

Prince William County Service Authority
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Service Authority

B. Paul O'Meara, Jr., Chairman
Paul Colangelo, Jr., Vice Chairman
Harry W. Wiggins, Secretary-Treasurer
Jim Almond, Member
Dean E. Dickey, Member
Joyce P. Eagles, Member
K. Jack Kooyoomjian, Ph.D., Member
Marlo Thomas Watson, Member

Calvin D. Farr, Jr., P.E., General Manager

MINUTES OF BOARD OF DIRECTORS MEETING OF APRIL 14, 2022

Board Members Present: Jim Almond, Paul Colangelo (remote), Jr., Dean E. Dickey, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., and Harry Wiggins (remote).

Board Members Absent : Marlo Thomas Watson.

Staff : Calvin D. Farr, Jr., Sandra Hardeman, Hari Kurup, Astrid Nelson, Don Pannell, Lake Akinkugbe, Lyle Beefelt, Samer Beidas, Kathy Bentz, Rachel Carlson, Michael Fox, Ashley Gongora, Debbie Maxwell, Glenn Pearson (remote), Tony Piccione, Doug Shoop, Brian Sipes, Jeanetta Williams, April Bean and Kim Murray.

Legal Counsel : Mark Viani/Bean Kinney & Korman, P.C.

Mr. Wiggins joined the meeting remotely at 6:40 PM from North Carolina/Virginia for personal reasons. Mr. Colangelo joined the meeting remotely at 6:40 PM from Florida for personal reasons.

1. CALL TO ORDER and GENERAL MATTERS

Chairman O'Meara called the meeting to order at 6:45 PM.

a) Consideration of Approval of Minutes of March 10, 2022 Board Meeting

Chairman O'Meara asked if there were any corrections to the Minutes of the March 10, 2022 Board Meeting. Dr. Kooyoomjian noted he previously offered minor edits to Ms. Murray. The minutes were approved as corrected.

b) Consideration of Announcements by Staff

Mr. Farr expressed happy birthday wishes to Dr. Kooyoomjian and Mrs. Eagles.

c) Citizens' Time

There were no citizens attending who signed up to speak.

2. COMMENDATION/PRESENTATION

a) Commend: Frank A. Pesce

The Chairman requested a motion to approve the resolution.

Motion: Mr. Dickey moved that the Prince William County Service Authority Board of Directors does hereby commend Mr. Frank A. Pesce for his exceptional service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and conveys best wishes for happiness in his retirement.

Second: Mr. Almond

Ayes : Dickey, Almond, Eagles, Kooyoomjian, O'Meara

Absent: Thomas Watson

Note : Due to technical issues, Mr. Colangelo's and Mr. Wiggins' (remote) votes were not audible and could not be recorded.

b) Presentation: Service Authority Diversity and Inclusion – Year One Update.

Mr. Farr provided background on the implementation of the Service Authority's Diversity and Inclusion program in March 2021. He introduced Ms. Jeanetta Williams, Director of Data Management and Diversity and Inclusion Advisor to the General Manager. Ms. Williams provided an update on the Service Authority's Diversity and Inclusion program. Board Members shared comments and thanked staff for their work on the program.

3. CONSENT AGENDA

Chairman O'Meara asked if any Board Members wished to pull any items from the Consent Agenda. Dr. Kooyoomjian asked to pull item 3.d) Heritage Hunt Sewage Pumping station L52 Replacement and Force Main Extension from the Consent Agenda.

Chairman O'Meara called for a motion to approve the remaining items on the Consent Agenda:

- a) Amend Prince William County Service Authority Bylaws.
- b) Adoption of Updated Procurement and Contract Management Regulations.
- c) Authorize a Permanent Pump and Haul Agreement between Prince William County Service Authority and Bussard Kennel.
- e) H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project:
 - i. Approval of Change Order No. 1 to Contract SA-2101A with Ulliman Schutte Construction, LLC for Design Build Services for the H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project.

- ii. Approval of Change Order No. 1 to Contract SA-2104 with AECOM Technical Services, Inc. for Owner's Consultant Services for the H.L. Mooney Advanced Water Reclamation Facility Wide Improvements Project.

Motion: Mr. Dickey moved that Consent Agenda items 3.a), b), c) and e) be approved as presented.
Second: Dr. Kooyoomjian
Ayes : Dickey, Kooyoomjian, Almond, Colangelo (remote), Eagles, O'Meara
Absent: Thomas Watson
Note : Due to technical issues, Mr. Wiggins' (remote) vote was not audible and could not be recorded.

4. ACTION MATTER

- d) Heritage Hunt Sewage Pumping Station L52 Replacement and Force Main Extension:
 - i. Approval of Agreement SA-2209 with Archer Western Construction, LLC to Construct the Heritage Hunt Sewage Pumping Station L52 Replacement and Force Main Extension.
 - ii. Approval of Task Order No. 7 to Rummel, Klepper & Kahl to Provide Construction Management Services for the Heritage Hunt Sewage Pumping Station L52 Replacement and Force Main Extension.

Discussion was held.

Chairman O'Meara called for a motion to approve item 3.d).

Motion: Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves Agreement SA-2209 and authorizes the General Manager to execute the contract with Archer Western Construction, LLC for the construction of the Heritage Hunt Sewage Pumping Station L52 Replacement and Force Main Extension in the amount of \$26,413,275.48, plus a five percent (5%) contingency in the amount of \$1,320,663.77, for a total authorization not to exceed \$27,733,939.25.
Second: Mr. Dickey
Ayes : Kooyoomjian, Dickey, Almond, Colangelo (remote), Eagles, O'Meara
Absent: Thomas Watson
Note : Due to technical issues, Mr. Wiggins' (remote) vote was not audible and could not be recorded.

