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# Service Authority

Paul E. Ruecker, Chairman  
Dr. K. Jack Kooyoomjian, Vice Chairman  
Kurt E. Voggenreiter II, Secretary-Treasurer  
Mark Allen, Member  
Joyce P. Eagles, Member  
David A. Rutherford, Member  
Marlo Thomas Watson, Member  
Alexander I. Vanegas, Member

Dean E. Dickey, General Manager  
Leslie A. Griffith, Deputy General Manager  
Don W. Pannell, P.E., Deputy General Manager/Planning & Program Management Office  
Evelyn Mahieu, Ph.D., Chief Operations Officer  
Astrid B. Nelson, Chief Financial & Business Operations Officer

## MINUTES OF BOARD OF DIRECTORS MEETING OF JULY 11, 2019

Board Members Present: Mark Allen, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford, Alex Vanegas, Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, James Pflugshaupt, Jeanetta Williams, April Bean, Angela Bauman, Cindy Bittner, Debbie Maxwell, Tony Piccione, Doug Shoop, Christina Thacker and Kim Murray.

Legal Counsel : Mark Viani.

Guests : Melanie Pflugshaupt; John Davis/Brown and Caldwell.

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### 1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:30 PM.

a) Approval of Minutes of June 13, 2019 Meeting

Chairman Ruecker called for approval of the Minutes of the June 13, 2019 Board meeting.

Motion: Dr. Kooyoomjian moved to approve the Minutes of the June 13, 2019 Board meeting.

Second: Mr. Rutherford

The motion passed by a unanimous vote.

b) Consideration of Announcements by Staff

i. Mr. Dickey wished Happy Birthday to Mr. Voggenreiter.  
ii. Mr. Dickey noted the following items at Members' places: (1) Invitation to the 2019 Water Academy Graduation on Wednesday, July 24; and (2) List of Board Members' Term Expiration Dates.

c) Citizens' Time

There were no citizens in attendance who registered to speak.

2. COMMENDATIONS

a) Commend: Mr. James McCarroll

Mr. Dickey ask Board Members to approve the Resolution commending Mr. McCarroll for his 35 years and five months of service (he was unable to attend tonight's meeting). He shared comments on some of Mr. McCarroll's work during his tenure at the Service Authority.

Motion: Mr. Vanegas moved that the Prince William County Service Authority Board of Directors hereby commends Mr. James McCarroll for his exceptional service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and conveys best wishes for happiness in his retirement.

Second: Mrs. Eagles

The motion passed by a unanimous vote.

b) Commend: Mr. James Pflugshaupt

Mr. Dickey first introduced Mr. Pflugshaupt's wife, Melanie; he shared comments about Mr. Pflugshaupt's 30 years of work at the Service Authority and thanked him for his loyalty and professionalism. Chairman Ruecker presented Mr. Pflugshaupt his retirement certificate as Mr. Dickey read the resolution commending him for his service.

Motion: Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby recognizes and commends Mr. James Pflugshaupt for his dedicated and outstanding service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes in his retirement.

Second: Dr. Kooyoomjian

The motion passed by a unanimous vote.

Mr. Pflugshaupt expressed his thanks and enjoyment in working at the Service Authority for 30 years, and wished everyone well.

3. ACTION MATTERS

- a) Approval of Task Order No. 38 for GHD, Inc. to Provide Bidding Services and Services during Construction for the Graham Park Sewage Pumping Station and Force Main Replacement Project

Mr. Dickey asked Board Members to approve the Resolution.

Motion: Mr. Vanegas moved that the Prince William County Service Authority Board of Directors hereby approves the Project Agreement for Task Order No. 38 and authorizes the General Manager to execute the Project Agreement with GHD, Inc. to provide Bidding Services and Services during Construction for the Graham Park Sewage Pumping Station and Force Main Replacement.

Second: Mrs. Eagles

Discussion was held.

The motion passed by a unanimous vote.

