



Service Authority

Joyce P. Eagles, Chairman
L. Ben Thompson, Vice Chairman
Paul E. Ruecker, Secretary-Treasurer
Janice R. Carr, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
Garth R. Porter, Member
David A. Rutherford, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF SEPTEMBER 10, 2015

Board Members Present : Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Garth R. Porter, Paul E. Ruecker, David A. Rutherford and L. Ben Thompson.

Staff : Dean E. Dickey, Leslie A. Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, James Pflugshaupt, Rachel Carlson and Kim Murray.

Legal Counsel : Mark Viani

Guests : John and Joyce Kearns

1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:30 PM.

a) Consideration of Approval of Minutes of July 9, 2015

Chairman Ruecker called for approval of the Minutes of the July 9, 2015 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the July 9, 2015 Board meeting.
Second : Mr. Thompson
Ayes : Kooyoomjian, Thompson, Carr, Eagles, Gonzales, Porter, Ruecker, Rutherford

b) Consideration of Announcements by Staff

Mr. Dickey noted the following item at Board Members' places: A plastic lid to use as a grease can cover; the lid fits three different can sizes. This item is provided as part of the Authority's communication efforts about the Fats, Oils and Grease (FOG) program.

Mr. Dickey wished a happy birthday to Mr. Garth Porter, whose birthday is September 23.

c) Citizens' Time

There were no citizens in attendance who wished to speak.

2. COMMENDATIONS/PRESENTATIONS

a) Commendation: Mr. John A. Kearns

Mr. Dickey called Mr. John Kearns forward and read the resolution commending Mr. Kearns on his retirement after 30 years and two days of service to the customers of the Prince William County Service Authority and the citizens of Prince William County. Mr. Dickey also introduced Mr. Kearns' wife, Joyce.

Motion : Mr. Rutherford moved that the Prince William County Service Authority Board of Directors hereby commends Mr. John A. Kearns for his dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes for happiness in his retirement.

Second : Mr. Thompson

Ayes : Rutherford, Thompson, Carr, Eagles, Gonzales, Kooyoomjian, Porter, Ruecker

b) Presentation: Mr. Ruecker presented the National Association of Clean Water Agency's (NACWA) 2014 "Platinum6" Peak Performance Award to Mrs. Rachel Carlson, Water Reclamation Operations Manager at the H.L. Mooney Advanced Water Reclamation Facility (Mooney AWRF). Mr. Dickey announced that the Mooney AWRF won the NACWA Platinum6 Award in recognition of six consecutive years of operations with no violations. (The Mooney AWRF first won the Platinum Peak Performance Award in 2013 for operating the plant for five years with no violations.)

c) Presentation: Development Review Process and System Improvement Policy. Ms. Griffith provided a brief presentation on a proposed draft Development Review Process and System Improvement Policy. She advised that if/when Board Members are comfortable with the documents, the Authority will send them to the Prince William County Development Office to give them an opportunity to provide comments, and then to the Northern Virginia Building Industry Association (NVBIA) for review and comment. Authority staff will also meet with the development community. The final documents will be presented to the Authority Board for approval. Discussion was held. Ms. Griffith stated that the draft policy is consistent with Fairfax Water's and Loudoun Water's similar policies. Mr. Ruecker asked Board Members to provide comments, if any, to Mr. Dickey so staff can update the policy accordingly before presenting it to the County and NVBIA.

3. ACTION MATTERS

a) Approval to Use Construction Management at Risk as a Project Delivery Method for a Group of Projects: Montclair Booster Pump Station and Water Lines, Evergreen Well and Spittle HVAC Improvements

Mr. Dickey asked Board Members to approve the use of Construction Management at Risk as the project delivery method for the three projects referenced. Mr. Beidas provided brief information on the projects.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the use of Construction Management at Risk as a Project Delivery Method for a Group of Projects: Montclair Booster Pump Station and Water Lines, Evergreen Well and Spittle HVAC Improvements.

Second : Mrs. Eagles

Discussion followed.

