



Calvin D. Farr, Jr., P.E., General Manager/CEO

B. Paul O'Meara, Jr. Chair  
Paul Colangelo, Jr., Vice Chair  
Marlo Thomas Watson, Secretary/Treasurer  
Jim Almond, Member  
Dean E. Dickey, Member  
Charles A. Grymes, Member  
K. Jack Kooyoomjian, Ph.D., Member  
Thomas J. Smith, P.E., Member

## MINUTES OF BOARD OF DIRECTORS MEETING OF NOVEMBER 13, 2025

Board Members Present: Jim Almond (via MS Teams), Paul Colangelo, Jr., Dean E. Dickey, Charles A. Grymes, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Thomas J. Smith, Marlo Thomas Watson.

Staff: Calvin D. Farr, Jr., Don Pannell, Astrid Nelson, Hari Kurup, April Bean, Shani Goodson, Glenn Pearson, Mike Mayo, Brian Sipes, Audrey Arnold, Kathy Bentz, Michelle Miranda, Zachary Waszczak, Naem Arshaad, Bijay Subedi, Cindy Bittner, Stacey Thorne, Jeanetta Williams, Lee-Anne Dandrea, Navdeep Nara, Kendal Brown, Doug Shoop, Jim Turner, Michael Fox, Jonathan Okafor, Alex Silver, Shannon Spence, Lyle Beefelt, and Ian Sansoni.

Legal Counsel: Mark Viani/Bean Kinney & Korman, P.C.

Guests: David Parker, GFT; Nicole Brown, GFT; Eddie Aplerh-Doku, GFT, Marleen Tipu, GFT; Lori Trout, St. Katharine Drexel Catholic Mission.

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Mr. Almond joined the meeting via MS Teams at 3:55 PM from Virginia for personal reasons.

### 1. CALL TO ORDER and GENERAL MATTERS

Chair O'Meara called the meeting to order at 4:00 PM.

a) Consideration of Approval of Minutes of October 9, 2025, Board Meeting

Chair O'Meara asked if there were any edits to the minutes from the October 9, 2025, Board Meeting; hearing no edits, the minutes were approved as presented.

b) Consideration of Announcements by Staff

i. At Places: Mr. Farr noted the following items were at Board Members' places: (1) Updated October 9, 2025 Board Meeting Minutes; (2) Dumfries Road Maintenance Facility – 30% Design Presentation; and, (3) "Behind the Tap" Podcast mug.

c) Public Comment Time

No one signed up to address the Board.

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2. CONSENT AGENDA

- a) Approval of Agreement SA-2512 to GFT Infrastructure, Inc. to Provide Owner's Consultant Services for the Featherstone Sewage Pumping Station, L16, and Force Main Project
- b) Approval of Agreement SA-2503 with Shapiro & Duncan, Inc. for Construction of the Ongoing Renewal and Replacement – Grubbs HVAC Project
- c) Approval of a Permanent Pump & Haul Agreement Between Prince William Water and St. Katharine Drexel Catholic Mission
- d) Authorization to Purchase a Hydro Excavator-Sewer Cleaner Truck from Atlantic Machinery, Inc.

Motion: Dr. Kooyoomjian

Second: Mr. Colangelo

Ayes: Kooyoomjian, Colangelo, Almond (via MS Teams), Dickey, Grymes, O'Meara, Smith, Thomas Watson

Dr. Kooyoomjian commented on the thoroughness and completeness of the GFT Infrastructure board packet. He also expressed confidence in the staff's negotiation and due diligence processes.

Dr. Kooyoomjian highlighted the complexity of operating and maintaining the Heating, Ventilation and Air Conditioning (HVAC) system in laboratory settings, the history of corrosion and leaks, and the importance of the new variable refrigerant flow system, emphasizing the need for specialized contractors and ongoing attention to safety and comfort.

Dr. Kooyoomjian clarified the dual addresses for St. Katharine Drexel due to holding tank locations, described the low-pressure line configuration, and outlined the five-year timeline for transitioning to a gravity main, stressing the board's role in due diligence.

Dr. Kooyoomjian explained the specialized nature of the hydro excavator, its benefits for safe and efficient utility work, and the rationale for its cost. He suggested the general manager's spending limit should be considered to streamline future equipment purchases.

Mr. Grymes inquired about the project schedule for the Featherstone Sewage Pumping Station and the Capital Improvement Program (CIP) report listing; staff clarified the project is in procurement, with contract award expected in summer, followed by a year of design and two years of construction, and explained the design-build process.

3. PRESENTATIONS

- a) Mr. O'Meara presented former Chair Colangelo a Prince William Water Board Chair Gavel Plaque.

Mr. Colangelo commented it was an honor to serve the Board and it was a great learning experience. The plaque will be hung on his wall at home.

