

Prince William County Service Authority
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Paul Colangelo, Jr., Chair
B. Paul O'Meara, Jr., Vice Chair
Joyce P. Eagles, Secretary/Treasurer
Jim Almond, Member
Dean E. Dickey, Member
Charles A. Grymes, Member
K. Jack Kooyoomjian, Ph.D., Member
Marlo Thomas Watson, Member

Calvin D. Farr, Jr., P.E., General Manager/CEO

MINUTES OF BOARD OF DIRECTORS MEETING OF MAY 9, 2024

Board Members Present: Paul Colangelo, Jr., Dean E. Dickey, Joyce P. Eagles (via phone/MS Teams), Charles A. Grymes, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Marlo Thomas Watson (via MS Teams).

Board Members Absent: Jim Almond.

Staff: Calvin D. Farr, Jr., Hari Kurup, Astrid Nelson, Don Pannell, Micah Archibald, Lyle Beefelt, Samer Beidas, Kathy Bentz, Jacqueline Brunson, Lee-Anne Dandrea, Drew Cockram, Michael Fox, Shani Goodson, George Hoke, Mamoud Kamara, Jamaine Logan, Yesenia Lopez, Debbie Maxwell, Mike Mayo, Michelle Miranda, Navdeep Nara, Jonathan Okafor, Glenn Pearson, Tony Piccione, Shailaja Poluru, Ian Sansoni, Brian Sipes, Shannon Spence, Jay Vaghani, Priscilla Wallace, Jeanetta Williams, April Bean, and Kim Murray.

Legal Counsel: Mark Viani/Bean Kinney & Korman, P.C.

1. CALL TO ORDER and GENERAL MATTERS

Mrs. Thomas Watson joined the meeting (via MS Teams) at 3:55 PM from Tennessee for personal reasons.

Chair Colangelo called the meeting to order at 4:00 PM.

a) Consideration of Approval of Minutes of April 11, 2024, Board Meeting

Chair Colangelo asked if there were any edits to the minutes of the April 11, 2024, Board Meeting; hearing none, the minutes were approved as presented.

b) Consideration of Approval of Minutes of April 22, 2024, Board Annual Business Plan Work Session

Chair Colangelo asked if there were any edits to the minutes of the April 22, 2024, Board Annual Business Plan Work Session; hearing none, the minutes were approved as presented.

c) Consideration of Announcements by Staff

- i. At Places: Mr. Farr noted the following items at Board Members' places: (1) New Prince William Water photo IDs for their badges; (2) A T-shirt from Kidz@Work Day (for those who were unable to attend the event); and, (3) Brand Ambassador Packages. Mr. Farr reviewed the contents of the packages.

d) Citizens' Time

There were no citizens attending who signed up to speak.

2. CONSENT AGENDA

Chair Colangelo asked if any Board Members wished to pull any items from the Consent Agenda; there were no requests to do so.

Chair Colangelo called for a motion to approve all six (6) items on the Consent Agenda:

- a) Approval of the Annual Business Plan for Fiscal Year 2025 and Capital Improvement Program for Fiscal Years 2025-2029.
- b) Approval of Task Order No. 29 to GHD, Inc. to Provide Professional Engineering Design and Bidding Services for the Hooes Run Sewage Pumping Station, L01 Under SPS-134, Hooes Run Sewage Pumping Station (SPS), L01 and Force Main.
- c) Approval of Agreement SA-2409 with Keller Brothers, Inc. for the Construction of the Wellington Road Operations Center Expansion Project.
- d) Approval of Task Order No. 01 to Arcadis U.S., Inc. to Provide Project Representative/ Construction Management Services for the Wellington Road Operations Center Expansion Project.
- e) Approval of Agreement SA-2415 with Norair Engineering Corp. for the Construction of the Unity Reed (F14) Booster Pumping Station Upgrades Project.
- f) Approval of Task Order No. 02 to Arcadis U.S., Inc. to Provide Project Representative/ Construction Management Services for the Unity Reed (F14) Booster Pumping Station Upgrades Project.

Motion: Mr. O'Meara
Second: Mrs. Thomas Watson
Ayes: O'Meara, Thomas Watson (via MS Teams), Colangelo, Dickey, Grymes, Kooyoomjian
Absent: Almond, Eagles

Dr. Kooyoomjian shared comments and kudos about items 2.a) Annual Business Plan, 2.b) Task Order No. 29 for the Hooes Run Sewage Pumping Station, and 2.c) Approval of Agreement SA-2409 for Construction of the Wellington Road Operations Center Project.