Ayes : Kooyoomjian, Eagles, Carr, Gonzales, Porter, Ruecker, Rutherford, Thompson

b) Authorize Land Dedication of Service Authority Property to the Prince William Board of County Supervisors

Mr. Dickey asked Board Members to authorize the Authority to give a small portion of land at an abandoned site to the Prince William Board of County Supervisors. The property is in a Virginia Department of Transportation (VDOT) right-of-way. Prince William County and VDOT are building a trail in the area, and VDOT does not object to including the trail in their right-of-way. The process provides that the Authority dedicates the land to the County, and the County gives the land to VDOT.

Motion : Mr. Porter moved that the Prince William County Service Authority Board of Directors hereby Authorizes Land Dedication of Service Authority Property to the Prince William Board of County Supervisors.

Second : Mrs. Carr

Ayes : Porter, Carr, Eagles, Gonzales, Kooyoomjian, Ruecker, Rutherford, Thompson

4. GENERAL MANAGER'S REPORT

a) Mr. Beidas provided an update on the Davis Ford Road project. The water lines and force main work is approximately 75% complete and the project is on schedule. Final completion is scheduled for the end of November. Construction is under way on the new lift station, and submittals continue to be processed. The site has been cleared and excavation is under way; the wet well has also been installed. The completion date for that project is March 2016.

b) Dr. Mahieu provided Board Members an FY2015 Overview on Project and Program Management Services that have been performed at the Mooney AWRF by CH2M Hill. Mr. Dickey added that having these management services at the Mooney AWRF provides value to the Authority and the plant.

c) Mr. Howell announced that the Web Marketing Association's 2015 WebAward for "Non-Profit Standard of Excellence" was recently awarded to the Authority's Communications Team. Mr. Howell read a few of the judges' complimentary comments about the Authority's website.

d) The proposed Guest List for the Grand Opening of the Grubbs Environmental Center was distributed to Board Members; Mr. Dickey asked Members to tell him if they wish to add names to the list for consideration.

e) Mr. Dickey announced Service Authority staff will distribute water bottles this Saturday, September 12 at a 6K run to support African nations that do not have clean drinking water.

f) Mr. Dickey notified Board Members that he, Ms. Griffith and Mrs. Kearney (SA Project Engineer III/Manager) recently met with a Gainesville homeowner who asked to discuss his water issues (he has significant water problems with his wells). Mr. Dickey stated the Service Authority has no mechanism to assist the homeowner in building a water line; however, he provided the gentleman a list of sources to consult for possible financial assistance. Discussion followed.

g) Mr. Dickey also met with the new president of the Occoquan Forest Owners' Association (OFOA), Mr. David Sturtevant, and Mr. John Bailey, the OFOA liaison with the Service Authority. Discussion followed.

5. ATTORNEY'S TIME

Mr. Viani advised that a closed meeting needs to be held under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A3, Real Estate; § 2.2-3711A6, Contract Negotiations; § 2.2-3711A7, Litigation; and § 2.2-3711A19, Security and Protection of Public Safety.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Rutherford commended staff on the “very impressive” FY16 Training Catalog.

Mr. Gonzales asked for a due date for Board Members’ comments on the Development Review Process and System Improvement Policy. Mr. Dickey asked for Members’ input by October 1, 2015. Mr. Gonzales added that he was pleased to see how the Authority staff has been recognized for their efforts and good work.

Mrs. Eagles congratulated staff on the improved Bond Rating. She also thanked Ms. Griffith for her assistance with an issue in the Woodbridge area.

Mrs. Carr thanked staff for their hard work in achieving all of the awards.

Mr. Porter added his congratulations to Authority staff for their good work. He also expressed interest in attending some of the FY16 training classes.

Mr. Thompson commended staff on their work and winning the many awards. He also feels the Authority is on the right track in reaching an understanding with the County’s Planning Office, the Authority and the Authority Board with respect to development issues.

Dr. Kooyoomjian also praised staff for winning the awards. Additionally, he requested a briefing on the Spittle Complex Land Use Constraints Study. Mr. Dickey advised the information will be provided at a future Board meeting.

