

Prince William County Service Authority  
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Paul Colangelo, Jr., Chair  
B. Paul O'Meara, Jr., Vice Chair  
Joyce P. Eagles, Secretary/Treasurer  
Jim Almond, Member  
Dean E. Dickey, Member  
Charles A. Grymes, Member  
K. Jack Kooyoomjian, Ph.D., Member  
Marlo Thomas Watson, Member

Calvin D. Farr, Jr., P.E., General Manager/CEO

## MINUTES OF BOARD OF DIRECTORS MEETING OF APRIL 11, 2024

Board Members Present: Jim Almond (*via MS Teams*), Paul Colangelo, Jr., Dean E. Dickey, Joyce P. Eagles (*via MS Teams*), Charles A. Grymes, K. Jack Kooyoomjian, Ph.D., B. Paul O'Meara, Jr., Marlo Thomas Watson.

Staff: Calvin D. Farr, Jr., Hari Kurup, Astrid Nelson, Don Pannell, Najee Alleyne, Audrey Arnold-Mitchell, Rony Avalos, Lily Bahrami, Benjamin Bailey, Lyle Beefelt, Samer Beidas, Kathy Bentz, Rachel Carlson, LaNetta Farris, Michael Fox, Mamoud Kamara, Debbie Maxwell, Mike Mays, Michelle Miranda, Tony Piccione, Shailaja Poluru, Doug Shoop, Brian Sipes, Shannon Spence, Jim Turner, Jeanetta Williams, April Bean, and Kim Murray.

Legal Counsel: Mark Viani/Bean Kinney & Korman, P.C.

Guests: Harry Wiggins.

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### 1. CALL TO ORDER and GENERAL MATTERS

Chair Colangelo called the meeting to order at 4:01 PM.

a) Consideration of Approval of Minutes of March 14, 2024, Board Meeting

Chair Colangelo asked if there were any edits to the Minutes of the March 14, 2024, Board Meeting; hearing none, the minutes were approved as presented.

Mr. O'Meara arrived at the meeting at 4:03 PM.

Mrs. Eagles called into the meeting (*via MS Teams*) at 4:04 PM from her home for personal reasons.

Mr. Almond joined the meeting (*via MS Teams*) at 4:07 PM from his office for personal reasons.

b) Consideration of Announcements by Staff

- i. Mr. Farr wished Happy Birthdays to Dr. Kooyoomjian and Mrs. Eagles.
- ii. At Places: Mr. Farr noted the following items at Board Members' places: (1) An updated copy of the Resolution commending Mr. Wiggins; (2) Employee Retention Plan; (3) A copy of the Presentation from the Fairfax Water Drinking Water Summit held on April 4; and (4) EPA News Release and Service Authority's Statement responding to New Federal Drinking Water Standards.

c) Citizens' Time

Mr. Harry Wiggins addressed the Board of Directors about several issues.

2. COMMENDATION/PRESENTATIONS

a) Commend: Harry W. Wiggins. Mr. Farr read the resolution commending Mr. Wiggins for his service on the Board of Directors. Chair Colangelo called for a motion to approve the resolution.

Motion: Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby commends Mr. Harry W. Wiggins for his professional and dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County and conveys best wishes to him in the future.

Second: Mr. Dickey

Ayes: Kooyoomjian, Dickey, Almond (*via MS Teams*), Colangelo, Eagles (*via MS Teams*), Grymes, O'Meara, Thomas Watson

Board Members thanked and commended Mr. Wiggins' service on the Board. Mr. Wiggins thanked the Board for their support.

b) Presentation: Employee Retention Plan. Ms. Shailaja Poluru, Director of People & Talent, and Mr. Michael Fox, Deputy Director of Human Resources & Organizational Development, presented information about labor market trends, Service Authority turnover data, and the action plan for employee retention. Mr. Farr added comments about recruitment and retention, job fairs, etc.

c) Presentation: Brand Update. Ms. Kathy Bentz, Director of Communications and Community Engagement, provided an update on the new branding that will be effective July 1, 2024. She shared key messaging, transition plans for technology, uniforms, and priority signage, and important dates such as the brand launch event on June 26. Mr. Farr recognized the hard work of employees across all divisions who are working on this project.

3. CONSENT AGENDA

Chair Colangelo asked if any Board Members wished to pull the item from the Consent Agenda; there were no requests to do so.

- a) Approval of Agreement SA-2408 with Sagres Construction Corporation to Construct the Water Main Replacement Program 1 - P7, P9, P14, P15 & P17 Project.

Chair Colangelo called for a motion to approve the item.

