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Service Authority

Paul E. Ruecker, Chairman
Dr. K. Jack Kooyoomjian, Vice Chairman
Kurt E. Voggenreiter II, Secretary-Treasurer
Mark Allen, Member
Joyce P. Eagles, Member
David A. Rutherford, Member
Alexander I. Vanegas, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF JUNE 13, 2019

Board Members Present: Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford, Alex Vanegas, Kurt Voggenreiter II.

Staff : Dean E. Dickey, Leslie Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Brandon Pfleckl, James Pflugshaupt, Jeanetta Williams, April Bean, Andrew Cockram, David Guerra and Kim Murray.

Legal Counsel : Mark Viani.

Absent : Mark Allen.

Guests : John Davis/Brown and Caldwell; John McGettigan/Greeley and Hansen.

1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:30 PM.

a) Approval of Minutes of May 9, 2019 Meeting

Chairman Ruecker called for approval of the Minutes of the May 9, 2019 Board meeting.

Motion: Dr. Kooyoomjian moved to approve the Minutes of the May 9, 2019 Board meeting.

Second: Mr. Vanegas

Ayes : Kooyoomjian, Vanegas, Eagles, Ruecker, Voggenreiter

Abstain: Rutherford

Absent : Allen

b) Consideration of Announcements by Staff

i. Mr. Dickey reminded Board Members of upcoming Service Authority events: (1) The next Town Hall Meeting is Wednesday, June 19; (2) The 2019 Water Academy begins Wednesday, June 19; and (3) The Ice Cream Socials are Thursday, June 27 at both Grubbs and Spittle Buildings to recognize the annual “Drinking Water & Wastewater Professionals Appreciation Day” in Virginia.

ii. Mr. Dickey congratulated Dr. Kooyoomjian for being named to the Walk of Fame at Tackett’s Mill for his commitment to the Lake Ridge area. Dr. Kooyoomjian has served more than four decades on the Lake Ridge-Occoquan-Coles Civic Association Board and nearly 25 years on the Service Authority Board.

c) Citizens’ Time

There were no citizens in attendance who registered to speak.

2. ACTION MATTERS

a) Approval of Work Authorization No. 3 to Woolpert, Inc. to Provide Cityworks Asset Management System (AMS) 2 Module III Water and Wastewater Facilities (WWF) Implementation of the Computerized Maintenance Management System (CMMS) Upgrade/Replacement Project

Mr. Dickey asked Board Members to approve the Resolution.

Motion: Mr. Vanegas moved that the Prince William County Service Authority Board of Directors hereby approves the Project Agreement for Work Authorization No. 3 and authorizes the General Manager to execute the Project Agreement with Woolpert, Inc. to provide Enterprise Information and Utility Management Services for the Cityworks AMS 2 Module III WWF Implementation of the CMMS Upgrade/Replacement Project.

Second: Dr. Kooyoomjian

Discussion was held.

Ayes : Vanegas, Kooyoomjian, Eagles, Ruecker, Rutherford, Voggenreiter

Absent : Allen

b) Approval of Task Order No. 02 to Dewberry Engineers, Inc. to Provide Owner Services and Vertical Asset Registry Build-out of Cityworks Asset Management System 2 Module III Water and Wastewater Facilities Implementation

Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion: Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the Project Agreement for Task Order No. 02 and authorizes the General Manager to execute the Project Agreement with Dewberry Engineers, Inc. to provide Owner Services and Vertical Asset Registry

Build-Out for Cityworks Asset Management System 2 Module III Water and Wastewater Facilities Implementation.

Second: Mr. Vanegas

Discussion was held.

Ayes : Kooyoomjian, Vanegas, Eagles, Ruecker, Rutherford, Voggenreiter
Absent : Allen

c) Approval of a Work Order to Core Contractors, LLC for Water Supply Improvements to Sentara Northern Virginia Medical Center

Mr. Dickey explained this work will provide a redundant source of water to the medical center, and asked Board Members to approve the Resolution.

Motion: Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager, or his designee, to execute the Work Order with Core Contractors, LLC for the proposed water supply improvements to Sentara Northern Virginia Medical Center.

Second: Dr. Kooyoomjian

Discussion was held.

Ayes : Eagles, Kooyoomjian, Ruecker, Rutherford, Vanegas, Voggenreiter
Absent : Allen

d) Authorization to Approve an Agreement with the Town of Dumfries to Establish Reimbursement and Payment Parameters for the Asphalt Paving associated with the Possum Point Water Main Rehabilitation - Phase 1 Project

Mr. Dickey advised staff has pursued an agreement with the Town for several years; there have been water main breaks along the road and replacement is badly needed. He asked Board Members to approve the Resolution.

