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# Service Authority

Paul E. Ruecker, Chairman  
Dr. K. Jack Kooyoomjian, Vice Chairman  
Kurt E. Voggenreiter II, Secretary-Treasurer  
Mark Allen, Member  
Janice R. Carr, Member  
Joyce P. Eagles, Member  
David A. Rutherford, Member  
Alexander I. Vanegas, Member

Dean E. Dickey, General Manager  
Leslie A. Griffith, Deputy General Manager/CFO

## MINUTES OF BOARD OF DIRECTORS MEETING OF FEBRUARY 14, 2019

Board Members Present : Mark Allen, Janice R. Carr, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David Rutherford (via telephone), Alex Vanegas, Kurt Voggenreiter II

Staff : Dean E. Dickey, Leslie Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Brandon Pfleckl, Jim Pflugshaupt, Jeanetta Williams, Lake Akinkugbe, Nyika Roberson-Ramos, Tony Piccione, Brian Sipes, Kim Murray and April Bean

Legal Counsel : Mark Viani

Guests : Greg Lukmire and David Hallett, RRMM Lukmire Architects; Jay Kirk, Brown and Caldwell

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### 1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:31 PM.

a) Approval of Minutes of January 10, 2019 Meeting

Chairman Ruecker called for approval of the Minutes of the January 10, 2019 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the January 10, 2019 Board meeting.

Second : Mr. Allen

Ayes : Kooyoomjian, Allen, Carr, Eagles, Ruecker, Voggenreiter

Absent : Rutherford

Abstain: Vanegas

b) Consideration of Announcements by Staff

- i. Mr. Dickey wished a belated happy birthday to Mr. Allen and happy birthday to Mr. Rutherford;
- ii. Mr. Dickey noted the following items at Board Members' places: Updated Agenda and a Customer Billing Insert;
- iii. Mr. Dickey welcomed Mr. Vanegas back to the Board of Directors.

c) Citizens' Time

There were no citizens in attendance who registered to speak.

2. PRESENTATIONS

a) Presentation: Update on Spittle Building Addition – Mr. Greg Lukmire

Mr. Dickey explained the purpose of the update on the Spittle building addition is to gain approval of the exterior building concept in order to move forward with the building layout and keep the project on schedule. Mr. Dickey introduced Mrs. Nyika Roberson-Ramos, Project Manager. Mrs. Roberson-Ramos introduced the Spittle building architects, Mr. Greg Lukmire and Mr. Dave Hallett of RRMM Lukmire Architects. Mr. Lukmire presented options for the exterior façade design.

Mr. Rutherford called into the meeting via telephone at 7:51 PM (from Spring Hill, FL due to a personal matter).

Discussion was held regarding the external façade options presented. The majority of the Board selected Option Two with a modified entrance.

b) Presentation: Investment Policy Briefing – Mr. Lyle Beefelt

Mr. Dickey announced an update to the investment policy would be provided at a future date for Board approval. Mr. Beefelt, Director of Management and Budget, presented the Investment Policy briefing to the Board. Dr. Kooyoomjian expressed appreciation for the investment summary that is included in the Monthly Financial Report.

3. ACTION MATTERS

a) Approval of Utility Relocation Agreement between FAM Construction, LLC and the Prince William County Service Authority for the Adjustment and/or Relocation of Utility Facilities Related to the Transform 66 P3 Project

Mr. Dickey asked Board Members to approve the Resolution.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the Utility Relocation Agreement and authorizes the General Manager to execute the Utility Relocation Agreement with FAM Construction, LLC to design and construct approximately 280 linear feet of 12-inch polyvinyl chloride water main and 20 linear feet of 14-inch ductile iron water main in Sudley Road under the I-66 overpass.

Second : Mr. Allen

Discussion was held.

Ayes : Kooyoomjian, Allen, Carr, Eagles, Ruecker, Rutherford (via telephone), Vanegas, Voggenreiter

4. GENERAL MANAGER'S REPORT

a) Mr. Dickey referenced the 2019 Water Art Invitational (WAI) on March 14, 2019 and recommended the Service Authority dedicate this year's WAI to Supervisor John Jenkins, as Mr. Jenkins was a major supporter of the WAI. Staff will send a special invitation to Mr. Jenkins' family to attend the WAI. The Board of Directors unanimously supported the recommendation.

b) Mr. Dickey provided the Quarterly Developer Survey to Board Members.

c) Mr. Dickey shared that the Upper Occoquan Service Authority (UOSA) received a letter from Fairfax Water detailing their concerns on Micron Technology's request to increase their sodium discharge to UOSA. Dr. Mahieu explained the UOSA process of review and approval for the request. UOSA asked that an Occoquan Technical Advisory Committee be established. The Technical Advisory Committee will provide recommendations to the Occoquan Policy Subcommittee.

d) Mr. Dickey provided the following response to Mr. Rutherford's question at the January 10, 2019 Board Meeting on the Occoquan Pump Station: The Service Authority conveyed the land where the old pump station was to the Town of Occoquan in 2011.

e) Ms. Murray provided copies of the 2017 Performance Measurement report to Board Members. Mr. Dickey noted any questions on the report could be answered by Mr. Beefelt or addressed at next month's Board meeting.

f) Mr. Dickey presented consideration of a floating holiday for Service Authority employees to the Board for possible future action. Mr. Dickey noted no decision is required at this time.

g) Mr. Dickey advised a Closed Meeting is needed.