Chairman O'Meara noted he was amending the agenda and proceeding to Attorney's Time and a Closed Meeting.

5. ATTORNEY'S TIME

Mr. Viani noted a closed meeting is needed under Code of Virginia § 2.2-3711A1, Personnel; and § 2.2-3711A7, Litigation.

6. CLOSED MEETING

Chairman O'Meara announced a closed meeting at 7:33 PM to discuss items under Code of Virginia § 2.2-3711A1, Personnel; and § 2.2-3711A7, Litigation; and requested a motion for same.

Motion: Mr. Dickey
Second: Mrs. Eagles
Ayes : Dickey, Eagles, Almond, Colangelo (remote), Kooyoomjian, O'Meara
Absent : Thomas Watson
Note : Due to technical issues, Mr. Wiggins' (remote) vote was not audible and could not be recorded.

Upon conclusion of the closed meeting at 7:52 PM, and in compliance with the Freedom of Information Act, a motion was made by Mr. Dickey and seconded by Dr. Kooyoomjian to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A1, Personnel; and § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Mrs. Eagles
Second: Dr. Kooyoomjian
Ayes : Eagles, Kooyoomjian, Almond, Colangelo (remote), Dickey, O'Meara, Wiggins (via telephone)
Absent : Thomas Watson

Mr. Dickey left the meeting at 7:53 PM.

7. GENERAL MANAGER'S REPORT

a) Mr. Farr provided a brief COVID update with respect to employees returning to the office, safety protocols, and actions taken to re-engage staff.

b) Mr. Farr reported that Fairfax Water had exercised 22 large valves on the mains serving Eastern Prince William County (PWC). One 24" valve was found to be broken and was repaired. Overall, the operation went smoothly.

c) Comprehensive Plan Sewer Chapter: Mr. Farr noted PWC is preparing updates to the County Comprehensive Plan and Land Use Policies. PWC requested Service Authority comments on the revised Sewer Chapter of the Comprehensive Plan; the Service Authority submitted comments on April 8, 2022.

d) Mr. Farr reported he participated in an Aquasight podcast on April 11. The 21st Century Water podcast is a free knowledge-sharing podcast series featuring insightful discussions and solutions on the most pressing issues facing America's 50,000+ utilities. Mr. Farr will share the link when the podcast is published.

e) Grant Opportunities: Mr. Farr noted the Service Authority is preparing two (2) funding applications with Virginia Department of Health to help fund projects within disadvantaged communities as part of the Water Main Asset Replacement Program. The Service Authority is requesting letters of support from state and local elected officials.

f) Leadership Prince William (LPW) Infrastructure Session: The Service Authority will co-host a special infrastructure session for LPW alumni and Class of 2022 on Thursday, April 28 at the H.L. Mooney Advanced Water Reclamation Facility (Mooney).

g) Budget Work Session: Mr. Farr reminded Board Members the Budget Work Session is scheduled for Thursday, April 28 at 5 PM; it will be a working dinner.

Look ahead for May:

h) Mr. Farr announced an Infrastructure Event with Congressman Gerry Connolly on Wednesday, May 4. The Congressman will host the event at Mooney as part of a three-day Infrastructure Week tour. Congressman Connolly is inviting a group of state and local officials to be part of this event, which will include a brief tour of Mooney, an overview of our upcoming infrastructure projects, and a roundtable discussion. Board Members are invited to join the event.

i) Customer Service Survey Results: The Service Authority recently completed the annual customer satisfaction survey; average overall satisfaction was 9.1 out of 10 and 90% of respondents rated the Service Authority 8 or above on a 1-10 scale. Staff will provide the survey results at the May Board meeting.

j) Mr. Farr noted the Board Vision Work Session is scheduled for Thursday, May 26 at 5 PM; it will be a working dinner.

k) Mr. Farr reported Capital Improvement Program (CIP) community meetings will be held at Montclair/Four Seasons (Wed, May 4, in person) and Heritage Hunt (Wed, May 11, virtually). Board Members are welcome to attend either or both meetings. Both presentations will be posted on the Service Authority web pages for the respective projects. The details for both of these events will be emailed to Board Members.

8. ADMINISTRATIVE REPORTS

Mr. Akinkugbe provided a brief presentation on the February 2022 Monthly Financial and Operational Report. Discussion was held.

9. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Eagles thanked employees for their assistance with a number of items. She noted Supervisor Franklin is looking forward to attending Water Academy again this year. Supervisor Franklin's staff also appreciated the notices about the hydrant flushing so they would be prepared for questions from their constituents.

Dr. Kooyoomjian thanked staff for the videos they sent to recognize his birthday. He thanked the Chairman, his fellow Board Members, and staff for their work on the Bylaws.

Mr. Almond thanked staff for their work and Mr. Farr for his leadership.

Mr. Wiggins referenced Consent Agenda item 3.c) and mentioned the Governor's recent legislation regarding animals – particularly dogs – in Virginia, which severely restricts “puppy mills.” He asked that staff look into the purpose of the facility. Mr. Pannell stated staff will obtain more information.

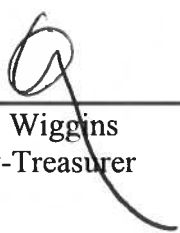
Mr. Colangelo (by remote message) noted the Diversity and Inclusion program presentation was well done. Fantastic Customer Satisfaction results. He thanked Mr. Farr and the executive team for the work they are doing.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 8:41 PM.

Mr. Colangelo and Mr. Wiggins disconnected from the meeting at 8:41 PM.





Harry W. Wiggins
Secretary-Treasurer