Motion: Mr. Dickey moved that the Prince William County Service Authority Board of Directors hereby approves Agreement SA-2408 and authorizes the General Manager to execute the agreement with Sagres Construction Corporation for construction of the Water Main Replacement Program 1 - P7, P9, P14, P15 & P17 in the amount of \$6,938,000, plus a five percent (5%) contingency in the amount of \$346,900, for a total authorization not to exceed \$7,284,900.

Second: Mr. O'Meara

Ayes: Dickey, O'Meara, Almond (*via MS Teams*), Colangelo, Eagles (*via MS Teams*), Grymes, Kooyoomjian, Thomas Watson

#### 4. GENERAL MANAGER'S REPORT

- a) Mr. Farr reported briefly on the Fairfax Water Drinking Water Summit that was held April 4, 2024. A copy of the presentation from the Summit was provided to Board Members.

- b) Mr. Farr provided an update on the Environmental Protection Agency's (EPA's) newly released PFAS (Per- and polyfluoroalkyl substances) regulation. Copies of the April 10, 2024, EPA News Release and the Service Authority's statement responding to the new Federal Drinking Water Standards were provided at Board Members' places.

- c) Mr. Farr referenced the Staff Report on the Customer Satisfaction Survey results which was included in the Board package this month. Mr. Brian Sipes, Director of Finance, provided more detail on the survey results.

- d) Mr. Farr reminded Board Members the Annual Business Plan Work Session will be held Monday, April 22, 2024 at 9:00 AM. Ms. Bean handed out copies of the Draft FY2025 Annual Business Plan, the Draft FY2025-2029 Capital Improvements Program binder, and updated information from the Service Authority's rate consultant (who will also attend the work session). Mr. Beefelt reviewed several important items in the Annual Business Plan packet.

- e) Mr. Farr thanked Vice Chair O'Meara for attending the Spring Fling on April 4. Staff enjoyed the event and appreciates when Board Members join the events.

- f) Mr. Farr reminded Board Members the Audit Committee meeting will be held immediately following the Annual Business Plan Work Session on April 22.

- g) Mr. Farr also noted Kidz@Work Day is scheduled for Thursday, April 25 at the Mooney Plant.

- h) Mr. Farr noted the first 2024 Water Academy session is scheduled for Tuesday, June 11, 2024.

- i) Mr. Farr advised employees will celebrate Virginia's Drinking Water & Wastewater Professionals' Appreciation Day on Wednesday, June 26 in the Spittle Lobby. At the same event, staff will also celebrate the official launch of Prince William Water, with special guests and key stakeholders invited to join.

- j) Mr. Farr reported that a closed meeting is not needed this evening.

#### 5. ATTORNEY'S TIME

Mr. Viani confirmed a closed meeting is not needed.

6. ADMINISTRATIVE REPORTS

Chair Colangelo asked Board Members to share any comments on the Administrative Reports with Mr. Farr.

7. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Eagles shared she was impressed with how much the employees are doing and commended them for their work.

Mr. Almond shared his excitement about the branding. He also noted the Service Authority is an employer of choice, as reflected in the retention rate and the number of internal promotions.

Mr. Dickey asked if staff will share the Service Authority's statement on PFAS with the Board of County Supervisors; Mr. Farr advised they will.

Mrs. Thomas Watson wished happy birthdays to Dr. Kooyoomjian and Mrs. Eagles. She advised staff to keep up the good work.

Mr. Grymes thanked Mr. Pannell and Mr. Shoop for providing him a tour of the Auxiliary building. He noted he is also working with staff to explore community engagement and the environmental sustainability component of how the Service Authority can be more involved in the community as a leader in protecting the Occoquan Reservoir.

Mr. O'Meara noted he is looking forward to Kidz@Work Day. He also enjoyed the Spring Fling.


Dr. Kooyoomjian commented on PFAS. He advised he attended the recent Prince William Conservation Alliance event regarding salinity in the Occoquan Reservoir. He thanked Ms. Bentz for sending the spring hydrant flushing notices. Dr. Kooyoomjian noted the Prince William Committee of 100 is having an event on April 18 regarding Small Modular Reactors. He added that he enjoyed judging entries at the Prince William Science Fair as a representative of the Federal Water Quality Association.

Mr. Colangelo noted both presentations this evening were outstanding. He recognized all employees for their excellence in customer service. He also asked Ms. Murray to send calendar invitations to Board Members for Service Authority events. He wished happy birthdays to Mrs. Eagles and Dr. Kooyoomjian.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 5:57 PM.

Mrs. Eagles and Mr. Almond disconnected from the meeting at 5:58 PM.

  
For Joyce P. Eagles  
Secretary/Treasurer