



Service Authority

Paul E. Ruecker, Chairman
Dr. K. Jack Kooyoomjian, Vice Chairman
Kurt E. Voggenreiter II, Secretary-Treasurer
Mark Allen, Member
Janice R. Carr, Member
Joyce P. Eagles, Member
Ernie Gonzales, Member
David A. Rutherford, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF MAY 10, 2018

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, Kurt Voggenreiter II

Staff : Dean E. Dickey, Leslie Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Brandon Pfleckl, Lake Akinkugbe, Jamie Click, Andrew Cockram, April Bean and Kim Murray.

Legal Counsel : Mark Viani

Absent : David Rutherford

Guests : Angela Essner/Greeley and Hansen; Jay Kirk/Brown and Caldwell.

1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:35 PM.

a) Consideration of Approval of Minutes of April 12, 2018 Meeting

Chairman Ruecker called for approval of the Minutes of the April 12, 2018 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the April 12, 2018 Board meeting.

Second : Mr. Voggenreiter

Ayes : Kooyoomjian, Voggenreiter, Allen, Carr, Ruecker

Abstain : Eagles

Absent : Gonzales, Rutherford

b) Consideration of Approval of Minutes of April 26, 2018 Budget Work Session

Chairman Ruecker called for approval of the Minutes of the April 26, 2018 Budget Work Session.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the April 26, 2018 Budget Work Session.
Second : Mr. Voggenreiter
Ayes : Kooyoomjian, Voggenreiter, Eagles, Ruecker
Abstain : Allen, Carr
Absent : Gonzales, Rutherford

c) Consideration of Announcements by Staff

Mr. Dickey announced the appointment of Brandon Pfleckl to Chief of Integrated Utility Management; Board Members congratulated Mr. Pfleckl on his appointment. He also reminded Board Members of the Spring Picnic on Wednesday, May 23 at 11:30 AM.

d) Citizens' Time

There were no citizens in attendance who wished to speak.

2. ACTION MATTERS

a) Approval of Resolution for Virginia Retirement System Employer Contribution Rate

Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the Resolution for the Virginia Retirement System Employer Contribution Rate of 10.50%.

Dr. Kooyoomjian asked and Mr. Dickey confirmed this is the same rate the Authority has been contributing; there was no change.

Second : Mr. Allen
Ayes : Eagles, Allen, Carr, Kooyoomjian, Ruecker, Voggenreiter
Absent : Gonzales, Rutherford

Mr. Gonzales arrived at 7:40 PM.

b) Approval of Biennial Budget for FY 2019 – FY 2020

Mr. Dickey asked Board Members to approve the Resolution as presented. Staff has received no questions from Board Members since the April 26, 2018 Budget Work Session.

Motion : Mr. Gonzales moved that the Prince William County Service Authority Board of Directors hereby approves the Prince William County Service Authority's Biennial Budget for Fiscal Year 2019 through Fiscal Year 2020.

Second : Mrs. Eagles
Ayes : Gonzales, Eagles, Allen, Carr, Kooyoomjian, Ruecker, Voggenreiter

Absent : Rutherford

Mr. Dickey commended Mr. Beefelt and Mr. Akinkugbe for their hard work in preparing the budget.

c) Approval of Utility Relocation Agreement with FAM Construction, LLC for the Adjustment and/or Relocation of Utility Facilities Related to the Transform 66 P3 Project

Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby authorize the General Manager to execute a Utility Relocation Agreement with FAM Construction, LLC to provide Engineering Design Services for a 24-inch ductile iron force main between Route 29 and Norfolk Southern Railroad tracks.

Second : Mr. Gonzales

Dr. Kooyoomjian reiterated staff will perform exploratory excavation at the utility tunnel ends. He asked if the geotechnical exploration, field work, lab testing or reporting is excluded from the proposal; Mr. Beidas responded that information will be presented as part of the next proposal that comes in for the actual construction.

Ayes : Kooyoomjian, Gonzales, Allen, Carr, Eagles, Ruecker, Voggenreiter

Absent : Rutherford

d) Approval of Agreement for a Construction Contract to Orders Construction Company, Inc. for IFB SA-1811, Holiday Inn Sewage Pump Station Replacement

Mr. Dickey informed Board Members that staff performed a detailed analysis and determined this company is the lowest responsible and responsive bidder for this contract, and is financially sound. Mr. Dickey asked Board Members to approve the Resolution as presented.

Motion : Mr. Gonzales moved that the Prince William County Service Authority Board of Directors hereby approves and authorizes the General Manager to execute the attached agreement with Orders Construction Company, Inc. for the construction of the Holiday Inn Sewage Pump Station Replacement.

Second : Dr. Kooyoomjian

Dr. Kooyoomjian asked the capacity of the sewage pump station. Mr. Beidas did not have the information at hand and offered to send it to Board Members; he added the Authority is not increasing the capacity. Dr. Kooyoomjian noted the information in the packet was well detailed. Mrs. Eagles asked why the highest bid was so much higher than the others. Mr. Beidas explained that the highest bidder is traditionally more of an office and tenant fit-out contractor; they are trying to enter the field of utility work.