Mrs. Eagles called into the meeting (via MS Teams) at 4:07 PM from her home for personal reasons.

3. GENERAL MANAGER'S REPORT

Mr. Farr thanked staff for preparing the Annual Business Plan, and the Board for supporting the Annual Business Plan and for their continued support of the employees.

a) Mr. Farr reported that Environmental Services & Water Reclamation (ESWR) staff hosted the Virginia Water Environment Association's Operations and Maintenance Workshop at the H.L. Mooney Advanced Water Reclamation Facility ("Mooney") on April 10. The forty participants included staff from 10 Virginia utilities. ESWR staff gave presentations and provided a plant tour. It was a great chance to build recognition for the Service Authority with peers and provide networking opportunities for staff.

b) Mr. Farr announced the Service Authority has received the National Association of Clean Water Agencies' (NACWA) Platinum Peak Performance Award for 15 continuous years of 100% permit compliance. Staff will present the award at a future Board meeting.

c) Mr. Farr noted the summary of the seven projects that received the Service Authority Organizational Awards for the 2024 Regional Science & Engineering Fair was included in Board Members' packages. Six Service Authority employees served as judges, and Jamaine Logan, Education and Outreach Assistant, coordinated the judging process.

Mrs. Eagles disconnected her call at 4:14 PM.

d) Mr. Farr highlighted two large community events in the April Communications Report (in the Board packages): A Touch-a-Truck event at Veterans Park, with over 2,000 attendees; and a Water Science Activity during T. Clay Wood Elementary School's STEAM Night, with 1,500 attendees. These were great opportunities for staff to engage and educate our community.

e) Mr. Farr stated he and the Service Authority were recognized by Prince William County (PWC) Schools Superintendent Dr. LaTanya McDade at the schools' SPARK Reception last month as a "great example of a partnership in action for the betterment of both students and the business partner." Dr. McDade specifically noted the Service Authority's donation of 20,000 water bottles to the middle and high schools; the Annual Water Art Invitational; the H2Go Kids program for grades K-6; and the Water Academy, which rising high school seniors are invited to attend. Dr. McDade also stated that the Service Authority has offered real opportunities to their students, and "...can serve as a model for others who may be looking for meaningful ways to contribute—and to benefit from—working together to ensure learning and achievement for all students." Mr. Farr thanked staff and especially the Community Outreach team for their outstanding work in our partnership with PWC Schools.

f) Mr. Farr advised that two students from the Future Kings non-profit organization are volunteering in the Data Management division from March through June. They have learned about the Service Authority's water distribution and wastewater collection systems and have acquired technical skills. Mr. Farr also attended the Future Kings Gala on April 27 to celebrate the students' achievements.

g) Mr. Farr reported staff hosted a public information meeting at the Mooney plant on Monday, May 6 regarding the large design-build project. Fourteen residents attended a plant tour and participated in the meeting. Supervisor Margaret Franklin and Mr. Farr shared opening remarks, and Shannon Spence gave a brief presentation on the Service Authority, the plant, and the project, highlighting the project objective and addressing any anticipated impacts on the public during construction. The audience was complimentary of the facility and appreciated the information provided. Mr. Farr thanked Mrs. Eagles and Mr. Grymes for joining the meeting virtually.

- h) Mr. Farr provided a summary of the Kidz@Work Day event. Sixty children and grandchildren of Service Authority employees and Board members attended. He thanked Vice Chair O'Meara and Mr. Dickey for attending with their families.
- i) Mr. Farr noted the Service Authority is having an employee Benefits Fair on Wednesday, May 15 with exercise classes, activities, and wellness games. Benefits providers will also be onsite to share valuable information and answer questions concerning employee benefits.
- j) Mr. Farr advised the Supplier Diversity Vendor Expo will be held Tuesday, June 4. This is a great opportunity for Small, Women-owned, and Minority-owned (SWaM) business owners to meet and talk with Service Authority staff who could use their services in the future.
- k) Mr. Farr reminded Board Members the 2024 Water Academy begins Tuesday, June 11. A flyer with the details was included in the April Board package.
- l) Mr. Farr noted the Service Authority's Hammerheads Team will be competing at the AWWA (American Water Works Association) ACE24 Conference in June in Anaheim, California.
- m) Mr. Farr advised the official launch of Prince William Water (PWW) is set for Wednesday, June 26 at 10:00 AM at the Spittle Building. Staff invited special guests and key stakeholders to this event. Later, at 2:00 PM, we will host our annual ice cream social for employees to celebrate the launch of PWW and to honor Virginia Drinking Water & Wastewater Professionals Appreciation Day.
- n) Mr. Farr wished everyone a Happy Mothers' Day, whether they are celebrating as a mother or celebrating the mothers in their lives.
- o) Mr. Farr reported that a closed meeting is needed this evening.

