

4 County Complex Court
P. O. Box 2266
Woodbridge, VA 22195-2266

Phone (703) 335-7900
Fax (703) 335-7905
www.pwcsa.org



Service Authority

Paul E. Ruecker, Chairman
Joyce P. Eagles, Vice Chairman
Janice R. Carr, Secretary-Treasurer
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
Garth R. Porter, Member
David A. Rutherford, Member
L. Ben Thompson, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF MAY 14, 2015

Board Members Present : Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Garth R. Porter, Paul E. Ruecker, and L. Ben Thompson.

Staff : Dean E. Dickey, Leslie A. Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, James Pflugshaupt, Steve Bennett, Lake Akinkugbe, Marlo Thomas Watson, Rosalind Jeffries and Kim Murray.

Legal Counsel : Mark Viani

Guests : Myron Olstein, Edward and Regan Spetch, Hardwynn Tunacao, Cameron White, and Christina, Sean, Thomas and Megan Harrigan.

Absent : David A. Rutherford

1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:34 PM.

a) Science Fair Winners

The winners of the 2015 Prince William-Manassas Regional Science Fair were recognized and congratulated and presented awards by Chairman Ruecker.

b) Consideration of Approval of Minutes of March 12, 2015

Chairman Ruecker called for approval of the Minutes of the March 12, 2015 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the March 12, 2015 Board meeting.
Second : Mrs. Carr
Ayes : Kooyoomjian, Carr, Eagles, Gonzales, Porter, Ruecker, Thompson
Absent : Rutherford

c) Consideration of Announcements by Staff

Mr. Dickey wished belated happy birthdays to Dr. Kooyoomjian (April 5) and Mrs. Eagles (April 12). He reminded Board Members of the Service Authority Picnic on Wednesday, May 20. Mr. Dickey noted the following items at Board Members' places: (1) Updated wallet-sized Contact Cards; (2) A thank you letter from a George Mason University Professor regarding her students' visit to the Mooney Plant on April 17 plus a copy of the article from Prince William Today about the students' visit; and (3) a map of Area Water and Wastewater Treatment Facilities Serving Prince William County.

d) Citizens' Time

There were no citizens in attendance who wished to speak.

2. PRESENTATIONS

a) Mr. Myron Olstein provided a briefing on Effective Utility Management and the Service Authority's 2014 Performance Measurement Report. Mr. Olstein used the AWWA/Water Environment Federation QualServe Benchmarking Survey as well as the Service Authority's own standards to compile the report and evaluate the Authority's level of performance. Mr. Olstein indicated that the Authority's high level of service is rare among utilities.

b) Mr. Beefelt reviewed highlights of the 2016 Budget, which will be presented to Board Members for vote later in the evening. Mrs. O'Quinn reviewed the FY16 Proposed Salary Scale Adjustment (which will also be presented for vote at this meeting); she noted the resolution has been revised in consideration of a Board Member's request that future recommendations on the salary scale be based on the CPI in the Washington Metropolitan Area each year.

3. ACTION MATTERS

a) Approval of Capital Improvements Program (CIP) FY 2016 – FY 2020

Mr. Dickey asked Board Members to approve the FY2016-FY2020 CIP.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the FY2016-FY2020 Capital Improvements Program.

Second : Mr. Porter

Ayes : Eagles, Porter, Carr, Gonzales, Kooyoomjian, Ruecker, Thompson

Absent : Rutherford

b) Approval of FY2016 Annual Budget

Mr. Dickey asked Board Members to approve the FY2016 Annual Budget.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the FY2016 Annual Budget.

Second : Mrs. Carr

Dr. Kooyoomjian complimented staff on their work in preparing the FY2016 Budget.

Ayes : Kooyoomjian, Carr, Eagles, Gonzales, Porter, Ruecker, Thompson

Absent : Rutherford

c) Approval of FY2016 Salary Scale Adjustment

Mr. Dickey requested Board Members approve the FY2016 Salary Scale Adjustment.

Motion : Mr. Porter moved that the Prince William County Service Authority Board of Directors hereby approves the FY2016 Salary Scale Adjustment.