- b) Approval of Task Order No. 38 for Michael Baker International, Inc. to Provide Professional Engineering Design, Bidding and Services during Construction for a Portion of the Dawkins Branch Transmission Main

Mr. Dickey asked Board Members to approve the Resolution.

Motion: Mr. Voggenreiter moved that the Prince William County Service Authority Board of Directors hereby approves the Project Agreement for Task Order No. 38 and authorizes the General Manager to execute the Project Agreement with Michael Baker International, Inc. to provide Design, Bidding, and Services during Construction for a portion of the Dawkins Branch Transmission Main project.

Second: Mr. Vanegas

Discussion was held.

The motion passed by a unanimous vote.

4. GENERAL MANAGER'S REPORT

a) Mr. Dickey advised copies of the FY2020 Goals Report will be provided to Board Members after the meeting.

b) Copies of the FY2020 Learning Catalogs for the Service Authority and the Northern Virginia (NOVA) Center of Excellence will also be provided. Mr. Dickey welcomed Board Members to attend any classes of interest.

c) Easements for Tanks: Mr. Dickey explained that the easement laws changed July 1, 2019. He has directed that projects will not be advertised until easements are obtained. (The Potomac Shores Tank is on hold because of the difficulty in acquiring the easement.)

- d) Mr. Dickey recommended there be no Board Meeting in August.
- e) Mr. Dickey noted a Closed Meeting would be needed.

5. ATTORNEY'S TIME

Mr. Viani confirmed a Closed Meeting needs to be held under Codes of Virginia § 2.2-3711A3, Acquisition of Real Property; and § 2.2-3711A6, Investment of Public Funds.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Eagles noted the Water Academy session scheduled for July 18 will be held at the Spittle Building; she encourage Board Members to attend if possible. She congratulated Community Outreach staff on doing such a great job with all of their activities. Mrs. Eagles added that she appreciated the letters sent to residents who live near the H.L. Mooney Advanced Water Reclamation Facility regarding the additional septage hauling that was anticipated this week to accommodate traffic that was rerouted from UOSA due to their facility being closed for repairs.

Mr. Allen asked Mr. Pannell to contact him regarding the Bull Run Mountain project.

Mr. Rutherford observed how Mr. Pflugshaupt's career at the Service Authority mirrored the Authority's growth during that time with respect to anticipating future needs; he shared his pride at the work all Authority employees perform.

Mr. Vanegas congratulated Mr. Pflugshaupt on his retirement and said he will be missed.

Dr. Kooyoomjian echoed the sentiments about Mr. Pflugshaupt and Mr. McCarroll. He also commended management for their quality staff and for the Authority being a high performing organization.

Mr. Ruecker added congratulatory remarks for Mr. Pflugshaupt.

7. ADMINISTRATIVE REPORTS

Chairman Ruecker asked Board Members to provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

8. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 7:57 PM to discuss Acquisition of Real Property under Code of Virginia § 2.2-3711A3, and Investment of Public Funds under § 2.2-3711A6, and requested a motion for same.

Motion: Mr. Vanegas  
Second: Mr. Rutherford

The motion passed by a unanimous vote.

Upon conclusion of the closed meeting at 8:45 PM, and in compliance with the Freedom of Information Act, a motion was made by Mrs. Eagles and seconded by Mr. Voggenreiter to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Codes of Virginia § 2.2-3711A3, Acquisition of Real Property, and § 2.2-3711A6, Investment of Public Funds.

CERTIFICATION FOR CLOSED MEETING

**WHEREAS**, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

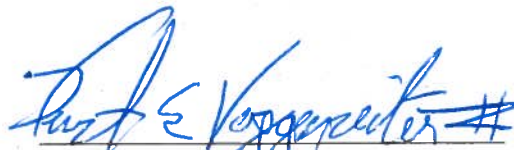
**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Mrs. Eagles  
Second: Mr. Voggenreiter

The motion passed by a unanimous vote.

9. ADJOURNMENT

The meeting adjourned at 8:46 PM.

  
Kurt E. Voggenreiter II  
Secretary-Treasurer