4. ATTORNEY'S TIME

Mr. Viani confirmed a closed meeting is needed under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A6, Expenditure of Public Funds; and § 2.2-3711A19, Security.

Chair Colangelo requested a motion to authorize a closed meeting to discuss items under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A6, Expenditure of Public Funds; and § 2.2-3711A19, Security.

Motion: Mr. O'Meara
Second: Mr. Grymes
Ayes: O'Meara, Grymes, Colangelo, Dickey, Kooyoomjian, Thomas Watson (via MS Teams)
Absent: Almond, Eagles

5. ADMINISTRATIVE REPORTS

Mr. Beefelt reviewed the Third Quarter and Fiscal Year-to-Date financials. Chair Colangelo asked Board Members if they had any comments on the other Administrative Reports; no questions were offered.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Thomas Watson wished everyone a Happy Mothers' Day.

Mr. Dickey advised he and his granddaughter had a great time at Kidz@Work Day. He congratulated all who participated in the PWC Schools' events. He requested an update on what's happening at Bull Run Mountain/Evergreen; Mr. Pannell explained the final easement acquisition is close, and staff is performing value engineering on the final design.

Vice Chair O'Meara thanked Ms. Bentz and her staff for the Kidz@Work Day event; he noted it gets better every year. With respect to the public discourse and sometimes false narratives in PWC, Mr. O'Meara commended Mr. Farr and staff for their thoroughness, grace, and class with which Mr. Farr responded to Senator Jeremy McPike's inquiries [with respect to Senate Bill 1050 and Dominion Energy's efforts to resolve the environmental contamination caused by their coal ash ponds]; Mrs. Thomas Watson agreed.

Dr. Kooyoomjian spoke of the Regional Science & Engineering Fair and the winners for both the Service Authority and the Federal Water Quality Association (he served as a judge for the latter). He reported that Supervisor Kenny Boddye expressed an interest to follow up on the Service Authority credits (non-cash credit with the Board of County Supervisors). Dr. Kooyoomjian also reported one of Supervisor Boddye's staff members called him this morning, asking to schedule a meeting. Dr. Kooyoomjian asked to include Ms. Nelson in the meeting. He, too, complimented Mr. Farr on his letter to Senator McPike dated May 6, 2024. Dr. Kooyoomjian complimented Ms. Bentz on her notices regarding the recent sanitary sewer overflow. He also noted he would like to speak with someone about whether the Service Authority uses LED lights for the UV (ultraviolet) disinfection process at the Mooney plant, in response to a question he received from a constituent.

Chair Colangelo wished everyone a Happy Mothers' Day. He also wished the Hammerheads good luck in their competition next month. Mr. Colangelo noted he appreciates the collaborative work among the Board members.

7. CLOSED MEETING

Chair Colangelo announced a closed meeting at 4:54 PM to discuss items under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A6, Expenditure of Public Funds; and § 2.2-3711A19, Security.

Mrs. Eagles rejoined the meeting (via MS Teams) during the closed meeting.

Upon conclusion of the closed meeting at 5:28 PM, and in compliance with the Freedom of Information Act, a motion was made by Mr. O'Meara and seconded by Dr. Kooyoomjian to return to an open meeting certifying that to the best of the Members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A6, Expenditure of Public Funds; and § 2.2-3711A19, Security.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to

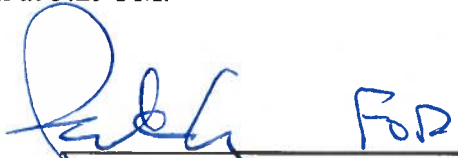
which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Mr. O'Meara
Second: Dr. Kooyoomjian
Ayes: O'Meara, Kooyoomjian, Colangelo, Dickey, Eagles (via MS Teams), Grymes, Thomas Watson
Absent: Almond

8. ADJOURNMENT

There being no further business, the meeting adjourned at 5:29 PM.

Mrs. Eagles disconnected her call at 5:29 PM.


Joyce P. Eagles
Secretary/Treasurer