Ayes : Gonzales, Kooyoomjian, Allen, Carr, Eagles, Ruecker, Voggenreiter
Absent : Rutherford

3. GENERAL MANAGER'S REPORT

a) Mr. Dickey announced Dr. Mahieu and her staff at the H.L. Mooney Advanced Water Reclamation Facility (Mooney AWRF) received notice they have once again been awarded a Platinum Peak Performance Award; this is the ninth consecutive platinum award the Mooney AWRF has received.

b) Mr. Dickey announced Supervisor Anderson's tour of the Occoquan Forest Wastewater Treatment Plant (WWTP) site was held this morning. Mr. Beidas provided a brief report on the tour.

c) Mr. Dickey advised Debbie Maxwell attended the annual Occoquan Forest Owners' Association meeting on April 29 to review two sewage pump station improvements within the community; the meeting went very well.

d) Mr. Ruecker, Mr. Dickey, Mr. Beidas, Mrs. Maxwell, Mr. David Scott and Ms. Kathy Bentz attended the Four Seasons Home Owners' Association (HOA) meeting on May 1 to provide a briefing to residents on the proposed Montclair Design/Build improvements within the community. The meeting went well.

e) Mr. Dickey noted the Prince William County (PWC) Green Community Awards ceremony will be held on Sunday, May 20, at 12:00 PM at the Ben Lomond Historic Site, 10321 Sudley Manor Road in Manassas. The Service Authority won the "Best Program" award for the Water Academy.

f) Mr. Dickey advised applications for the 2018 Water Academy are due by Wednesday, May 16, and spaces are still available. He asked Board Members to share the information with others. Board Members are welcome to attend any session. Members were asked to contact Community Outreach if they plan to attend.

g) Mr. Dickey reported the next water storage tank slated for rehabilitation is the Gainesville Tank on Limestone Road. Staff received bids for the work last week and intends to bring a contract to the Board at the June meeting so the work can be performed this summer.

h) Mr. Dickey noted the PWC Communication Director advised Mr. Pannell that Supervisor Anderson may ask the Prince William County Board of County Supervisors (PWC BOCS) to consider putting a PWC logo on the Airport Tank that will be repainted this fall. Mr. Pannell will obtain cost estimates to present to the appropriate PWC staff; Mr. Pannell anticipates the BOCS may then present their request to the Authority's Board Members, in accordance with a previous Authority Board directive to bring each tank logo request to the Board on a case-by-case basis.

i) Mr. Dickey advised a Closed Meeting is needed.

4. ATTORNEY'S TIME

Mr. Viani confirmed a Closed Meeting needs to be held under Code of Virginia § 2.2-3711A7, Litigation.

5. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Eagles and her husband attended Conrad Holtslag's recent class on installing water and sewer pipes; they both found the class very interesting and informative. She reported the

Audit Committee met before the Board meeting this evening; the audit will begin soon. This is the end of the five-year contract; a Request for Proposal will be issued this summer for a new five-year contract.

Mr. Allen advised he recently met with the Heritage Hunt HOA; things seem to be progressing on the Heritage Hunt project. Mr. Beidas noted the back gate may be used for emergency access only, and since this is a proffered condition, a waiver must be obtained from the County for the gate to be used by a Service Authority contractor. Mr. Allen stated PWC Planning Office staff said that the Service Authority should request the waiver; Mr. Dickey advised staff would coordinate with the PWC Planning Office.

Mr. Voggenreiter stated the Geographic Information Systems (GIS) application presentation provided at dinner was very well done.

Mr. Gonzales wished a Happy Mother's Day to those who are celebrating. He asked for feedback on the Authority performing a study regarding a water re-use system. Mr. Dickey advised with the new Basic Ordering Agreements completed, staff will begin the process to negotiate a water supply plan for both the east and west systems. A water re-use system would be part of that plan.

Dr. Kooyoomjian noted the tour of the Occoquan Forest WWTP with Supervisor Anderson was very informative; Authority staff was engaged and explained things very well. He also thanked Mr. Pfleckl and Ms. Williams for the GIS presentation. Dr. Kooyoomjian reported he presented at the Booz Allen Hamilton Ideas Forum on April 21. He looks forward to attending the Authority's spring picnic.

Mr. Ruecker spoke about the Four Seasons HOA meeting and the Authority's presentation on May 1; he is very impressed with staff's knowledge at every presentation he has attended. He also reported a recent water main break on his street was handled extremely well and repaired very quickly.

6. ADMINISTRATIVE REPORTS

Chairman Ruecker asked Board Members to provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

7. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:12 PM to discuss Litigation under Code of Virginia § 2.2-3711A7, and requested a motion for same.

Motion : Mr. Voggenreiter
Second : Mrs. Eagles
Ayes : Voggenreiter, Eagles, Allen, Carr, Gonzales, Kooyoomjian, Ruecker
Absent : Rutherford

Upon conclusion of the closed meeting at 8:21 PM and in compliance with the Freedom of Information Act, a motion was made by Mrs. Eagles and seconded by Mrs. Carr to

return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A7 with respect to Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

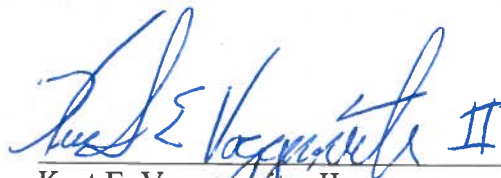
Motion : Mrs. Eagles
Second : Mrs. Carr
Ayes : Eagles, Carr, Allen, Gonzales, Kooyoomjian, Ruecker, Voggenreiter
Absent : Rutherford

8. ADJOURNMENT

Chairman Ruecker called for a motion to adjourn.

Motion : Mr. Voggenreiter
Second : Mrs. Carr

The meeting adjourned at 8:22 PM.


Kurt E. Voggenreiter II
Secretary-Treasurer