Second : Dr. Kooyoomjian

Ayes : Porter, Kooyoomjian, Carr, Eagles, Gonzales, Ruecker, Thompson

Absent : Rutherford

d) Approval of Board-Proposed Sustainability Policy

Mr. Dickey asked the Board to approve the Board-Proposed Sustainability Policy.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the Board-Proposed Sustainability Policy.

Second : Mr. Gonzales

Ayes : Eagles, Gonzales, Carr, Kooyoomjian, Porter, Ruecker, Thompson

Absent : Rutherford

e) Endorse UOSA Service Agreement Amendment

Mr. Dickey asked Board Members to endorse the UOSA Service Agreement Amendment; he noted that the Prince William Board of County Supervisors will not consider the document for approval until the Service Authority endorses it.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby endorses and by this resolution recommends that the Prince William Board of County Supervisors adopt and execute the 2014 Amendment to the Restated and Amended Service Agreement.

Second : Mr. Thompson

Ayes : Kooyoomjian, Thompson, Carr, Eagles, Gonzales, Porter, Ruecker

Absent : Rutherford

f) Approval of a Utility Adjustment Reimbursement Agreement with Virginia Department of Transportation (VDOT) for Water and Sewer Betterments in Conjunction with the Rt. 1/Rt. 123 Interchange Project

Mr. Dickey advised that the Authority is making needed improvements to the Authority's system in conjunction with work being performed by VDOT, and he asked Board Members to approve the agreement.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the Utility Adjustment Reimbursement Agreement with Virginia Department of Transportation (VDOT) for Water and Sewer Betterments in Conjunction with the Rt. 1/Rt. 123 Interchange Project and authorizes the General Manager to execute said agreement.

Second : Dr. Kooyoomjian

Brief discussion was held.

Ayes : Eagles, Kooyoomjian, Carr, Gonzales, Porter, Ruecker, Thompson
Absent : Rutherford

g) Issuance of Task Order for the Neabsco Force Main Air Release Valves Removal Project

Mr. Dickey advised Board Members that the Service Authority needs to remove the Air Release Valves along the Neabsco Force Main. While inspecting the main, staff discovered that the connections between the valve and the force main are deteriorating. Engineering design services are needed in order to remove the aging air release valves (due to a high risk of failure). (New valves were already installed.)

Motion : Mr. Porter moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to issue a Task Order to Hazen & Sawyer to provide engineering services for the Neabsco Force Main Air Release Valves Removal Project.

Second : Mrs. Carr

General discussion was held.

Ayes : Porter, Carr, Eagles, Gonzales, Kooyoomjian, Ruecker, Thompson
Absent : Rutherford

h) Award of Contract for H. L. Mooney Advanced Water Reclamation Facility (AWRF) Roof Replacement Project

Mr. Dickey advised Board Members that several of the roofs at the Mooney AWRF are leaking and need to be replaced. He asked Board Members to approve the resolution.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the Agreement and authorizes the General Manager to execute said Agreement for the construction of the H. L. Mooney AWRF Roof Replacement Project.

Second : Dr. Kooyoomjian

Mr. Ruecker asked what are the typical ages of these roofs. Mr. Beidas responded that these particular roofs are over 40 years old.

Ayes : Eagles, Kooyoomjian, Carr, Gonzales, Porter, Ruecker, Thompson
Absent : Rutherford

i) Approval of (1) CMAR Guaranteed Maximum Price Contract Award to The Haskell Company; (2) Owner Representative Services Task Order to CDM Smith; and (3) Project Representative Services Task Order to CH2M HILL – All related to Air Pollution Control (APC) Upgrades to the Fluidized Bed Incinerator at H. L. Mooney AWRF

Mr. Dickey explained that there are three (3) items and resolutions to be considered that all relate to the Air Pollution Control (APC) Upgrades to the Fluidized Bed Incinerator (FBI) at the H. L. Mooney AWRF. He asked that Board Members approve all three (3) items.

