members congratulated Mr. Akinkugbe on his new opportunity and wished him well.

8. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Dickey noted he watched one of the videos (on the Areas of Excellence) and it was great. He also congratulated Mr. Akinkugbe and wished him well. Mr. Dickey also thanked Ms. Williams for all of her work on the Service Authority's Diversity & Inclusion (now called "VIBE") program. He appreciates everything she and her team have done in the three years since its inception.

Mrs. Eagles thanked and congratulated Mr. Akinkugbe. She added that she is looking forward to the Water Art Invitational Awards Ceremony next month.

Mr. Colangelo shared best wishes to Mr. Akinkugbe and wished happy birthdays to Chair O'Meara and Mr. Dickey. He also thanked Ms. Murray for her work in support of the Board of Directors and staff.

Mr. Wiggins asked about the status of the Virginia Department of Transportation's salt study. Mr. Pannell noted the Legislative Tracking Report (to be handed out after the meeting) contains information that may answer Mr. Wiggins' question. Mr. Wiggins asked who is sponsoring the Budget Appropriation Amendment; Mr. Viani responded that Delegate Krizek is the sponsor. With respect to the monthly report on the Mooney AWRP, Mr. Wiggins asked about the fluctuations in Total Nitrogen levels; Ms. Carlson explained that the fluctuations are seasonal (attributed to weather/temperatures).

Dr. Kooyoomjian complimented staff on their work on the items on the Consent Agenda. He commended Mr. Beidas on the Capital Improvement Program monthly report. Dr. Kooyoomjian noted the Prince William County Regional Science Fair will be held soon. He expressed his appreciation for the Service Authority Board and staff, including their professionalism.

Chair O'Meara noted the Budget Work Session will not be held on April 27 as originally mentioned. He asked Members if a daytime meeting would be feasible. Discussion was held. The Chair asked Ms. Murray to poll the Board for their availability.

9. CLOSED MEETING

Chair O'Meara announced a closed meeting at 7:40 PM to discuss items under Code of Virginia § 2.2-3711A6, Expenditure of Public Funds; and 2.2-3711A7, Litigation.

Upon conclusion of the closed meeting at 8:48 PM, and in compliance with the Freedom of Information Act, a motion was made by Mr. Dickey and seconded by Mr. Colangelo to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A6, Expenditure of Public Funds; and 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

**WHEREAS**, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,


**WHEREAS**, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Dr. Kooyoomjian  
Second: Mr. Wiggins  
Ayes: Kooyoomjian, Wiggins, Colangelo, Dickey, Eagles, O'Meara  
Absent: Almond and Thomas Watson

10. ADJOURNMENT

There being no further business, the meeting adjourned at 8:49 PM.

  
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Harry W. Wiggins  
Secretary/Treasurer