5. ATTORNEY'S TIME

Mr. Viani confirmed a Closed Meeting needs to be held under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A3, Property Acquisition; § 2.2-3711A6, Investment of Public Funds and Procurement; and § 2.2-3711A7, Litigation.

6. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mrs. Carr welcomed Mr. Vanegas back to the Board. Mrs. Carr and Mrs. Eagles will meet with Ms. Bentz and Ms. Arnold to discuss the upcoming WAI. Mrs. Carr appreciated the extension permitted for the artwork submissions due to the inclement weather and school closings.

Mrs. Eagles thanked Ms. Bentz and Mrs. Herrera for the excellent town hall presentation to the residents of Galt Court. She also conveyed her appreciation for the monthly intranet stories now included in the Board packages. Mrs. Eagles congratulated Mr. Allen on the birth of his baby boy.

Mr. Allen wished everyone Happy Valentine's Day.

Mr. Voggenreiter wished everyone Happy Valentine's Day.

Mr. Vanegas shared it was good to be back on the Service Authority Board. He complimented the professionalism of the Administrative Reports and stated the Capital Improvements Program Report is very informative. Mr. Vanegas also praised the good job on the Comprehensive Annual Financial Report and congratulated Dr. Mahieu and the laboratory staff on their obtaining approval to conduct metal analysis – major accomplishment!

Dr. Kooyoomjian welcomed Mr. Vanegas back to the Board and wished everyone a Happy Valentine's Day. He appreciates the Service Authority dedicating the WAI in memory of John Jenkins. Dr. Kooyoomjian shared two program announcements that he asked Ms. Murray to distribute to the Board: February 26 - Panel Discussion on Ratifying the Equal Rights Amendment, and March 7 - the Prince William Conservation Alliance is holding a Smart Growth Symposium for the Rural Crescent.

Mr. Ruecker also welcomed Mr. Vanegas back to the Board of Directors. Mr. Ruecker complimented Operations and Maintenance staff on an excellent job repairing the nighttime water main break at Boxwood Drive. He was out of town when the break occurred and received comments from neighbors that they were very pleased to wake up and have water for their showers. Mr. Ruecker shared an advertisement he saw on a DC Water vehicle, "Ditch the plastic, try the tap," that promoted using refillable water containers. He encouraged the Authority to continue emphasizing public outreach.

#### 7. ADMINISTRATIVE REPORTS

Chairman Ruecker asked Board Members to provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

#### 8. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:42 PM to discuss Personnel Matters under Code of Virginia § 2.2-3711A1; Real Property Acquisition and Disposition under § 2.2-3711A3; Investment of Public Funds and Procurement under § 2.2-3711A6; and Litigation under § 2.2-3711A7, and requested a motion for same.

Motion : Mr. Vanegas  
Second : Mrs. Carr  
Ayes : Vanegas, Carr, Allen, Eagles, Kooyoomjian, Ruecker, Rutherford (via telephone),  
Voggenreiter

Upon conclusion of the closed meeting at 9:14 PM, and in compliance with the Freedom of Information Act, a motion was made by Mrs. Eagles and seconded by Mrs. Carr to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A1, Personnel; § 2.2-3711A3, Real Property Acquisition and Disposition; § 2.2-3711A6, Investment of Public Funds and Procurement; and § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

**WHEREAS**, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, § 2.2-3712 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mrs. Eagles  
Second : Mrs. Carr  
Ayes : Eagles, Carr, Allen, Kooyoomjian, Ruecker, Rutherford (via telephone), Vanegas, Voggenreiter

9. ADDITIONAL ACTION MATTER


Mr. Ruecker asked for a motion to approve the purchase of the property at 14199 Dumfries Road, Manassas, VA.

Motion : Mr. Vanegas moved that the Prince William County Service Authority Board of Directors does hereby authorize the General Manager to execute a Purchase and Sales Agreement, which includes the necessary contingencies to ensure the property is suitable for the Service Authority's intended purpose.  
Second : Mr. Voggenreiter  
Ayes : Vanegas, Voggenreiter, Allen, Carr, Eagles, Kooyoomjian, Ruecker, Rutherford (via telephone)

10. ADJOURNMENT

The meeting adjourned at 9:16 PM.

Mr. Rutherford disconnected his call at 9:17 PM.

  
Kurt E. Voggenreiter II  
Secretary-Treasurer