Mr. Ruecker asked for updated information regarding The Virginian Apartments. Mr. Pannell explained that staff performed dye testing in the 14 sump pumps and discovered that the sump pumps are not tied into the sanitary sewer lateral (and are thus not the cause of the sewer backups). Staff installed a device under the manhole cover that measures the level of wastewater, but the area needs a rain event in order for crews to monitor the water level. The technicians reported that the standing water around the building (during heavy rains) is likely coming in through the foundation of the building.

7. ADMINISTRATIVE REPORTS

Chairman Ruecker asked the Board Members to please provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

8. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:55 PM for the purpose of discussing Personnel under Code of Virginia § 2.2-3711A1; Real Estate under § 2.2-3711A3; Contract Negotiations under § 2.2-3711A6; Litigation under § 2.2-3711A7; and Security and Protection of Public Safety under § 2.2-3711A19, and requested a motion for same.

Motion : Mrs. Eagles
Second : Mr. Rutherford
Ayes : Eagles, Rutherford, Carr, Gonzales, Kooyoomjian, Porter, Ruecker, Thompson

Upon conclusion of the closed meeting at 10:29 PM and in compliance with the Freedom of Information Act, a motion was made by Mrs. Eagles and seconded by Mr. Gonzales to return to an open meeting certifying that to the best of the members’ knowledge, the only matters considered were those that were appropriate to be discussed under Codes of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A3, Real

Estate; § 2.2-3711A6, Contract Negotiations; § 2.2-3711A7, Litigation; and § 2.2-3711A19, Security and Protection of Public Safety.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mrs. Eagles
Second : Mr. Gonzales
Ayes : Eagles, Gonzales, Carr, Kooyoomjian, Porter, Ruecker, Rutherford, Thompson

9. ELECTIONS

Mr. Viani explained the process by which the elections would be held. He then asked for a motion to open the floor for nominations for the Office of Chairman.

Motion : Mr. Ruecker moved to open the floor for nominations for the Office of Chairman.
Second : Mr. Rutherford
Vote : By Acclamation

Mr. Viani requested nominations for the Office of Chairman.

Mr. Ruecker nominated Mrs. Eagles for the Office of Chairman.
Dr. Kooyoomjian seconded the nomination.

Motion : Mr. Ruecker moved to close the nominations for the Office of Chairman.
Second : Mrs. Carr
Vote : By Acclamation

Mr. Viani called for a vote for the Office of Chairman.

Vote : By Acclamation

Mr. Viani announced that by a vote of Acclamation, Mrs. Eagles is elected Chairman.

Motion : Mr. Porter moved to open the floor for nominations for the Office of Vice Chairman.
Second : Mr. Ruecker
Vote : By Acclamation

Mr. Rutherford nominated Mr. Thompson for the Office of Vice Chairman.
Dr. Kooyoomjian seconded the nomination.

Motion : Mr. Ruecker moved to close the nominations for the Office of Vice Chairman.
Second : Mr. Porter
Vote : By Acclamation

Mr. Viani called for a vote for the Office of Vice Chairman.

Vote : By Acclamation

Mr. Viani announced that by a vote of Acclamation, Mr. Thompson is elected Vice
Chairman.

Motion : Mr. Ruecker moved to open the floor for nominations for the Office of Secretary-Treasurer.
Second : Mrs. Carr
Vote : By Acclamation

Mrs. Eagles nominated Mr. Ruecker for the Office of Secretary-Treasurer.
Dr. Kooyoomjian seconded the nomination.

Motion : Mr. Ruecker moved to close the nominations for the Office of Secretary-Treasurer.
Second : Mr. Porter
Vote : By Acclamation

Mr. Viani called for a vote for the Office of Secretary-Treasurer.

Vote : By Acclamation

Mr. Viani announced that by a vote of Acclamation, Mr. Ruecker is elected Secretary-
Treasurer.

10. ADJOURNMENT

The meeting adjourned at 10:35 PM.



Paul E. Ruecker
Secretary-Treasurer