- b) Dumfries Road Maintenance Facility - 30% Design

Mr. Farr introduced Mr. Alex Silver, Deputy Director of the Project Management Office. Mr. Silver presented the 30% design update detailing site plans, team input, cost estimates, and future steps. Board members discussed future site use, repurposing of existing facilities, and considerations for energy efficiency.

**4. GENERAL MANAGER'S REPORT**

a) Mr. Farr provided an update on the Regional Biosolids Facility Study. Staff representatives are working with regional partners to evaluate a new biosolids processing facility, focusing on governance, site selection, and PFAS destruction technology, with Brown and Caldwell facilitating the effort.

b) Mr. Farr also provided an update on efforts to support customers that may be experiencing financial stress from the downsizing or recent shutdown of the federal government, including payment arrangements, partnerships with nonprofits, and the TAP program.

c) Mr. Farr shared he attended the Association of Metropolitan Water Associations Executive Management Conference, serving on a panel about industrial water user growth and sharing Prince William Water's experience with data center planning and growth policies. He also shared he participated in the Core Leadership Senior Leader Accelerator Cohort Q&A session on "People & Culture".

d) Mr. Farr announced Prince William Water was selected for an artificial intelligence study for optimized commissioning and operations, partnering with WSSC, Alex Renew, Stantec, and the Water Research Foundation.

e) Mr. Farr highlighted community engagement activities and release of the first "Behind the Tap" Podcast.

f) Mr. Farr recognized employee engagement activities and success of the Continuous Improvement & Innovation (CI&I) Awards and Expo.

g) Mr. Farr noted there is an Audit Committee Meeting on November 18, 2025 at 1:30 PM.

h) Mr. Farr stated a closed meeting is not required this evening.

**5. ATTORNEY'S TIME**

Mr. Viani stated for public record, the board and executive staff will be having a holiday meal, and no public business will be transacted.

Mr. Viani also confirmed there is no need for a closed session this evening and wished everyone a Happy Thanksgiving.

**6. ADMINISTRATIVE REPORTS**

Chair O'Meara announced there would be financial presentation this evening. Mr. Beefelt introduced Mr. Sansoni, Deputy Director of Management & Budget. Mr. Sansoni noted fund balances were within target levels and the annual transfer to the replacement fund improving as a result of Board actions related to user rates and debt issuance; revenues were 1.8% higher than budget and spending across all categories was within budget; Capital spending for the quarter was strong and primarily driven by the Mooney Design Build and other replacement projects.

**7. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS**

Mr. Grymes congratulated staff on the new podcast series.

Mrs. Thomas Watson congratulated staff on the new podcast series, thanked the members of the Audit Committee for the work that has been done and congratulated the CI&I award winners.

Mr. Colangelo congratulated the CI&I award winners.

Dr. Kooyoomjian wished everyone the best of the upcoming holiday season. He thanked all the employees for all they do every day and all the participants of the CI&I awards and expo. Dr. Kooyoomjian thanked staff for the Dumfries Road Maintenance Facility presentation and commented that renewable energy, solar on the roof, and geothermal heating should be on the plate for consideration. He noted there are other facilities in Prince William County that are using geothermal. He encourages staff to look into these options for the long term value of savings and smart energy use. He shared details on the upcoming town hall meeting hosted by Supervisor Boddye on Monday, November 17, 2025. Dr. Kooyoomjian also shared the UOSA (Upper Occoquan Service Authority) will host a joint spring tour for the FWQA (Federal Water Quality Association) and VWEA (Virginia Water Environmental Association). He will provide Mr. Shoop his comments on the Capital Improvement Program Status Report.

Mr. Dickey expressed his gratitude to all those who participated in the CI&I expo and congratulated the award winners. He thanked Mr. Farr for his leadership and wished everyone happy holidays.

Mr. Smith requested information on annual water main breaks, with staff reporting 140-160 breaks per year and describing the on-call response program and staff training. Mr. Smith expressed his appreciation for all the operations staff that go out 24/7. He mentioned he was greatly impressed by the CI&I awards and expo.

Mr. Almond shared how impressed he is with how innovative Prince William Water is and staying ahead of the curve. He thanked Mr. Farr for his leadership. He expressed his appreciation for the customer assistance plans in place.

Mr. O'Meara directed staff to propose changes to the General Manager's spending authority in the Purchasing Regulations, specifically so that the General Manager has greater discretion for equipment purchases, such as the hydro excavator truck. He thanked all the staff for their good work and wished everyone a Happy Thanksgiving, particularly the employees that are working to ensure we are delivering to our rate payers 24/7. Mr. O'Meara announced there will be no Board Meeting in December.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:30 PM.

Mr. Almond disconnected from MS Teams at 5:30 PM.

  
For: \_\_\_\_\_

Marlo Thomas Watson

Secretary/Treasurer