

## Notice to Bidders

**SOLICITATION IFB #: SA-2406**  
**Manassas Southside Tank Residual Control System**  
**Project Code: 24WGWT0301**

Prince William County Service Authority is accepting competitive sealed bids from qualified Contractors for Manassas Southside Tank Residual Control System. Sealed Bids will be accepted until **02:00 PM EST on September 3, 2024** at Prince William County Service Authority at 4 County Complex Court, Woodbridge, Virginia 22192. Bids must be clearly marked on the outside of the envelope “Sealed Bid – IFB #: SA-2406, Title: Manassas Southside Tank Residual Control System”. Bids will then be publicly opened and read aloud. Bids received after the specified time will not be considered.

**PROJECT LOCATION:**

MANASSAS SOUTHSIDE TANK  
8556 Prince William Parkway, Manassas VA 20112

**GENERAL DESCRIPTION:** Provide all materials, equipment and labor necessary for the construction of Manassas Southside Tank Residual Control System. The work includes, but is not limited to the following:

- Mobilization/Demobilization and Project Close-out for commencing, concluding and closing out all project activities as required by the Contract Documents.
- Chemical and Sample Piping – Provide chemical feed piping, sample piping, piping supports, sample line tank penetrations, associated welding, and related work as shown in the Contract Documents and as necessary for the prosecution of Work.
- HVAC – Provide tank fluted column wall penetration for vent piping and associated welding, as required by the Contract Documents.
- Tank Coating System Repair – Repair the existing tank coating system at locations impacted by welding, penetrations, construction activity, and related work as shown in the Contract Documents.
- Building Insulation – Repair insulation on tank interior at locations impacted by welding, penetrations, construction activity, and related work as shown in the Contract Documents.
- Metal Chemical Containment – Provide pre-fabricated metal chemical containment and related work as shown in the Contract Documents.
- Residual Control System – Provide a complete residual control system, associated equipment, chemical storage, and related work and appurtenances as shown in the Contract Documents.
- Aluminum Stairs – Provide aluminum stairs for the Metal Chemical Containment and related work as shown in the Contract Documents.
- Electrical and Instrumentation – Provide electrical and instrumentation equipment and

related work for the residual control system and related work as shown in the Contract Documents.

- Plumbing – Provide fixtures, piping, supports and related work as shown in the Contract Documents.

Bidder shall submit each bid and required accompanying documents using the blank form(s) provided in this Project Manual.

**PRE-BID CONFERENCE:** A non-mandatory Pre-Bid Conference is scheduled for **10:00 AM EST, August 5, 2024**. The Pre-Bid Conference will be conducted via live stream tool.

The Service Authority will hold a Pre-Bid Conference using MS Teams Meeting. While attendance is not mandatory, potential Bidders are strongly encouraged to attend. Potential Bidders interested in attending the Pre-Bid Conference may download the application and join the meeting via the MS Teams application by audio, video or both. If a Bidder plans to join the Pre-Bid Conference, the Bidder must inform the Procurement Department at [SAProcurement@pwcsa.org](mailto:SAProcurement@pwcsa.org) with the following information: vendor name, business address and contact person. The Service Authority will provide the MS Teams link to requestors only. Upon completion of the meeting, the Service Authority will post an attendance list on the Service Authority website.

Interested Bidders and Subcontractors are strongly encouraged to attend. Pleas of ignorance of any conditions existing on the work-site, or difficulties encountered in the execution of the Work, or as a result of failure to make necessary investigations and examinations, will not be accepted as an excuse for any failure or omission on the part of any Bidder to properly fulfill the requirements set forth in the Contract Documents.

**SITE VISIT:** A Non-Mandatory site visit is scheduled for MANASSAS SOUTHSIDE TANK RESIDUAL CONTROL SYSTEM for **10:00 AM (EST), August 7, 2024**.

**QUESTIONS DEADLINE:** Questions should be submitted in written form only to Procurement Officer (First and Last Name) at [SAProcurement@pwcsa.org](mailto:SAProcurement@pwcsa.org) no later than **02:00 PM EST, August 15, 2024**. The subject line of the email should read as follows: “Questions-SA-2406, Title: MANASSAS SOUTHSIDE TANK RESIDUAL CONTROL SYSTEM.” Questions submitted after the “Questions Due Date” may not be addressed.

**BID SUBMISSION:** One (1) original and two (2) copies of the completed Bid shall be submitted before 02:00 PM EST, September 3, 2024 in a sealed envelope and should be addressed and delivered to:

**Street Address:** Prince William County Service Authority  
Procurement Department  
Attn: Procurement Officer (Mike Burke) – SA-2406  
4 County Complex Court  
Woodbridge, VA 22192

**BID OPENING:** Pursuant to the competitive bidding provision of the Service Authority’s purchasing regulations and the Code of Virginia, and subject to the terms and conditions listed herein, bids will be opened, then read aloud via MS Teams immediately after close of the bid submission.

Bidders interested in attending the bid opening must contact the Procurement Department

at [SAProcurement@pwcsa.org](mailto:SAProcurement@pwcsa.org) to obtain the MS Teams access information.

**BID DOCUMENTS**: Digital copies of the Bid documents are available for no charge and upon request by emailing the Procurement Department at [SAProcurement@pwcsa.org](mailto:SAProcurement@pwcsa.org) Include the solicitation number and title in the subject line of your email request.

Important Note: Neither the Owner nor the Engineer will be responsible for full or partial sets of Contract Documents, including any Addendum, obtained from any other source.