

H.L. Mooney Advanced Water Reclamation Facility Tour Policy

Formal (Group) Tours

Formal tours of the H.L. Mooney Advanced Water Reclamation Facility (AWRF) are available Monday through Friday (except holidays). Tours may be scheduled to begin between 9:00am and 2:00pm. Tour requests outside of these times may be accommodated on a case-by-case basis. Tours of the Mooney Plant must be scheduled in advance, preferably with at least two weeks' notice. At this time, formal tours are only available to groups of four (4) or more; individuals are welcome to visit the Grubbs Environmental Center. Tours take approximately an hour and a half.

The minimum age requirement for formal tours is 10 years old or 4th grade. Accommodation for the age requirement will be considered on a case-by-case basis. For school groups, one adult chaperone must be available for every five children and schools must comply with the VA Code for field trips. Photography and videotaping are not allowed within the facility. For mixed-age groups, Prince William Water staff may be able to schedule a tour for older students and presentation for younger students.

Tour Scheduling:

The group requesting the tour must designate a single point of contact for the tour. This individual will be responsible for working with Prince William Water staff to make all the arrangements for the tour using the Request a Tour form on the Prince William Water website and will provide the following information:

- Sponsor's name, postal address, phone/fax numbers and email address
- Name of the group and type of organization
- Group residence
- Purpose for the request (including subject areas to be covered, areas of interest and technical level of the tour group)
- Desired dates and times
- Business address, if applicable, including country for foreign visitors
- List any special need requirements, if applicable

A representative from Community Outreach will reach out to within one business day to confirm details, including date, time, number and age range of participants, and any special requirements. Once the tour is confirmed with the facility and requestor, the tour is considered formally scheduled. Upon arrival at the Grubbs Environmental Center, all chaperones must sign in with valid identification and the individual leading the tour must provide all participants with orange safety vests.

Ongoing construction at the H.L. Mooney AWRF may affect tour capacity and availability.

Safety & Security Requirements

- Stay with the group and do not wander off.
- Eating, drinking, or chewing of gum is not permitted during the tour with the exception of water in refillable bottles.
- Ear buds or headphones are not permitted.
- Running or horseplay is not allowed.
- Tour participants must not touch equipment, push buttons, or go beyond any type of barriers (railings, cones, warning tape, saw-horses, etc.)
- Please pay attention where you walk. There are many areas that you may need to step up to or step down from.
- Use handrails when using the stairs.
- Please stay on our designated walkways.
- If the group is not cooperating with the guide and following the tour safety rules, we will end the tour.
- In case you become lost or separated from the group, please let one of our employees or security staff know so we can escort you back to the entrance.
- Appropriate footwear is required for tours: no high heel or opened toed shoes.
- A safety briefing will be required prior to the start of the tour and all attendees are to follow the safety precautions.
- A portion of the tour will be conducted outside, weather permitting, so please dress accordingly.
- Facilities have limited parking. Car-pooling is strongly encouraged.
- Groups are encouraged to arrive early to allow adequate time for check-in before the scheduled time for the tour.
- Chaperones of school-aged children and all other adults must carry government-issued identification such as State ID card or Driver's License and present it upon request.

Grubbs Environmental Center Self-Guided Tours

Self-guided tours of the Grubbs Environmental Center Educational Display are available Monday through Friday from 9:00am to 4:00pm. Participants do not need to call and schedule a self-guided tour in advance; however, all adults must first sign in at the Security Desk. Self-guided tours are available to individuals as well as groups.

There is no minimum age requirement for self-guided tours of the Grubbs Environmental Center, but all children must be accompanied by an adult. School groups must provide chaperones in compliance with VA Code for field trips. Photography and videotaping are allowed in the Environmental Center and Training Room during presentations, but not in the outside portion of the facility.