

Procurement Department

September 15, 2026

IFB SA 2307 Landscape Maintenance Services

Addendum #1

THIS SOLICITATION IS HEREBY AMENDED AS FOLLOWS:

1. The attached responses to questions have been added for clarification.

All other solicitation terms, conditions and provisions and Attachment B remain unchanged and in full force and effect.

Acknowledgement: Bidders submitting a bid response for the above-named solicitation shall take note of the following changes, additions, deletions, clarification, etc., in the Contract Documents, which shall become a part of and have precedence over anything shown or described in the Contract Documents, and as such shall be taken into consideration and be included in the Bidder's response. All other terms and conditions of the Invitation for Bid shall remain unchanged.

Bidders must acknowledge receipt of this amendment by signing and returning this addendum with the proposal response or prior to the bid due date and time.

Authorized Signature

Date

Name Printed

Title

Company Name

Direct all inquiries to procurement@pwcsa.org

QUESTIONS AND RESPONSES:

1. **Question:** Page 32 indicates that the address for the Wellington Operations Center as 8411 Virginia Meadows Dr. Are we correct in assuming that the address should be indicated as 8410 Virginia Meadows Dr.?

Response: The address listed on page 32 of the solicitation for the Wellington Operations Center was inadvertently stated incorrectly. The correct address for the Wellington Operations Center is **8404 Virginia Meadows Drive, Manassas, VA 20109**.

2. **Question:** Are there any maps available for the Lot F-Facilities Water Storage Tank, Lift Station, Booster Stations. That outline specifically the areas to be covered/maintained.

Response: No specific maps are currently available that identify the areas to be covered and maintained for the Lot F – Facilities Water Storage Tank, Lift Station, and Booster Stations. The areas to be maintained generally include the following:

- All areas inside the facility fence;
- An area extending approximately three (3) feet outside the fence, where applicable; and both sides of the access road leading to the facilities.

3. **Question:** Can you please identify specifically the area to be maintained for the following lot F locations: As these locations are addresses for either larger complexes or do not clearly identify the areas that require maintenance.

Response:

Locations	Area
8814 Rixlew Ln., Manassas-	Inside the Fence, 3 ft around the outside of fence.
12811 Dusty Willow Rd	Inside the Fence, 3 ft around the outside of fence where applicable, along both sides of the access road
8450 Maplewood Dr	Water Tank Site, Inside the Fence, 3 ft around the outside of fence
18900 Jeff Davis Hwy	Water Tank site on the museum property. Inside the Fence, 3 ft around the outside of fence where applicable, along both sides of the access road
14811 Dumfries Rd	Water Tank Site. Access off Wolf Run Lane- Inside the Fence, 3 ft around the outside of fence where applicable, along both sides of the access road.

4. **Question:** Section 9.9 on page 37 – Additon/Deletion of Services: Prince William Water reserves the right to add or delete service location specified in the resulting contracts (s), or Purchase Order (s), as requirements change during contract period. Please clarify how you see this. We would generally see any increase in scope of work as being handled as a

separate work order or a potential amendment to the contract (Such as the addition of another location). would/should also result in a potential amendment to the contract or an agreed upon approved exchange of similar value. Would you agree?

Response: Any work requested by the Owner that is outside the scope of services specified in this Contract shall be subject to a separate written quotation submitted by the Contractor and approved by the Owner prior to commencement of such work. To the extent applicable, the quotation shall be based on the pricing, rates, and terms established under this Contract. Approval of additional work and associated pricing shall be at the sole discretion of the Owner.

5. **Question:** Section 7 on 51 - As requested, and approved by Prince William Water, the Contractor shall provide artificial plants imitating those of natural flowering plants, and ensure such artificial plants are consistently uniform in size and configuration. Please advise on the general frequency that a request for artificial plants has occurred over the last 2-3 years.

Response: Based on the information available from the Spittle Administration Building, there have been no requests for artificial plants during the past two to three years. To the best of our knowledge, no artificial plants have been requested, authorized, or provided under the current contract during this period.

End of Addendum #1