1. Approval of CMAR Guaranteed Maximum Price Contract Award to The Haskell Company
2. Owner Representative Services Task Order to CDM Smith
3. Project Representative Services Task Order to CH2M HILL

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves all three (3) of the resolutions and contracts as provided.
Second : Mrs. Carr
Ayes : Eagles, Carr, Gonzales, Kooyoomjian, Porter, Ruecker, Thompson
Absent : Rutherford

4. GENERAL MANAGER'S REPORT

a) Mr. Dickey asked Mr. Beidas to provide an update on the Davis Ford Road construction project. Mr. Beidas advised that the Occoquan Forest project is approximately 25-28% complete. The water main along Asdee Lane and the sewer line from the area of the church to Asdee Lane are complete. Today the contractor completed the first phase of the permanent asphalt restoration for the first section. Staff held a pre-construction meeting on May 4 for the new lift station; construction will begin soon. The Department of Environmental Quality (DEQ) extended the wastewater treatment plant permit until February 2016 to allow the Authority to complete construction.

b) Mr. Dickey provided Board Members copies of letters from Fairfax Water, Virginia Water and Waste Authorities Association (VWWAA) and Mission H2O which provided comments on the Draft State Water Resources Plan.

c) Mr. Dickey announced that Fairfax Water is providing the Service Authority a credit of \$1,139,313. He stated he believes the credit is based on the economies of scale and efficiencies they have achieved because of their purchase of the City of Falls Church's and the City of Fairfax's water/systems.

d) Mr. Dickey notified Board Members that the DEQ extended the Authority's Occoquan Forest permit until February 12, 2016.

e) Mr. Dickey advised Board Members of recent water pressure fluctuations from the Hoadly Tank (which is being repaired and painted) which affected the water pressure at the Prince William County McCoart building.

f) Mr. Dickey showed Board Members the cover of the May issue of *OpFlow*, a major national water industry trade magazine, which features a picture of a Service Authority employee; the issue contains an article about the Authority's Disaster Preparedness program.

g) Mr. Dickey announced there is a need for a closed meeting.

5. ATTORNEY'S TIME

Mr. Viani agreed that a closed session needs to be held under Code of Virginia § 2.2-3711A7, Litigation.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Eagles stated she was impressed by the money saved on the projects presented this evening. She also shared how impressed she was by the Science Fair winners. Additionally, Mrs. Eagles noted that the tour of the Mooney plant with Supervisor Lawson last month was quite impressive. She feels the new Grubbs Building will offer good information about the work the Service Authority does.

Mrs. Carr was also impressed by the Science Fair winners.

Mr. Porter commended staff on their work in preparing the Board packages.

Dr. Kooyoomjian stated that he enjoyed serving as a judge at the Science Fair. He noted the Committee of 100 is having its final meeting of the year on May 21, 2015. He also thanked staff for their assistance in responding to issues on Davis Ford Road.

Mr. Ruecker thanked Mr. Pannell and his staff for their prompt response to a recent water main leak. He also commended Mr. Hassan El-Hage in Customer Service for his exemplary service in assisting Mr. Ruecker with an issue by telephone.

7. ADMINISTRATIVE REPORTS

Chairman Ruecker asked the Board Members to please provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

8. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:50 PM for the purpose of discussing potential litigation under Code of Virginia § 2.2-3711A7, Litigation, and requested a motion for same.

Motion : Mrs. Eagles
Second : Mrs. Carr
Ayes : Eagles, Carr, Gonzales, Kooyoomjian, Porter, Ruecker, Thompson
Absent : Rutherford

Upon conclusion of the closed meeting at 9:33 PM and in compliance with the Freedom of Information Act, a motion was made by Mrs. Eagles and seconded by Mr. Gonzales to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3711A7 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

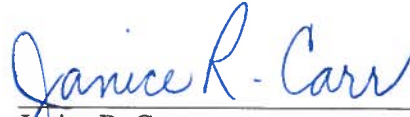
NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mrs. Eagles
Second : Mr. Gonzales
Ayes : Eagles, Gonzales, Carr, Kooyoomjian, Porter, Ruecker, Thompson
Absent : Rutherford

9. ADJOURNMENT

Motion : Mrs. Carr
Second : Dr. Kooyoomjian
Ayes : Carr, Kooyoomjian, Eagles, Gonzales, Porter, Ruecker, Thompson
Absent : Rutherford

The meeting adjourned at 9:35 PM.



Janice R. Carr
Secretary-Treasurer