Motion: Mr. Vanegas moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to execute the agreement between the Prince William County Service Authority and the Town of Dumfries to establish the reimbursement and payment parameters for the asphalt paving services required by the Possum Point Water Main Rehabilitation – Phase 1 project.

Second: Mr. Voggenreiter

Discussion was held.

Ayes : Vanegas, Voggenreiter, Eagles, Kooyoomjian, Ruecker, Rutherford
Absent : Allen

e) Approval of Capital Improvements Program for Fiscal Years (FY) 2020-2024

Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion: Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the final Capital Improvements Program for FY 2020-2024 and authorizes it for distribution.

Second: Mr. Vanegas

Discussion was held.

Ayes : Eagles, Vanegas, Kooyoomjian, Ruecker, Rutherford, Voggenreiter

Absent : Allen

f) Approval of Addition of Two Floating Holidays/Personal Days for Regular Status Employees

Mr. Dickey asked Board Members to consider adding two floating holidays/ personal days for staff (for employees who may not follow traditional holiday schedules as well as those who wish to take time to take care of personal business). Chairman Ruecker proposed adding the two floating holidays/personal days per fiscal year effective July 1, 2019.

Motion: Mr. Vanegas moved that the Prince William County Service Authority Board of Directors hereby approves adding two floating holidays/personal days per fiscal year effective July 1, 2019.

Second: Mr. Rutherford

Ayes : Vanegas, Rutherford, Eagles, Kooyoomjian, Ruecker, Voggenreiter

Absent : Allen

3. GENERAL MANAGER'S REPORT

a) Mr. Dickey announced the H.L. Mooney Advanced Water Reclamation Facility received the NACWA (National Association of Clean Water Agencies) Peak Platinum 10 Award (in recognition of 10 consecutive years of operations with no violations).

b) Mr. Dickey advised that staff responded to the letter from Marine Corps Base Quantico's Commanding Officer regarding the Rough Order of Magnitude cost to provide water and wastewater services to the Town of Quantico. Staff has not yet received a response to the letter.

c) Mr. Dickey announced Ms. Leslie Griffith is extending her retirement to January 3, 2020 at his request (due to special projects she is working on as well as to assist with the transition of the new Deputy General Manager).

d) Mr. Dickey noted a Closed Meeting would be needed.

4. ATTORNEY'S TIME

Mr. Viani confirmed a Closed Meeting needs to be held under Codes of Virginia § 2.2-3711A6, Real Property and 2.2-3711A7, Litigation.

5. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Eagles congratulated staff on the great job they did on the Capital Improvements Program (CIP) for FY2020-2024.

Mr. Voggenreiter commented that the Authority's social media presence is very strong.

Mr. Vanegas commended staff on the CIP and social media.

Dr. Kooyoomjian noted the Audit Committee meeting tonight went very well. He shared information on a flyer from the Prince William Conservation Alliance. He complimented staff on the Water Quality Reports and the CIP. Dr. Kooyoomjian stated he enjoys reading the intranet stories that are included in the Board packages.

Mr. Ruecker thanked staff for completing the relining of the sewer main along Bottsford Drive in Montclair. He reported that one of his neighbors (who is an Authority customer) told him that an Authority employee saved the customer's life by calling 911 when he experienced a medical emergency while observing work at the job site. *[The employee was later identified as Joey Marshall, Infiltration/Inflow Technician II.]*

6. ADMINISTRATIVE REPORTS

Chairman Ruecker asked Board Members to provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

7. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:05 PM to discuss Real Property under Code of Virginia § 2.2-3711A6 and Litigation under § 2.2-3711A7, and requested a motion for same.

Motion: Mr. Voggenreiter
Second: Mrs. Eagles
Ayes : Voggenreiter, Eagles, Kooyoomjian, Ruecker, Rutherford, Vanegas
Absent : Allen

Upon conclusion of the closed meeting at 9:01 PM, and in compliance with the Freedom of Information Act, a motion was made by Mr. Vanegas and seconded by Mr. Rutherford to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Codes of Virginia § 2.2-3711A6, Real Property and § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,


WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion: Mr. Vanegas
Second: Mr. Rutherford
Ayes : Vanegas, Rutherford, Eagles, Kooyoomjian, Ruecker, Voggenreiter
Absent : Allen

8. ADJOURNMENT

The meeting adjourned at 9:02 PM.


Kurt E. Voggenreiter II
Secretary-Treasurer